

Economy Borough Council
Regular Meeting Minutes
March 08, 2016

MEETING was called to order at 7:00 p.m. with Mr. Larry Googins presiding and the following members of Council and officials of the Borough present: Mr. Larry Googins, Mr. Tom Fetkovich, Mr. Frank Morrone, Mrs. Audrey Mutschler, Mayor Poling, Borough Manager Randy Kunkle, Borough Secretary Margie Nelko, representing the Borough Solicitor Mr. Joshua Kail, Esq., and Borough Engineer Mr. Scott Shoup.

ABSENT: Mr. Gary Bucuren (Excused)
Mr. R.J. Burns (Excused)
Mrs. Pat Skonieczny (Excused)

OPENING PRAYER

PLEDGE OF ALLEGIANCE

FIRE REPORT: Fire Chief John Thomas presented Council with updates regarding the Economy Volunteer Fire Department (EVFD). Chief Thomas presented Council with updates regarding the AWA Fire Hydrant Maintenance Committee meeting that he had attended.

POLICE REPORT: Chief O'Brien presented Council with updates regarding the Economy Borough Police Department. Chief O'Brien reviewed the following issues:

1. PA Department of Education Grant – The police department was awarded a grant for School Resource Officer Services from the Pa Department of Education for the school years 2016 and 2017. The funds were granted to cover salary and training costs.
2. ALICE Program – Chief O'Brien and Officer Woods will be presenting the Alert Lock-down Inform Counter Evacuate (ALICE) Program to the Ambridge Area School Board for adoption. The program is a pro-active response to an active shooter and intended to enhance the current Emergency Response Plan. The program can also be extended to Borough businesses and residents.
3. Civil Service Commission Interviews – The interviews have been scheduled for April 2, 2016, for nineteen (19) applicants.
4. Police Vehicle – The Chief requested Council to consider approving the purchase of a Ford Explorer (SUV) which was budgeted for in 2016, with the intent of moving monies from the Northern Lights Shopping Center account to help with these costs. There was some discussion regarding the number of police vehicles currently owned and the number of vehicles used per shift.

Mayor Poling inquired if Mr. Andreas Olligschlaeger has been helping with the grant(s). Chief O'Brien stated yes that he has helped the department tremendously. Mayor Poling recommended sending Mr. Olligschlaeger a thank you letter from Council due to all of his donated time and services in helping with applying for grants. After some review, it was the consensus of Council to have a thank you letter sent to Mr. Olligschlaeger.

PUBLIC WORKS (PW) REPORT: Rich Dunn, PW Foreman, presented Council with an update report that is on file in the Borough Office for review. The PW Department has worked on repairs to the trucks/equipment, fallen tree removal, cold patched various roads, and prepared the street sweeper for spring sweeping in April 2016. There was discussion regarding the salt usage, stored amount, snow fencing and Ridge Road Ext maintenance.

ELITE TOWING: Erica O'Dell, owner of Elite Towing, was present to review her company's ability to perform towing services in our Borough and to request consideration for such. There was discussion regarding the storage facilities, driver qualifications, response times, clean up procedures, vehicle pick up availability and search warrant/police access to stored vehicles.

RECOGNITION OF VISITORS: Mr. Burns welcomed everyone to the meeting and requested the discussion(s) regarding Borough business be kept to 3 – 5 minutes in length.

The following visitors were present:

Celia Janosik of 305 Hoenig Road, Sewickley
Ray McClellan of 196 Shaffer Road, Sewickley

HEAR THE PUBLIC:

Elizabeth Burns (not signed in) was present to thank Mr. Dunn and the Public Works Department for removing the trees off the lines along the 2900 area of Conway Wallrose Road.

Celia Janosik was present, on behalf of the Citizens To Protect Ambridge Reservoir, to invite Council to attend a public forum on Wednesday, April 20, 2016, at 7 p.m. in the Ambridge High School cafeteria to discuss the topic of Protect Your Drinking Water. Ms. Janosik stated that further information could be obtained by googling source water protection plan or doing a search for source water protection plan on the www.dep.pa.org website. Ms. Janosik inquired as to why the Borough website is out of date. The Borough Secretary responded. Ms. Janosik inquired as to when Penn Energy Resources, LLC will begin work. The Borough Manager stated that he was unaware of a start date at this time.

MINUTES of the Regular Meeting held on February 23, 2016, were presented to Council. **After some review, the motion of Mrs. Mutschler, seconded by Mr. Morrone to approve the Council Minutes of February 23, 2016, was unanimously carried.**

FINANCE COMMITTEE: Mr. Googins, on behalf of the Finance Committee, reviewed the Bills Payable entered for the period of February 10, 2016 through March 08, 2016, in the amount of \$195,606.57 from the General Fund and in the amount of \$1,137.89 from the Highway Aid (Liquid Fuels) Fund were presented to Council for review. Mrs. Mutschler questioned the coding of Check No. 24570, which was determined that the one line item paid was miscoded and it would be corrected. Mrs. Mutschler questioned Check No. 24599 payable to the Beaver County Regional COG in regard to whether the membership was renewed via email. There was discussion regarding the email involving the membership renewal and email poling/voting in general. Mrs. Mutschler stated that she is tired of the poling on email. **After some review and discussion, the motion of Mr. Googins, seconded by Mr. Morrone to approve the list of Bills Payable with the exception of Check No. 24599 payable to the Beaver County Regional COG (which will be discussed later in the meeting) was unanimously carried.**

General Fund

02/11/2016	24539	Beaver County Dept. Waste Management	2016 Recycling-Leaves (60 cy.)	90.00
03/08/2016	24540	Aflac	Employee ACC Insurance	87.88
03/08/2016	24541	Amcom Office Systems, Inc.	Monthly Copier Maintenance-Pol	17.95
03/08/2016	24542	Beaver County Central Printing	2016 Revised Mun Bills/Printing Service-RE	2,913.26
03/08/2016	24543	Beaver County Times-Newspapers Inc.	Legal Ad-Council/PC Meeting Dates	171.70
03/08/2016	24544	Bill Gamble-Mun Pol Testing	2016 Civil Service Testing Expenses	700.00
03/08/2016	24545	Bob Sumerel Tire Co., Inc.	Tire Service-PW	999.49
03/08/2016	24546	Cargill, Incorporated	Salt-PW	68,544.58

03/08/2016	24547	CAT Financial-Cleveland Brothers	Vehicle Repair Service-PW	683.80
03/08/2016	24548	Clean Care, Inc.	Floor Mat Service-Pol	88.43
03/08/2016	24549	CNA Surety	2016-2017 Bond Renewal-Mgr.	350.00
03/08/2016	24550	Columbia Gas	Monthly Gas Service	2,590.76
03/08/2016	24551	Comcast 0029740	Monthly Internet Service-Pol	180.75
03/08/2016	24552	Coverall North America, Inc.	Monthly Cleaning Services-Admin, Pol, PW	739.00
03/08/2016	24553	Damian, Amato & Start, P.C.	Legal Services-Mayor	210.00
03/08/2016	24554	Duquesne Light Company	Monthly Electric Service	40.67
03/08/2016	24555	Economy Metals, Inc.	Vehicle Repair Parts-PW	28.94
03/08/2016	24556	Economy Volunteer Fire Department	2016 1st Qtr. EVFD Fire Allocation (Borough)	58,250.00
03/08/2016	24557	Fastenal Company	Misc Operating Supplies-Custodial/PW	38.93
03/08/2016	24558	FNB Commercial Credit Card	Misc Purchases(Uniform,Postage,Training)-Adm/Pol	2,579.36
03/08/2016	24559	George T. Bisel Co., Inc.	Misc. Operating Supplies-Pol	3.43
03/08/2016	24560	Harrington, Thomas.	Retirement Healthcare Costs	670.66
03/08/2016	24561	Herzog Truck Service, Inc.	Vehicle State Inspections-PW	60.00
03/08/2016	24562	Hunter Truck Sales & Service, Inc.	Vehicle Repair Parts-PW	377.92
03/08/2016	24563	Iron City Workplace Services	Uniform Services-PW	498.96
03/08/2016	24564	K & B Outfitters, Inc.	Uniform Services-PW	273.75
03/08/2016	24565	Lacal Equipment Inc.	Equipment Repair Parts-PW	255.49
03/08/2016	24566	Larson Design Group, Inc.	SEO Engineering Services	131.25
03/08/2016	24567	MDIA	Building Permit Inspections	1,912.00
03/08/2016	24568	Michael Baker Jr., Inc.	Planning Commission Consultant Fees	1,225.00
03/08/2016	24569	Napa-Station Auto Parts	Equipment/Vehicle Repair Parts-PW	374.30
03/08/2016	24570	Nationwide Employee Benefits	Group Life Insurance Coverage-Admin, PW	679.42
03/08/2016	24571	Occidental Life Insurance Co of NC	Employee Paid Life Insurance	79.14
03/08/2016	24572	PA State Association of Boroughs	2016 Website Service/Setup	439.00
03/08/2016	24573	PENN Power Group	Vehicle Repair Parts-PW	343.92
03/08/2016	24574	Power Products Unlimited, Inc.	Misc Operating Supplies-Pol	341.36
03/08/2016	24575	PSAB-Who's Who	2016 Who's Who Listing Membership Dues	40.00
03/08/2016	24576	PSMA-PA State Mayors Assoc.	2016 Membership Dues-Mayor	60.00
03/08/2016	24577	Reed Oil Company	Diesel Fuel-PW	1,623.11
03/08/2016	24578	Reliance Standard Life Insurance	Group Life Insurance Coverage-Pol	343.20
03/08/2016	24579	S & S Fastners, Inc.	Misc Operating Supplies-PW	314.40
03/08/2016	24580	Sargent Internet Design Company	2016 Website Domain Renewal	42.48
03/08/2016	24581	Shoup Engineering Inc.	Engineering Services	4,939.00
03/08/2016	24582	Spectrum Medical Corp, LLC	2016 Mobil Random Drug Testing	70.00
03/08/2016	24583	Stanley's Economy Auto Supply	Vehicle Repair Parts/Services-Pol/PW	38.04
03/08/2016	24584	Staples Advantage	Misc. Office Supplies-Admin	158.11
03/08/2016	24585	Teamsters Local Union 250	Union Dues-PW	557.00
03/08/2016	24586	Tomaszewski, Raymond	Mileage Reimbursement-CEO	18.31
03/08/2016	24587	TransAxle LLC	Vehicle Repair Parts-PW	575.03
03/08/2016	24588	Troop 414-Boy Scouts	2012 Recycling Payment-Troop 414	370.79
03/08/2016	24589	Verizon 0207-Pol	Monthly Telephone Service-Pol	0.96
03/08/2016	24590	Verizon 838283708-Admin (4779)	Monthly Telephone Service (Long Dist.)-Admin	52.73
03/08/2016	24591	Verizon S0007576-Business	Monthly Telephone Service-Admin	68.86
03/08/2016	24592	Verizon Wireless-220027085-Laptop	Monthly Telephone Service (Laptop)-Pol	502.68
03/08/2016	24593	Verizon Wireless-902786759-MainCell	Mthly Cellphone Service-Admin, PW, CEO, Fire	192.76
03/08/2016	24594	W. PA Teamsters Emp Welfare Fund	Monthly Health Insurance-Admin, PW, Pol	24,810.03

03/08/2016	24595	Walsh Equipment	Equipment/Vehicle Repair Parts-PW	1,570.19
03/08/2016	24596	Weekend Directional Service	2015 Community Day Stickers	75.00
03/08/2016	24597	Wex Bank-Sunoco	Monthly Gasoline Usage-Pol	1,931.48
03/07/2016	24598	ADT Security Services	Monthly Security Service-Boro, PW	84.36
03/07/2016	24599	Beaver County Regional COG	2016 Membership Dues	983.05
03/07/2016	24600	Duquesne Light Company	Monthly Electric Service	470.28
03/07/2016	24601	JC Ehrlich Co., Inc.	Pest Control Services-Admin, Pol	81.98
03/07/2016	24602	Michael Baker Jr., Inc.	Planning Commission Consultant Fees	550.00
03/07/2016	24603	Mobile Radio Service, Inc.	2016 Radio Service Contract-Pol	171.00
03/07/2016	24604	Murphy Tractor-Powerplan	Equipment Repair Parts-PW	1,771.53
03/07/2016	24605	PA One Call System, Inc.	Monthly PA One Call Services	45.72
03/07/2016	24606	PGH Networks	Telephone Maintenance-Pol	79.99
03/07/2016	24607	Point Spring Company	Vehicle Repair Service-PW	2,663.24
03/07/2016	24608	Reed Oil Company	Diesel Fuel-PW	193.97
03/07/2016	24609	S & D Calibration Services, Inc.	Acutrak, Enrad & Vascar Certifications-Pol	222.50
03/07/2016	24610	Shoup Engineering Inc.	Engineering Services	648.00
03/07/2016	24611	Staples Advantage	Misc. Office Supplies-Admin	10.69
03/07/2016	24612	SWIF-State Worker's Insurance Fund	Wrkrs Comp Ins Payment-Fire	1,455.00
03/07/2016	24613	Vi-HAUS	2016 Monthly Hosting Agreement Fees-Pol	850.00
				195,606.57

Highway Aid Fund

03/08/2016	115	Duquesne Light Company	Mthly Electric Service-Celestial Dr., Satellite Dr.	1,137.89
				1,137.89

PARKS and RECREATION COMMITTEE: No Report.

PROPERTY and BUILDING COMMITTEE: Mr. Morrone, Chairperson of the Property and Building Committee, presented an update regarding the replacement windows.

PUBLIC SAFETY COMMITTEE: Mr. Googins, Chairperson of the Public Safety Committee, presented Council with an update regarding the upcoming contract negotiations for the Economy Borough Police.

ORDINANCE COMMITTEE: Mrs. Mutschler, Chairperson of the Ordinance Committee, presented Council with an update regarding the Planning Commission's review of Solar Panels.

PUBLIC WORKS (PW) COMMITTEE: Mr. Fetkovich, Chairperson of the Public Works Committee, presented Council with a request from the Economy Volunteer Fire Department regarding the shortage of limestone in the lot of Fire Station No. 2. There was discussion regarding past practice of the Borough delivering on hand limestone for this purpose. **After some review and discussion, the motion of Mr. Fetkovich, seconded by Mr. Morrone to authorize the delivery of two or three (2 or 3) loads of 2B Limestone to Fire Station No. 2 was unanimously carried.**

MAYOR'S REPORT: No Report.

SOLICITOR'S REPORT: Mr. Kail stated that the only item to discuss in executive is in regard to delinquent real estate taxes and no vote will be taken.

ENGINEER'S REPORT – The Borough Engineer presented Council with updates regarding the following issue(s).

1. Zoning Map Update(s) – A letter, dated February 17, 2016, was received from the Beaver County Planning Commission (BCPC) regarding the proposed Zoning Map. The BCPC has no objections to the proposed Zoning Map amendments due to there were no spot zones created. The Borough Engineer recommended advertising a Public Hearing for the possible adoption of the proposed Zoning Map. **After some review and discussion, the motion of Mrs. Mutschler, seconded by Mr. Googins to authorize the advertising of a Public Hearing on April 26, 2016, for the purpose of the updated Zoning Map was unanimously carried.**
2. Dunlap Hill Traffic Light – The Borough Engineer presented Council with two (2) handouts showing the proposed traffic light signals with and without the mast arms that Council had inquired about. Trans Associates has estimated a cost difference of approximately \$30,000.00 more for the mast arms. The Borough Engineer explained that if the mast arms are used then two (2) easements will be needed. There was discussion regarding the mast arms being less invasive, more visually appealing and requiring less maintenance vs. the cabling. **After some review and discussion, it was the consensus of all members of Council present to proceed with the mast arms for the traffic light signal project located at Conway Wallrose Road and Dunlap Hill.**
3. 2016 Roadway Improvements – The Borough Engineer recommended getting an early start with a list of proposed roads that need to be paved either in 2016 or 2017. After initial correspondence between the Borough Engineer, Borough Manager and Mr. Dunn, it is recommended to finish both the Ridgewood Plan and Shaffer Road. There was some discussion regarding the creation of a list of roads that will be tar and chipped vs. being paved.

OLD BUSINESS:

1. Telephone Systems – The Borough Manager presented Council with an overview of the telephone system bids which included the removal of the cable services. There was discussion regarding the existing cable franchise agreement. The Borough Manager stated that he has made it known that there is an agreement and that internet is not included in the cable franchise agreement. The Borough Manager recommends approving Kapp Communications for the Borough Office and PGH Networks for the Police Department. **After some review and discussion, the motion of Mr. Morrone, seconded by Mr. Googins to accept the telephone system proposals as listed from Kapp Communications for the Borough and PGH Networks for the Police Department was unanimously carried.**
2. Resolution No. 451 – A Resolution of the Borough of Economy appointing two (2) Trustees to the Economy Borough Police Pension Fund and Non-Uniform Employee Pension Fund was presented to Council. The appointees shall consist of the President and Vice-President of Council, as is past practice. **After some review and discussion, the motion of Mr. Fetkovich, seconded by Mrs. Mutschler to appoint Mr. R.J. Burns and Mr. Larry Googins as the appointed Trustees to the Economy Borough Police Pension Fund and the Non-Uniform Employee Pension Fund was unanimously carried.**
3. Distributed Antenna Systems DAS Ordinance – There was discussion regarding amendments to the Zoning Ordinance requiring a Public Hearing, which has been advertised for April 12, 2016.
4. Commercial/Industrial Signage – There was discussion regarding amendments to the Zoning Ordinance requiring a Public Hearing, which has been advertised for April 12, 2016.

NEW BUSINESS:

1. Beaver County Regional COG (BCRCOG) Membership/Appointments – The Borough Manager stated that Mr. Fetkovich and Mr. Morrone have volunteered to be the BCRCOG Delegate and Alternate. **After some review and discussion, the motion of Mr. Googins, seconded by Mrs. Mutschler to approve becoming a member of the Beaver County Regional COG and to appoint Mr. Fetkovich as the Delegate and Mr. Morrone as the Alternate was unanimously carried.**

2. Beaver County Regional COG (BCRCOG) Membership Dues – The payment for the 2016 BCRCOG membership dues needs to be approved in order for the Borough to be eligible to participate in the bid specs. **After some review, the motion of Mr. Morrone, seconded by Mr. Googins to approve payment (Check No. 24599) to BCRCOG for the 2016 membership dues was unanimously carried.**
3. Guest Internet/Wifi Usage – Mrs. Mutschler asked how hard it would be for the Borough to offer wifi services to any/all guests during meetings for research purposes. There was some discussion regarding this type of service being done in other municipalities and business on a regular basis. There was some discussion regarding the wifi being able to be set up for guest usage without having access to the main files. The Borough Manager will research this matter further.
4. 2016 Memorial Day Service – Mayor Poling announced that he does not believe he will be able to do the Memorial Day Service this year. Mayor Poling would like to contact the Economy Jr. Women’s Club, Mr. Brian Westrom or possibly the Boy Scouts to see if they would be interested in helping with the Memorial Day Service. There was some discussion regarding the matter of obtaining reimbursement for expenses relating to the Veteran’s Memorial from the Beaver County Foundation.
5. American Flag Program – Mr. Fetkovich requested an update regarding the flag program. The Borough Manager presented an overview of the program and stated that he would be placing this matter in the upcoming newsletter. Mr. Fetkovich requested a copy of the rules/program procedure(s).

EXECUTIVE SESSION: Mr. Googins requested Council go into Executive Session in regard to a potential litigation matter at 8:45 p.m., as per the motion of Mr. Morrone, seconded by Mr. Fetkovich.

There being no further business, the motion of Mr. Morrone, seconded by Mr. Googins to return to adjourn the meeting at 8:50 p.m. was unanimously carried.

Margie L. Nelko
Borough Secretary

Randy Kunkle
Borough Manager

Motion(s) made and/or Council consensus decision(s):

1. Approve Minutes of February 23, 2016.
2. Approval of Bills Payable for March 2016, with the exception of Check No. 24599.
3. Approval of delivery of 2B Limestone to Fire Station No. 2.
4. Authorize advertising of a Public Hearing for the purpose of the updated Zoning Map.
5. Consensus of Council to proceed with the mast arms for the Dunlap Hill Traffic Signal.
6. Accept the telephone system proposals for the Borough and the Police Department.
7. Appointment of the Police Pension Fund and Non-Uniform Employee Pension Fund Trustees.
8. Approve of Beaver County Regional COG Membership and Appointing of the Delegate and Alternate.
9. Approval of Beaver County Regional COG Membership payment (Check No. 24599).