

Economy Borough Council
Council Minutes
March 13, 2018

MEETING was called to order at 7:00 p.m. with Mr. Brian Westrom presiding and the following members of Council and officials of the Borough present: Mr. Brian Westrom, Mr. Gary Bucuren, Mr. Tom Fetkovich, Mr. Frank Morrone, Mrs. Audrey Mutschler, Borough Manager Randy Kunkle, Borough Secretary Margie Nelko, representing the Borough Solicitor Mr. Joshua Kail, Esq., and Borough Engineer Mr. Scott Shoup.

ABSENT: Mrs. Pat Skonieczny (Excused)
Mayor Jo Ann Borato (Excused)

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

VIDEO CAMERAS: The Borough Manager stated that Vector Security will be attending the next meeting.

RECOGNITION OF VISITORS: Mr. Westrom welcomed everyone to the meeting and requested the discussion(s) regarding Borough business be kept to 3 – 5 minutes in length.

Twain A. Popowich of 29 Mason Road, Baden
Diane Brown of 787 Moonridge Drive, Freedom
Brian Bonner of Seven Fields (Owners of 371 Golden Grove Road, Baden)

HEAR THE PUBLIC:

Diane Brown was present to ask whether the Sunset Hills Plan will be paved this year, when the last time Sunset Hills Plan was completely paved and to state that the street light at the entrance of the plan is not working. The Borough Engineer responded to her questions.

Mike Lucia (not signed in) was present to express his concerns regarding the entrance to Northern Lights Shopping Center near the Our Lady of Peace Church and asked whose responsibility it is to maintain the entrance.

Brian Bonner was present to ask if there are any updates regarding an old stormwater plan for the area he is building in. The Borough Engineer responded stating that the plan did not propose anything in this area and reviewed other work done by the Borough in that area.

MINUTES of the Regular Meeting held on February 27, 2018, were presented to Council. **After some review the motion of Mrs. Mutschler, seconded by Mr. Fetkovich to approve the Regular Meeting Minutes of February 27, 2018, as presented was unanimously carried.**

FINANCE COMMITTEE: Mrs. Mutschler, Chairperson of the Finance Committee, reviewed the following:

1. **Bills Payable** for the period of February 14, 2018 through March 13, 2018, in the amount of \$214,075.77 from the General Fund and in the amount of \$1,321.55 from the Highway Aid (Liquid Fuels) Fund were presented to Council for review. **After some review and discussion, the motion**

of Mrs. Mutschler, seconded by Mr. Morrone to approve the list of Bills Payable that have been reviewed and signed off by the department heads was unanimously carried, with the exception of Mr. Bucuren regarding the Public Works bills, due to his brother works in the department.

General

02/21/2018	26463	Beaver Cty Planning Commission	2018 MS4 (Joint) Legal Ad	33.61
02/22/2018	26464	Sprint Communications	Mthly Cellphone Service	422.96
03/13/2018	26465	A.G. Trimble Company	Brass Snaps (Flags)	17.25
03/13/2018	26466	ADT Security Services	Monthly Security Service	93.96
03/13/2018	26467	Advance Auto Parts	Vehicle Maintenance Supplies	71.76
03/13/2018	26468	Aflac	Employee ACC Insurance	253.50
03/13/2018	26469	Amcom Office Systems, Inc.	Monthly Copier Maintenance/Overage	21.01
03/13/2018	26470	Animal Control Services	Animal Control Service Fee	550.00
03/13/2018	26471	Aramark Uniform Service	Uniform Expenses	668.73
03/13/2018	26472	Beaver County Central Printing	2018 Real Estate Printing Services	2,911.43
03/13/2018	26473	Beaver County District Attorney	2018 ESU & ADTF Reimbursement	400.00
03/13/2018	26474	Beaver County Regional COG	2018 Membership Dues	983.05
03/13/2018	26475	Bob Sumerel Tire Co., Inc.	Tire Repair Services	424.75
03/13/2018	26476	Building Insp. Underwriters of PA	Building Permit Inspections	462.00
03/13/2018	26477	Burns, Daniel	Mileage Reimbursement-Asst. CEO	49.76
03/13/2018	26478	Cargill, Incorporated	Road Salt	30,917.86
03/13/2018	26479	Clean Care, Inc.	Floor Mat Service	199.14
03/13/2018	26480	Columbia Gas	Monthly Gas Service	3,071.70
03/13/2018	26481	Comcast 0029740	Monthly Internet/Phone Service	581.94
03/13/2018	26482	Comcast 0029955	Monthly Internet/Phone Service	105.75
03/13/2018	26483	Coverall North America, Inc.	Monthly Cleaning Services	739.00
03/13/2018	26484	Cummins Inc.	Vehicle Repair Parts	14.39
03/13/2018	26485	Duquesne Light Company	Monthly Electric Service	1,208.99
03/13/2018	26486	Economy Volunteer Fire Dep.t	2018 1st Qtr. EVFD Fire Allocation	58,250.00
03/13/2018	26487	FNB Commercial Credit Card	Misc. Purchases	2,127.03
03/13/2018	26488	Galls LLC	Uniform Expenses	20.94
03/13/2018	26489	Herzog Truck Service, Inc.	Vehicle Repair Parts/Service	1,146.46
03/13/2018	26490	Hunter Truck Sales & Service, Inc.	Vehicle Repair Parts	177.57
03/13/2018	26491	Intoximeters, Inc.	Intox DMT w/Accessories	8,784.50
03/13/2018	26492	JC Ehrlich Co., Inc.	Pest Control Services	135.98
03/13/2018	26493	Joseph A. Askar Law Offices	2018 Solicitor Services & Retainer	4,462.50
03/13/2018	26494	Kunkle, Randy S.	Mileage Reimbursement-Mgr.	61.63
03/13/2018	26495	LCA-Lease Corp. of America	Telephone Leasing	209.81
03/13/2018	26496	M & M Uniforms, Inc.	Uniform Expenses	521.70
03/13/2018	26497	Maher Duessel	2017 Audit Services	9,000.00
03/13/2018	26498	MDIA	Building Permit Inspections	510.00
03/13/2018	26499	MGSof-Net, Inc.	Yearly Maintenance	255.00
03/13/2018	26500	Mitel Cloud Services	Monthly Telephone Service	282.73
03/13/2018	26501	Morton Salt, Inc.	Road Salt	16,014.01

03/13/2018	26502	MRM Workers' Comp Fund	Worker's Comp Policies-CEO, Admin, Pol, PW	24,704.42
03/13/2018	26503	Napa-Station Auto Parts	Misc. Operating Supplies/Veh. Repair Parts	174.37
03/13/2018	26504	Nationwide Employee Benefits	Group Life Insurance Coverage	2,222.97
03/13/2018	26505	Occidental Life Ins. Co of NC	Employee Paid Life Insurance	79.14
03/13/2018	26506	PA One Call System, Inc.	PA One Call Services	31.25
03/13/2018	26507	PENN Power Group	Vehicle Repair Parts	42.75
03/13/2018	26508	PGH Networks	Telephone Maintenance	99.00
03/13/2018	26509	Pitt Specialty Supply Inc.	Misc. Operating Supplies	144.09
03/13/2018	26510	Pittsburgh Public Safety Supply	Uniform Expenses	498.71
03/13/2018	26511	Power Products Unlimited, Inc.	Radio Batteries	443.60
03/13/2018	26512	PSAB-Team	2018 TEAM Membership Dues	300.00
03/13/2018	26513	Reed Oil Company	Diesel Fuel	3,859.77
03/13/2018	26514	Reliance Standard Life Insurance	Group Life Insurance Coverage	330.00
03/13/2018	26515	Russell Standard Corp.	Cold Patch	1,653.00
03/13/2018	26516	S & D Calibration Services, Inc.	Acutrak, Enrad-Vascar Certs.	236.50
03/13/2018	26517	Shoup Engineering Inc.	Engineering Services	705.00
03/13/2018	26518	Smitty's Service.	Vehicle Parts/Maint. Services	1,339.05
03/13/2018	26519	Snodopot	Vehicle Repair Parts	1,716.00
03/13/2018	26520	Sprint Communications	Mthly Cellphone Service	422.49
03/13/2018	26521	Staley Cmmtn-BearCom-	Radio Service Contract	200.00
03/13/2018	26522	Teamsters Local Union 250	Union Dues	360.00
03/13/2018	26523	The Keeper of the Stationery	Nylon American Flags	166.80
03/13/2018	26524	Thomas V. Giel Garage Doors, Inc.	Garage Door Repairs Balance	104.00
03/13/2018	26525	Tri-State Hose & Supply Company	Vehicle Repair Parts	44.21
03/13/2018	26526	Verizon S0007576-Business	Monthly Telephone Service	37.34
03/13/2018	26527	Vi-HAUS	Monthly Hosting Agreement Fees	875.50
03/13/2018	26528	W. PA Teamsters - COBRA	Monthly COBRA Health Insurance	877.21
03/13/2018	26529	W. PA Teamsters Emp. Welfare Fund	Monthly Health Insurance	23,449.68
03/13/2018	26530	Wex Bank-Sunoco	Monthly Gasoline Usage	2,796.52
				<u>214,075.77</u>

Highway Aid Fund

03/13/2018	141	Duquesne Light Company	Mthly Electric Service-Street Lights/Traffic Signals	<u>1,321.55</u>
				1,321.55

Mr. Burns entered the meeting at this time (7:18 p.m.)

2. Budget Report for the month of February 2018, was presented to Council. After some review and discussion this report was ordered received and filed.
3. Treasurer's Report for the month of February 2018 was presented to Council. After some review, this report was ordered received and filed.

ORDINANCE COMMITTEE: No Report.

PARKS and RECREATION COMMITTEE: Mr. Fetkovich, Chairperson of the Parks and Recreation Committee, informed Council that the Recreation Board will be meeting next week to walk the parks for maintenance/safety issues and to formalize a plan regarding the ground prep for the playground equipment installation and construction. The Borough Manager stated that the playground equipment is scheduled for delivery tomorrow, March 14, 2018. Mr. Fetkovich requested an article on the playground equipment be placed in the upcoming newsletter.

PROPERTY and BUILDING COMMITTEE: No Report.

PUBLIC SAFETY COMMITTEE: No Report.

PUBLIC WORKS (PW) COMMITTEE: Mr. Burns, Chairperson of the Public Works Committee, presented Council with updates regarding the following issue(s):

1. Public Works Report – Mr. Burns presented Council with an overview of items that the Public Works Department has completed. After some review, this report was ordered received and filed.
2. Ford F550 Truck – Mr. Burns presented Council with an estimate, in the amount of \$6,489.00, from Three Rivers Marine & RV Center to make repairs to a head gasket and damaged number two cylinder on the F550 truck. Members of Council discussed the cost of recent repairs, whether to replace the engine or buy a new truck and if the frame/body is in bad shape. A recommendation should be prepared for the next regular scheduled meeting of Council after looking into the shape of the truck. **After some discussion, it was the consensus of Council to have the F550 truck brought back to the Borough from Three Rivers Marine & RV Center.**

Mr. Burns requested an executive session to discuss a personnel matter.

Mrs. Mutschler asked if an advertisement for part-time help is going to be done and to check on maximizing current hours for the current part-time employee. The Borough Manager stated that the language in the contract should be reviewed. The Borough Solicitor reviewed the regulations for part-time employees. **After some discussion the motion of Mrs. Mutschler, seconded by Mr. Fetkovich to advertise for part-time summer help was unanimously carried.**

MAYOR'S REPORT: No Report.

SOLICITOR'S REPORT: The Borough Solicitor presented Council with updates regarding the following issue(s):

1. Skonieczny Lawsuit – No update at this time.
2. Video Cameras (Right-to-Know) – A draft policy is being worked on.
3. Heart and Lung Policy – The Borough Solicitor reviewed a sample policy from PSAB and stated that he will review the information with the Borough Manager and make a recommendation to Council at the next regular scheduled meeting of Council.
4. Fire Hydrant Agreement – The Borough Solicitor presented Council with an update regarding the requested changes to the agreement by Ambridge Water Authority and stated that he would be meeting with the Fire Marshall to review these requests.

5. Proposed Grading Ordinance – The Borough Solicitor and Borough Engineer presented Council with an overview of the proposed Grading Ordinance and which will need to be advertised. The Borough Engineer reviewed the format regarding the type of permit required according to the amount of material to be graded.
6. PennEnergy Lease Agreement – The Borough Solicitor presented Council with an overview of communication received from PennEnergy that is currently being reviewed and a recommendation will be made at the next regular scheduled meeting of Council.

ENGINEER’S REPORT – The Borough Engineer presented Council with information and photographs regarding the drainage concerns in the Ridgewood Plan. Photo 1 shows an approximate fifteen foot (15 ft.) vertical drop along the edge of a residence on Pinehurst Drive, who complained about the dangerous situation. This drop was created by approximately forty years (40 yrs.) of storm sewer drainage from the plan. The proposal is to replace the drainage pipe with plastic, install it approximately fifty feet (50 ft.) down to the existing grade and backfill. The Borough Engineer brought to Council’s attention Photo 2, which shows a similar, if not worse, drainage problem that has not been complained about in the plan. The Borough Engineer explained that Photo 2 has not changed in the last twenty years (20 yrs.) but will eventually need addressed. The Borough Engineer asked Council for permission to request bids for the Photo 1 project. Members of Council discussed types of fill that could be used, trench plugs, catch basin flow plates and a sanitary manhole. It was the consensus of Council to approve the Borough Engineer to request bids for the Photo 1 project.

OLD BUSINESS:

1. Non-organized Employee Resolution – This matter will be discussed in executive session.
2. Assistant Code Enforcement Officer – This matter is on hold.

NEW BUSINESS:

1. Resolution No. 466 – A Resolution of the Borough of Economy appointing two (2) Trustees to the Economy Borough Police Pension Fund and Non-Uniform Employee Pension Fund was presented to Council. The President and Vice-President were appointed as the Trustees at the January 23, 2018, meeting of Council. **After some review and discussion, the motion of Mrs. Mutschler, seconded by Mr. Morrone to approve the adoption of Resolution No. 466 was unanimously carried.**
2. Proclamation for Retired Fire Chief J. Thomas – Mr. Westrom requested a proclamation be prepared for Jake Thomas for all his years of service as the Chief of Economy Volunteer Fire Department.

OTHER BUSINESS: None.

EXECUTIVE SESSION: Mr. Westrom requested Council go into Executive Session regarding a personnel matter, contractual matter and a matter regarding a proposed resolution for non-organized employees at 7:47 p.m., as per the motion of Mr. Bucuren, seconded by Mr. Burns.

On the motion of Mrs. Mutschler, seconded by Mr. Fetkovich to reconvene at 9:25 p.m. was unanimously carried.

The Borough Solicitor stated that the following items were discussed in Executive Session:

1. A personnel issue in the Public Works Department.
2. The Public Works contract negotiations.

3. The Non-organized employee resolution.
4. The Assistant CEO position.

There being no further business, the motion of Mrs. Mutschler, seconded by Mr. Fetkovich to adjourn the meeting at 9:27 p.m. was unanimously carried.

Margie L. Nelko
Borough Secretary

Randy Kunkle
Borough Manager

Motion(s) made and/or Council consensus decision(s):

1. Approve the Minutes of February 27, 2018.
2. Approve Bills Payable for March 2018.
3. Consensus of Council to have the F550 Truck brought back to the Borough.
4. Approval to advertise for Part-time Seasonal Help.
5. Adoption of Resolution No. 466 – Appointing Trustees to the Economy Borough Police Pension Fund and Non-Uniform Employee Pension Fund.
6. Consensus of Council to authorize the Borough Engineer to request bids for a drainage issue in the Ridgewood Plan.