

Economy Borough Council  
Regular Meeting Minutes  
March 14, 2017

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**MEETING** was called to order at 7:00 p.m. with Mr. Burns presiding and the following members of Council and officials of the Borough present: Mr. R.J. Burns, Mr. Gary Bucuren, Mr. Tom Fetkovich, Mr. Frank Morrone, Mrs. Audrey Mutschler, Mayor Jo Ann Borato, Borough Manager Randy Kunkle, Borough Secretary Margie Nelko, representing the Borough Solicitor Mr. Joshua Kail, Esq. and the Borough Engineer Mr. Scott Shoup.

**ABSENT:** Mr. Larry Googins (Excused)  
Mrs. Pat Skonieczny (Excused)

**MOMENT OF SILENCE**

**PLEDGE OF ALLEGIANCE**

**RECOGNITION OF VISITORS:** Mr. Burns welcomed everyone to the meeting and requested the discussion(s) regarding Borough business be kept to 3 – 5 minutes in length.

The following visitors were present:

Steve Borato of 2001 Conway Wallrose Road, Freedom  
John R. Campbell of 123 Gross Drive, Baden  
Ray McClellan of 196 Shaffer Road, Sewickley

**HEAR THE PUBLIC:**

John R. Campbell was present to update Council on the Economy Borough Veterans Memorial Fund and the upcoming scheduled Memorial Service for May 29, 2017 at 9 a.m. Mr. Campbell discussed that there are new members and that the funds are being kept with the Beaver County Foundation. There was some discussion regarding plans for the flower beds and the need to replace the ropes on the flag poles. Mr. Morrone volunteered to help anyway he could. Mr. Campbell stated that the electrical lines should be looked at before the service.

Steve Borato was present to express his concerns regarding the repeatedly false statements, accusations and harassment against him and his wife. Mr. Borato explained that Mrs. Skonieczny has read things regarding who is in and who is not in compliance with sewage lines and tap-in(s). Mr. Borato stated that Mrs. Skonieczny is not in compliance with the sewage tap-in and monthly sewage fees. Mr. Borato stated that he acquired documentation from the Prothonotary Office showing liens against her property, which was distributed to Council. Mr. Borato stated that he has had enough of the scrutiny and there is no need for it.

**MINUTES** of the Regular Meeting held on February 14, 2017, were presented to Council. The Borough Solicitor stated that he had reviewed the minutes due to a question being raised regarding votes taken with Mr. Burns's participation after the acceptance of the Mayor's resignation and found that there were no material votes. The Borough Solicitor stated that he has no issues with the minutes being accepted. **After some review, the motion of Mr. Morrone, seconded by Mr. Burns to approve the Regular Meeting Minutes of February 14, 2017, as presented was unanimously carried.**

**MINUTES** of the Regular Meeting held on February 28, 2017, were presented to Council. **After some review, the motion of Mrs. Mutschler, seconded by Mr. Morrone to approve the Regular Meeting Minutes of February 28, 2017, as presented was unanimously carried.**

**FINANCE COMMITTEE:** Mr. Bucuren, Chairperson of the Finance Committee, reviewed the Bills Payable entered February 15, 2017 through March 14, 2017, in the amount of \$170,907.62 from the General Fund and in the amount of \$1,159.58 from the Highway Aid (Liquid Fuels) Fund were presented to Council for review.

Mrs. Mutschler questioned check number 25576 regarding reimbursement receipts for the Public Work's petty cash fund and the 2015 receipt dates. The Borough Secretary explained that the dates are correct as per the receipts that was submitted for reimbursement. There was some discussion regarding how the petty cash reimbursements are handled and if the \$500.00 is a one time a year expenditure. Mr. Burns questioned the receipt regarding the E. Fitzgerald law suit photo copies. The Borough Manager was asked to clarify this receipt with the Public Works Foreman before this check is approved. There was discussion regarding a petty cash policy. The Borough Secretary recommended that receipts should be turned in three times a year or every six months, which would work well for the office. **After some review, the motion of Mr. Bucuren, seconded by Mr. Fetkovich to approve the List of Bills Payable, with the exception of check number 25576, was unanimously carried.**

General Fund

03/14/2017	25535	ADT Security Services	Monthly Security Service	90.16
03/14/2017	25536	Aflac	Employee ACC Insurance	175.11
03/14/2017	25537	Amcom Office Systems, Inc.	Monthly Copier Maintenance/Overage	19.39
03/14/2017	25538	Animal Control Services	Animal Control Service Fee	550.00
03/14/2017	25539	Atlantic Tactical	Uniform Expenses	357.30
03/14/2017	25540	Beaver County Central Printing	2017 Real Estate Printing Services	2,914.48
03/14/2017	25541	Beaver County Regional COG	2017 Membership Dues	1,004.89
03/14/2017	25542	Bronder Technical Services	ConwayWallroseRd/Dunlap Hill Traffic Signal Proj.	69,748.56
03/14/2017	25543	Butler Gas Products Co, Inc.	Monthly Cylinder Rental	170.30
03/14/2017	25544	Cintas	Misc. Medical Supplies	11.95
03/14/2017	25545	Clean Care, Inc.	Floor Mat Service	96.94
03/14/2017	25546	Columbia Gas	Monthly Gas Service	1,995.20
03/14/2017	25547	Comcast 0029740	Monthly Internet/Phone Service	476.34
03/14/2017	25548	Comcast 0029955	Monthly Internet/Phone Service	105.75
03/14/2017	25549	Corelogic Real Estate Tax Service	2014 Real Estate Refund	245.94
03/14/2017	25550	Costco	2017 Membership Fees/Charges	2.39
03/14/2017	25551	Coverall North America, Inc.	Monthly Cleaning Services	739.00
03/14/2017	25552	Detroit Salt Company	Salt	17,165.49
03/14/2017	25553	Duquesne Light Company	Monthly Electric Service	1,327.53
03/14/2017	25554	FNB Commercial Credit Card	Misc. Purchases	2,132.56
03/14/2017	25555	Galls LLC	Uniform Expenses	241.71
03/14/2017	25556	Herdt Security Service	Civil Service Pre-employment Exams	650.00
03/14/2017	25557	Hovis Auto Supply	Vehicle Repair Service	126.34
03/14/2017	25558	Hunter Truck Sales & Service, Inc.	Vehicle Repair Service	2,523.03
03/14/2017	25559	Iron City Workplace Services	Uniform/Rug Services	299.66
03/14/2017	25560	JC Ehrlich Co., Inc.	Pest Control Services	130.98
03/14/2017	25561	John S. Dunn Agency	2017-2018 Real Estate Tax Collector Bond Renewal	749.36
03/14/2017	25562	Joseph A. Askar Law Offices	2017 Solicitor Services & Retainer	2,572.50
03/14/2017	25563	LCA-Lease Corporation of America	Telephone Leasing	209.81
03/14/2017	25564	M & M Uniforms, Inc.	Uniform Expenses	1,507.35

03/14/2017	25565	Maher Duessel	2016 Audit Services	8,000.00
03/14/2017	25566	Markl Supply Company, Inc.	Uniform Expenses	1,159.98
03/14/2017	25567	MDIA	Building Permit Inspections	1,063.00
03/14/2017	25568	Michael Baker International, Inc.	Planning Commission Consultant Fees	800.00
03/14/2017	25569	Mitel Cloud Services	Telephone Services	278.97
03/14/2017	25570	Murphy Tractor-Powerplan	Equipment Repair Parts	1,895.80
03/14/2017	25571	Nationwide Employee Benefits	Group Life Insurance Coverage	529.52
03/14/2017	25572	Occidental Life Insurance Co of NC	Employee Paid Life Insurance	79.14
03/14/2017	25573	PA One Call System, Inc.	PA One Call Services	104.14
03/14/2017	25574	PA State Association of Boroughs	2017 TEAM Membership Dues	300.00
03/14/2017	25575	PENN Power Group	Vehicle Repair Parts-PW	18.69
03/14/2017	25576	Petty Cash-Public Works	Misc. Operating Supplies/Services	448.03
03/14/2017	25577	PGH Networks	Telephone Maintenance	99.00
03/14/2017	25578	PSAB-Who's Who	2017 Who's Who Listing	40.00
03/14/2017	25579	Reed Oil Company	Diesel Fuel	2,391.56
03/14/2017	25580	Reliance Standard Life Insurance	Group Life Insurance Coverage	343.20
03/14/2017	25581	Russell Standard Corp.	Cold Patch	885.00
03/14/2017	25582	Shoup Engineering Inc.	Engineering Services	5,655.25
03/14/2017	25583	Sprint Communications	Mthly Cellphone Service	425.32
03/14/2017	25584	Staley Communication, Inc.	2017 Radio Service Contract	275.00
03/14/2017	25585	Stanley's Economy Auto Supply Inc.	Vehicle Repair Service	203.45
03/14/2017	25586	SWIF-State Worker's Insurance Fund	Wrkrs Comp Ins Payment	1,516.00
03/14/2017	25587	TASER International	Batteries	179.76
03/14/2017	25588	Teamsters Local Union 250	Union Dues	488.00
03/14/2017	25589	Thomas V. Giel Garage Doors, Inc.	Garage Door Parts/Repair Services	469.00
03/14/2017	25590	Tomaszewski, Raymond	Mileage Reimbursement-CEO	18.63
03/14/2017	25591	Trans Union LLC	Civil Service Background Checks	63.48
03/14/2017	25592	TransAxle LLC	Vehicle Repair Parts	3.90
03/14/2017	25593	Tri-State Hose & Supply Company	Equipment Repair Parts	72.04
03/14/2017	25594	Verizon S0007576-Business	Monthly Telephone Service	71.66
03/14/2017	25595	Verizon Wireless-220027085-Laptop	Monthly Telephone Service (Laptop)	109.45
03/14/2017	25596	Vi-HAUS	2017 Monthly Hosting Agreement Fees	875.50
03/14/2017	25597	W. PA Teamsters Emp Welfare Fund	Monthly Health Insurance	26,084.10
03/14/2017	25598	Wex Bank-Sunoco	Monthly Gasoline Usage	2,292.42
03/14/2017	25599	Witmer Public Safety Group	Uniform Expenses	2,034.15
03/14/2017	25600	Wright Automotive Group	Vehicle Repair Service	261.81
03/14/2017	25601	Beaver County Times-Newspapers Inc.	Legal Ad-Mayor Vacancy	247.12
03/14/2017	25602	Birocco Transmissions	Vehicle Repair Service	547.00
03/14/2017	25603	Building Inspection Underwriters of PA	Building Permit Inspections	1,600.80
03/14/2017	25604	JC Ehrlich Co., Inc.	Pest Control Services	46.00
03/14/2017	25605	Lang, Donald	Reimb-Emergency Mgmt. OPS Book Expenses	144.48
03/14/2017	25606	R.E. Yates Electric, Inc.	Troubleshoot/Repair Economy Way Street Lights	209.25
03/14/2017	25607	Smitty's Service.	Vehicle Maintenance Service	238.00
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				170,907.62

Highway Aid Fund

03/14/2017	127	Duquesne Light Company	Mthly Electric Service-Celestial Dr., Satellite Dr.	1,159.58
				1,159.58

**ORDINANCE COMMITTEE:** No Report.

**PARKS and RECREATION COMMITTEE:** Mr. Fetkovich, Chairperson of the Parks and Recreation Committee, presented Council with updates. Mrs. Mutschler inquired if all of the volunteers have their clearances to work with children, which needs to be kept on file. Mr. Fetkovich stated that he will look into the matter.

**PROPERTY and BUILDING COMMITTEE:** Mr. Morrone, Chairperson of the Property and Building Committee, presented Council with an update regarding the police department door.

**PUBLIC SAFETY COMMITTEE:** No Report.

**PUBLIC WORKS (PW) COMMITTEE:** Mrs. Mutschler, Chairperson of the Public Works Committee, presented Council with updates regarding the following issue(s).

1. Public Works Bi-monthly Report – After some review and discussion, this report was ordered received and filed.
2. Public Works Position – Mrs. Mutschler stated that background checks are being completed for the recommended four (4) applicants by the police department. The Borough Solicitor stated that there is a fine rule making the police department unable to conduct this for the Borough. There was discussion regarding outside background check companies and what doctor should be used for a pre-employment medical exam. The Borough Solicitor suggested having the Borough Secretary do the background checks using ADP or another outside company. Mrs. Mutschler requested the Borough Solicitor to do this. There was some discussion regarding the need for authorization releases from the applicants for background checks and that the job applications are outdated.

Mr. Burns inquired if the millings being hauled by the public works department is for the Borough's benefit. The Borough Engineer stated that these are millings that were supplied by the Ridgewood Plan roadway project.

Mr. Fetkovich inquired if there was room to store the remaining salt that the Borough is required to purchase. Mr. Burns stated that the Borough could contact Central Salt who is able store it for a fee then it could be transported in November when it is needed. The Borough Manager was asked to check on the price for salt storage.

**MAYOR'S REPORT:** Mayor Borato presented Council with updates regarding the following issue(s).

1. Mayor's Monthly Police Department Report for February 2017 – After some review, this report was ordered received and filed.
2. Purchase of Police Interceptor – The 2010 Crown Victoria has been repaired and in use. Chief O'Brien would like to replace this vehicle which has been budgeted for. The last time a vehicle was ordered it took six (6) months for it to be built. Chief O'Brien is requesting Council's consideration.
3. Bicycle Patrol – Chief O'Brien would like to do more things to reach out to the community. The police department would like to place bike racks on the back of the police vehicles which would enable them to patrol the housing developments within the Borough outside of a vehicle making them more accessible to

residents. Chief O'Brien has applied for a grant through Firehouse Subs and has contacted Walmart regarding the possibility of donating the bike racks.

4. Rockin Rachel Fundraiser – A fundraiser is in support of the Down Syndrome Association of Pittsburgh to be held on March 25, 2017, at the Baden United Methodist Church.

**SOLICITOR'S REPORT:** The Borough Solicitor presented Council with updates regarding the following issue(s).

1. Ambridge Water Authority Agreements (AWA) – The Borough Solicitor stated that the agreement has been completed and he has been in contact the AWA Solicitor. The agreement will be forwarded to Council for a possible approval at the next meeting. There was some discussion regarding the requirement of maintenance services with a report showing these services. The Borough Solicitor reviewed the background revolving the meetings with the local Fire Chief's and stated that this has been addressed in this contract. The Borough Manager was asked to place this item on the agenda.
2. Skonieczny Lawsuit – No update at this time.
3. Conway Elementary School – The Borough Solicitor stated that he has reviewed the deed for the Conway Elementary School and did not find anything to help answer the concerns from the last meeting. The Borough Solicitor has contacted the Freedom Solicitor and is awaiting a return call.

**ENGINEER'S REPORT** – The Borough Engineer presented Council with updates regarding the following issue(s).

1. Dunlap Hill Traffic Signal Change – Bronder Technical Services should have the lights completed within two (2) weeks and then a final inspection will be needed by both Trans Associates Engineering Cons. Inc. and PennDot.
2. Economy Way Pedestrian Crossing(s) – Trans Associates Engineering Cons. Inc. has acquired a quote for approximately \$8,500.00 from Bronder Technical Services for the push button crossing poles/devices for Economy Way. The Borough Engineer requested Trans Associates Engineering Cons. Inc. to contact Traffic Control Systems for a quote since they have not received a reply or quote from Bruce & Merllies.
3. 2017 Roadway Improvement Project – The Borough Engineer would like to meet with the Public Works Committee, the Borough Manager and the Public Works Foreman Rich Dunn to begin discussing/preparing for the proposed 2017 Roadway Improvement Project.

**OLD BUSINESS:**

1. Fee Resolution – This matter is still on hold due to input from the Planning Commission has not yet been received.
2. Vehicle Insurance Deductibles – The deductibles are now at \$500.00 each.
3. Non-organized Employee Resolution No. 457 – This matter including raises, is on hold until the next meeting.
4. Public Works Department Position – This matter was discussed during the Public Works Committee report.
5. Borough Auditor Recommendations (Maher Duessel) – The Borough Manager suggested providing a written reply to Council at the next regular meeting after reviewing the recommendation items with the Borough Secretary. The Borough Manager stated that he believes it will take up a lot of time if there is discussion on each line item during a meeting, which may be reduced by a written reply.

6. Assistant Code Enforcement Services – There was some discussion regarding the draft advertisement for the position of a part-time Assistance Code Enforcement Officer. The position would be assisting the Code Enforcement Officer and help with better communication with complainants. There was some discussion regarding how many times and the number of days the advertisement should be run. It was determined that the advertisement should be placed in the Beaver County Times for two (2) consecutive Sundays, placed on the Borough website and placed on the Borough sign in the front lawn. **After some discussion, the motion of Mr. Morrone, seconded by Mr. Bucuren to approve the advertising of a part-time Assistant Code Enforcement Officer.**
7. Bonding for Borough –The Borough Manager stated that before any changes and pricing can be acquired a dollar amount needs to be given. The Borough Manager recommends contacting the Borough Auditor for information on what is the normal amount guidelines.

**NEW BUSINESS:**

1. Reducing the Number of Bank Accounts – The Borough Manager presented Council with a background of the proposed seven (7) bank accounts that could be eliminated by using the funds towards the Dunlap Hill Traffic Light. Mrs. Mutschler expressed concerns regarding the Flower Fund, which she stated was not Borough monies but it is from Council Members. There was some discussion regarding the availability of an accounting of these monies. Mr. Burns recommended that as a Council the monies in the Flower Fund could be moved to another account or donated to the Veterans Memorial. There was some discussion regarding the purpose of the monies and that there was no policy. The Borough Solicitor recommended using the funds for a purpose as close to the original purpose of the monies, which could be a beautification project. There was some discussion regarding the Capital Improvement Program Fund. The Borough Solicitor requested a meeting with the Borough Manager to review the escrow accounts before a decision is made to make sure there are no legal issues involved.
2. Employee Dishonesty Rider – A dollar amount set by Council is needed in order to proceed.
3. Public Works Contract Negotiations – The Borough Solicitor stated that the Borough will be beginning the process of negotiations with the Public Works Department. Mr. Charles Gaston has been nominated as the negotiator and a mediator has been pre-appointed as well.

**OTHER BUSINESS:** None.

There being no further business, the motion of Mrs. Mutschler, seconded by Mr. Burns to adjourn the meeting at 8:16 p.m. was unanimously carried.

Margie L. Nelko  
Borough Secretary

Randy Kunkle  
Borough Manager

Motion(s) made and/or Council consensus decision(s):

1. Approve the Minutes of February 14, 2017 and February 28, 2017.
2. Approve Bills Payable for March 2017, with the exception of Check Number 25576.
3. Approval to advertise the position of a Part-time Assistant Code Enforcement Officer.