

MINUTES ** ECONOMY BOROUGH COUNCIL ** 8 Apr 14

Council President RJ Burns called the meeting to order at 7:00 PM in Council Chambers of the Economy Municipal Building.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT: Courtney Barthelemy, Gary Bucuren, Tom Fetkovich, Larry Googins, Frank Morrone, Pat Skonieczny, RJ Burns

ALSO PRESENT: Mayor David Poling, Joseph Askar, Esq.; Randy S. Kunkle, Borough Manager

Motion by Mrs Skonieczny to go into executive session to review applications for the Borough Secretary position, seconded by Mr Morrone, all voted aye.

Motion by Fetkovich to go back into regular session, seconded by Mr Bucuren, all voted aye.

Volunteer Fire Chief Jake Thomas: Mr Thomas reports he has been working with representatives of WalMart including their sprinkler contractor and it's almost good to go. The new water line is providing very good pressure. May 21st is the scheduled opening date and on the 19th they're having a reception for employees and local officials.

Police Chief O'Brien: They've received complaints about speeding near the schools, had the Road Department move the speed sign over there and they will be monitoring the situation. They're also working on the website to get information out to the community and possibly add an alert system. Leetsdale police department has a system to look at.

Public Works Foreman Dunn: The department spent two days on snow removal in March, 12 days of patching pot holes, repairs on vehicles including the steering on the grader and prepping summer equipment, and cleared out several ditches.

HEAR THE PUBLIC:

Allison Alderon, 2864 Conway Wallrose Road, is in favor of the recycling but doesn't like it when the materials end up in her yard because the paper retriever lid is broken and at times is overflowing, the same with the cardboard and most recently pop cans. The borough has not received complaints from the other locations. Cardboard is also heavily used; Solicitor Askar will talk to Holly Nicely at the County to see if another cardboard box can be delivered.

The manager will have the Abitibi box on the borough property removed and put them on notice regarding the other locations.

JoAnn Baroto, 2001 Conway Wallrose Road, asks if Mr Dunn takes the borough truck home. Yes, it gives him better response time, especially when there is a salt spreader on the truck. At previous meetings it was argued that Mr Fitzgerald should not take the truck home.

Mrs Barato asked why there was such urgency to expand the Planning Commission yet did not reappoint a person whose term expired. This was an oversight that will be corrected at this meeting.

Mrs Barato asks if Mr Dunn has a paving plan and if we're using the paving software purchased a few years ago. A problem is the lack of data regarding existing roads. All of the data on the computer has been erased.

MINUTES:

February 11, March 11 and March 25: Mrs Barthelemy questions why we don't have the minutes from three meetings in January as required by the sunshine act. The manager reports drafts are ready from the 6th and 11th and have been started for the 25th. Discussion follows. Mr Googins asks if the 2nd version of the February 11th minutes are different from the first draft. The manager states two passages were questioned that were originally paraphrased and replaced with the actual wording from the audio recording.

An amendment was made on page 462, paragraph 2; a sentence was added stating Mrs. Skonieczny thinks it is required by law to pay overtime as it is on an hourly rate. Another amendment was made to page 462, which added paragraph 10 that states Meagan Trimmer, 3225 Ridge Road Extension, asks how much was spent for Vicky Beatty? She heard the borough had no money in January and the borough sued the tax collector because we could not afford her, yet at the end of 2013 there was \$1.4 million left.

Motion by Mrs Skonieczny to approve the minutes, seconded by Mr Morrone, all voted aye.

COMMITTEE REPORTS:

Recreation: Mr Fetkovich reports a very successful Breakfast with the Easter Bunny, approximately 100 attended and wants to thank all the volunteers, the members of the Rec Board, Shop and Save donated beverages, Marshall Township lent them a newer bunny outfit, Mr Thomas and the Volunteer Fire Department who also helped in the kitchen, the Civic Club gave out gift bags to the children, and now they're focusing on Community Day June 14th.

PUBLIC UTILITIES: Mrs Skonieczny has nothing to report. The Mayor asks if the Municipal Authority can be invited to give a brief update; the manager will ask him.

PROPERTY and BUILDING: Mr Fetkovich reports nothing new and Chief O'Brien is still looking into locks.

PUBLIC SAFETY: Mr Morrone has nothing this time

Finance: List of bills. Mr Googins reports everyone has a list of bills but they just received them. Mrs Skonieczny reports a list of bills will be ready on the Thursday before the second Tuesday each month, with an update reflecting the bills received Friday, Monday and Tuesday at the meeting.

Mrs Skonieczny asks why the Teamsters Health and Welfare amount is different this month from last. The manager reports their price increases take effect in April each year.

Mrs Skonieczny asks about the office supplies, \$300 for printer toner, this was for multiple desk top copiers.

Mrs Barthelemy asks about the \$3,519 bill from the Nottingham Group who is doing the forensic audit yet there is no report from them. Mr Burns states they've asked for more information; the manager responds they asked twice for additional information which is almost complete.

Mrs Skonieczny asks about the MDIA bill and how much the borough receives. The borough collects 100% of the permit fees and pays MDIA 80%.

Mr Googins suggests we change the cycle date of the list of bills in order to have them in advance of the meeting.

Motion by Mr Googins to approve the bills dated from March 12th, 2014 to April 8th 2014, seconded by Mr Fetkovich, all voted aye with the exception of Mrs Skonieczny regarding public safety bills because her son works in the department and the exception of Mr Bucuren regarding the public works bills because his brother works in the department.

Motion by Mr Googins to change the billing cycle to the Thursday before the first regular meeting of council of the month, seconded by Mrs Skonieczny, all voted aye.

Public Works: Mr Bucuren reports Mr Dunn would like the department to attend a chainsaw safety course.

Motion by Mr Bucuren to send up to all 8 Public Works employees to chainsaw safety training, seconded by Mr Morrone, all voted aye.

Motion by Mr. Bucuren to upgrade employees CDLs from class B to class A at no cost. Discussion follows; we have 4 employees with Class A presently. **Motion fails for lack of a second.**

Mr Bucuren reports contract negotiations will continue next week.

Mayor's Report: Mayor Poling states his report will be on file.

MANAGER'S REPORT: The agreement with Baker as the consultant to the Planning Commission will be on the next agenda.

Discussion regarding replacing the 10 year old copy machine takes place. AmCom provided three quotes; \$200 per month lease to own at market value; \$212 lease to own with a \$1 buyout; or outright purchase at \$6,500 with a \$44 per month maintenance fee. Outright purchase appears to be the best financial option but these prices seem very high; at least one more price will be obtained.

The Planning Commission recommends that Bob Sacco be re-appointed.

Motion by Mrs Skonieczny to re-appoint Bob Sacco to the Planning Commission, seconded by Mr Googins, all voted aye.

One proposal was submitted to cut the grass at the two abandoned homes in the borough, one at 102 Gross Drive, the other at 2 Orchard Rd.

Motion by Mr Fetkovich to accept Justin Drumm’s proposal of \$35.00 per cut provided the borough is listed as an additional insured on the certificate of insurance, seconded by Mr Googins, all voted aye.

Discussion follows regarding summer help and whether or not it’s needed. Mr Bucuren will get with Mr Dunn to see if his men will be able to help with these duties.

REPORTS:

ENGINEER: Nothing to report.

SOLICITOR: Chief O’Brien has signed his contract.

Cottrill Arbutina executed the contact for the quick book transition now council can vote to execute the agreement.

As to BUI, we’re still waiting to hear back from them, they said they’d take out the exclusivity language but haven’t sent it yet.

Two auditors sent proposals to do the audit for the borough; one is Maher Duessel, the other from Cottrill Arbutina.

	Cottrill/Arbutina	Maher/Duessel
DCED report	10,000	8,500
	10,500	8,750
	11,000	8,950
Pensions	2,000	1,400
	2,100	1,500
	2,200	1,600
Review Rec Bd	4,000	900
	4,200	950
	4,400	1000
Audit governmental,	5,000	did not appear to bid
Proprietary &	5,250	
Fiduciary funds	5,500	

Discussion about the proposals follows. Both are well regarded firms but the difference in costs is easily seen.

Motion by Mrs Skonieczny to accept Maher Duessel’s proposal, seconded by Mrs Barthelemy, any questions? Mr Googins asks how much we’ve been paying Turnley, answer is \$4,000. All voted aye.

A motion is needed to accept Cottrill & Arbutina's proposal to help with the change-over to quick books at the rate of \$80/hr for consulting and training; and \$50.00 for bookkeeping.

Motion by Mr Googins to accept Cottrill & Arbutina's proposal to change the books over to quick books and provide training as needed, seconded by Mr Morrone, all voted aye

NEW BUSINESS:

Motion by Mrs Skonieczny to send an offer letter to Margie Nelko for the position of Borough Secretary at a wage of \$18.00 per hour with benefits according to the non-organized employees' resolution with a 90 day probationary period, seconded by Mr Morrone, all voted aye.

EXECUTIVE SESSION:

Motion by Mrs Skonieczny to go into executive session regarding a personnel issue in the police department, seconded by Mr Googins, all voted aye at 8:35.

Mr Kunkle reports the Planning Commission recommends approval of the Janicki re-zoning request and a Public Hearing will have to be scheduled.

Motion by Mr Morrone to advertise the public hearing for the Janicki re-zoning request, seconded by Mr Bucuren, all voted aye.

Motion to adjourn by Mr Googins, seconded by Mr Morrone, all voted aye at 9:10.

To the best of my knowledge the forgoing is a true and accurate record of what occurred during this meeting.

Randy S Kunkle
Borough Manager

List of Bills attached to Minute Book