

Economy Borough Council  
Regular Meeting Minutes  
May 09, 2017

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**MEETING** was called to order at 7:00 p.m. with President R. J. Burns presiding and the following members of Council and officials of the Borough present: Mr. R.J. Burns, Mr. Larry Googins, Mr. Frank Morrone, Mrs. Audrey Mutschler, Mrs. Pat Skonieczny, Mayor Jo Ann Borato, Borough Manager Randy Kunkle, Borough Secretary Margie Nelko, representing the Borough Solicitor Mr. Joshua Kail, Esq., and Borough Engineer Mr. Scott Shoup.

**ABSENT**: Mr. Gary Bucuren (Excused)  
Mr. Tom Fetkovich (Excused)

**MOMENT OF SILENCE**

**PLEDGE OF ALLEGIANCE**

**NON-UNIFORMED PENSION and POLICE PENSION REVIEWS**: Mr. William Vescio, of Vescio Asset Management LLC., presented Council with an update and a market commentary of Non-Uniformed Pension Fund and the Police Pension Fund for the First Quarter of 2017.

**RECOGNITION OF VISITORS**: Mr. Burns welcomed everyone to the meeting and requested the discussion(s) regarding Borough business be kept to 3 – 5 minutes in length.

**HEAR THE PUBLIC**:

Mike Lucia (not signed in) was present and asked if Council knew who the surveying team is that has been in the Borough for almost a month. Members of Council discussed this issue and it was found that a letter was mailed from Columbia Gas stating it was locating the whole gas system.

**MINUTES** of the Regular Meeting held on April 25, 2017, were presented to Council. Mrs. Skonieczny expressed concerns regarding the last sentence under the Hear the Public section of page 354, referring to the paving of Concord Church Road being a misunderstanding. Mrs. Skonieczny proposed an amendment to page 357, the first sentence of the Police Association Grievance under Executive Session, referring to the title of Justin Skonieczny. Members of Council discussed whether the title Officer is appropriate or if it should be either Union Representative & Association President or just Justin as was stated at the meeting. The discussion continued with a difference in opinion of whether it is appropriate to address someone by a title that they have earned even if they are not functioning in that capacity at that time and that the title used is not accurate. Mayor Borato recommended removing the first sentence due to it does not change the outcome of the vote. **After some review, the motion of Mr. Googins, seconded by Mr. Morrone to approve the Regular Meeting Minutes of April 25, 2017 as presented was unanimously carried, with Mrs. Skonieczny opposing.** Mrs. Skonieczny stated “it’s very funny that it is supposed to be whatever we say when they want it said that way, but when it’s not accurate its ok, it’s the opposite way.”

**FINANCE COMMITTEE**: Mr. Googins, a member of the Finance Committee, presented Council with updates regarding the following issue(s):

1. Budget Report for the month of April 2017, was presented to Council. After some review and discussion this report was ordered received and filed.
2. Treasurer’s Report for the month of April 2016 was presented to Council. After some review, this report was ordered received and filed.

3. Bills Payable for the period of April 12, 2017 through May 09, 2017, in the amount of \$197,970.18 from the General Fund and a voucher in the amount of \$1,176.93 from the Highway Aid (Liquid Fuels) Fund were presented to Council for review. Mr. Burns asked what check number 25703 payable to DW Steel was for and the Borough Secretary stated it was for the installation of the police department door. Mrs. Skonieczny expressed concerns regarding the Borough Solicitor services for the Knox Box ordinance, which led to discussion regarding this subject being brought up in a past meeting and then recently being re-addressed with Council. Mrs. Skonieczny, as a Council Member, raised issues with the Borough Solicitor billing for litigation services that PIRMA is involved with. The Borough Solicitor explained that it is common practice and the function of a Borough Solicitor to review outside litigation on behalf of Council. The Borough Solicitor recommended discussing this issue further in executive session due to it involves litigation strategy and if Council (as a whole) should decide to change the practice revolving around this issue so be it. Mayor Borato requested this matter be discussed in executive due to “it is really out of line, where a plaintiff is directing the defendant on how to handle their case.” Mrs. Skonieczny stated that it is a conflict due to being charged twice for legal services and that she will not approve, as a Council Member, the list of checks that include those particular things in the Solicitor report. **After some review, the motion of Mr. Googins, seconded by Mr. Morrone to approve the List of Bills Payable was unanimously carried, with the exception of Mrs. Skonieczny regarding the itemized things in the Solicitor report, which are the research/review of the Knox Box Ordinance and the review of pleadings from current lawsuit; second amended complaint and responses.**

General Fund

04/19/2017	25679	Voided	Voided	0.00
04/19/2017	25680	Reserve Account-Pitney Bowes	Replenish Postage Meter	500.00
04/19/2017	25681	Voided	Voided	0.00
04/28/2017	25682	Economy Volunteer Fire Department	2017 1st Qtr. EVFD Fire Allocation	58,250.00
05/01/2017	25683	Thermo-Twin Industries, Inc.	2017 Window Replacements (Borough Building)	1,771.00
05/09/2017	25684	ADT Security Services	Monthly Security Service	89.16
05/09/2017	25685	Aflac	Employee ACC Insurance	175.11
05/09/2017	25686	Allegheny Cty Medical Examiner Office	Crime Lab User Fees	60.00
05/09/2017	25687	Amcom Office Systems, Inc.	Monthly Copier Maintenance/Overage	208.13
05/09/2017	25688	Approved Toilet Rentals, Inc.	(3) Standard Units w/Hand Sanitizer-Parks	330.00
05/09/2017	25689	Bauman Office Plus	Misc. Officer Supplies (Admin/Pol)	467.24
05/09/2017	25690	Beaver County Central Printing	2017 Real Estate Printing Services	25.00
05/09/2017	25691	Beaver County Times-4-7248694779	Classified Help Wanted	556.04
05/09/2017	25692	Beaver Cty Times-Newspapers Inc.	Legal Ad-2016 Borough Audit	588.70
05/09/2017	25693	Brown, Mark A. & Natalie M.	2017 Real Estate Tax Refund	56.23
05/09/2017	25694	Building Insp. Underwriters of PA	Building Permit Inspections	1,612.80
05/09/2017	25695	Butler Gas Products Co, Inc.	Monthly Cylinder Rental	21.50
05/09/2017	25696	Cintas	Misc. Medical Supplies	93.43
05/09/2017	25697	Clean Care, Inc.	Floor Mat Service	95.57
05/09/2017	25698	Columbia Gas	Monthly Gas Service	349.48
05/09/2017	25699	Comcast 0029740	Monthly Internet/Phone Service	467.41
05/09/2017	25700	Coverall North America, Inc.	Monthly Cleaning Services	739.00
05/09/2017	25701	Detroit Salt Company	Salt	17,164.90
05/09/2017	25702	Duquesne Light Company	Monthly Electric Service	1,104.32
05/09/2017	25703	DW Steel	Removal/Installation-Man Door	600.00
05/09/2017	25704	Economy Electric Supply Co.	Misc. Bulbs-Veterans Memorial	159.00

05/09/2017	25705	Economy Plumbing & Heating Co.	Equipment Repair Parts	1.53
05/09/2017	25706	Economy Welding & Ind. Supply	Oxygen & Acetylene Cylinder Exchange	82.09
05/09/2017	25707	FNB Commercial Credit Card	Misc. Purchases	264.11
05/09/2017	25708	Galls LLC	Uniform Expenses	94.99
05/09/2017	25709	Herzog Truck Service, Inc.	Vehicle Inspection Service	120.00
05/09/2017	25710	Home Depot Credit Services	Misc. Operating Supplies	148.85
05/09/2017	25711	Hovis Auto Supply	Vehicle Repair Parts	70.60
05/09/2017	25712	Incom Supply of Pittsburgh	Misc. Operating Supplies	380.07
05/09/2017	25713	Iron City Workplace Services	Uniform/Rug Services	528.83
05/09/2017	25714	JC Ehrlich Co., Inc.	Pest Control Services	130.98
05/09/2017	25715	Joseph A. Askar Law Offices	2017 Solicitor Services & Retainer	3,491.25
05/09/2017	25716	LCA-Lease Corporation of America	Telephone Leasing	209.81
05/09/2017	25717	M & M Uniforms, Inc.	Uniform Expenses	1,223.05
05/09/2017	25718	MDIA	Building Permit Inspections	1,072.16
05/09/2017	25719	MGSoft-Net, Inc.	Troubleshoot/Reset Computer System	40.00
05/09/2017	25720	Michael Baker International, Inc.	Planning Commission Consultant Fees	1,662.50
05/09/2017	25721	Napa-Station Auto Parts	Misc. Operating Supplies	39.96
05/09/2017	25722	Nationwide Employee Benefits	Group Life Insurance Coverage	376.66
05/09/2017	25723	Occidental Life Insurance Co of NC	Employee Paid Life Insurance	79.14
05/09/2017	25724	PA State Association of Boroughs	2017 Management Caucus Memberships	50.00
05/09/2017	25725	PGH Networks	Telephone Maintenance	99.00
05/09/2017	25726	Reed Oil Company	Diesel Fuel	1,550.73
05/09/2017	25727	Reliance Standard Life Insurance	Group Life Insurance Coverage	448.80
05/09/2017	25728	Shoup Engineering Inc.	Engineering Services	426.50
05/09/2017	25729	Sprint Communications	Mthly Cellphone Service	422.35
05/09/2017	25730	Staley Communication-Bear Com-	2017 Radio Service Contract	400.00
05/09/2017	25731	Stanley's Economy Auto Supply Inc.	Vehicle Repair Service	727.64
05/09/2017	25732	Staples Advantage	Misc. Office Supplies	82.93
05/09/2017	25733	SWIF-State Worker's Insurance Fund	Wrkrs Comp Ins Payment	1,516.00
05/09/2017	25734	Teamsters Local Union 250	Union Dues	431.00
05/09/2017	25735	Tomaszewski, Raymond	Mileage Reimbursement-CEO	19.96
05/09/2017	25736	UPMC-Passavant	Civil Service Pre-Employment Testing	141.00
05/09/2017	25737	Verizon S0007576-Business	Monthly Telephone Service	71.66
05/09/2017	25738	Vi-HAUS	2017 Monthly Hosting Agreement Fees	875.50
05/09/2017	25739	W. PA Teamsters Emp Welfare Fund	Monthly Health Insurance	27,357.96
05/09/2017	25740	Walsh Equipment	Street Signs/Equipment Repair Parts	1,163.11
05/09/2017	25741	Wex Bank-Sunoco	Monthly Gasoline Usage	2,376.39
05/09/2017	25742	Wine Concrete Products, Inc.	Catch Basin Risers	525.00
05/09/2017	25743	Animal Control Services	Animal Control Service Fee	550.00
05/09/2017	25744	Comcast 0029955	Monthly Internet/Phone Service	105.75
05/09/2017	25745	Detroit Salt Company	Salt	13,221.23
05/09/2017	25746	Duquesne Light Company	Monthly Electric Service	219.30
05/09/2017	25747	JC Ehrlich Co., Inc.	Pest Control Services	48.00
05/09/2017	25748	Mitel Cloud Services	Telephone Services	279.12

05/09/2017	25749	PA One Call System, Inc.	PA One Call Services	73.66
05/09/2017	25750	Russell Standard Corp.	Cold Patch	872.00
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				149,555.19

Highway Aid Fund

05/09/2017	129	Duquesne Light Company	Mthly Electric Service-Celestial Dr., Satellite Dr.	1,176.93
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				1,176.93

**ORDINANCE COMMITTEE:** No Report.

**PARKS and RECREATION COMMITTEE:** No Report.

**PROPERTY and BUILDING COMMITTEE:** Mr. Morrone, Chairperson of the Property and Building Committee, stated that new windows have been installed in the Council Chambers, Borough Manager’s office and the Code Enforcement Officer’s office.

**PUBLIC SAFETY COMMITTEE:** No Report.

**PUBLIC WORKS (PW) COMMITTEE:** Mrs. Mutschler, Chairperson of the Public Works Committee, presented Council with updates regarding the following issue(s) and requested an executive session to review the contract.

1. Public Works Bi-monthly Report – After some review and discussion, this report was ordered received and filed.
2. Public Works Department Updates – The Public Works Foreman has submitted quotes for the items within the public works department that need fixed according to our insurance carrier. The items quoted are a flammable liquid storage unit, two (2) drum platforms for under the oil drums, six (6) illuminated exit signs and two (2) eye wash stations. The total for the needed items is \$1,306.08, which is derived by using the best prices from the quotes received. **After some review and discussion, the motion of Mrs. Mutschler, seconded by Mr. Morrone to accept the best prices in each category to total an amount of \$1,306.08 was unanimously carried.**
3. Liquid Fuels Roads List – Mrs. Mutschler inquired as to how this list gets updated when a road is added/removed or how they qualify for Liquid Fuels funding. The Borough Solicitor presented Council with the history and background of how this has been done. Members of Council discussed categories and qualifications for roads relevant to Liquid Fuels.

**MAYOR’S REPORT:** Mayor Borato presented Council with updates regarding the following issue(s).

1. Mayor’s Monthly Police Department Report for April 2017 – After some review, this report was ordered received and filed.
2. Beaver County Emergency Services Unit Mutual Aid and the Anti-Drug Task Force Agreements – Mayor Borato and the Borough Solicitor both reviewed the items in the Emergency Services Unit Mutual Aid Agreement that have changed from the agreement that was approved by Council at the September 13, 2016 meeting. The line items that were revised are number 10 (Reimbursement), number 11 (Compensation) and number 13 (Training). Members of Council discussed that this agreement will save the Borough money in the long run, that the Borough would not be responsible for paying any wage differences and how this will affect the scheduling with the police department. The Borough Solicitor recommends approving this agreement and passing the Anti-Drug Task Force Agreement at the next

meeting which will permit Council to review this agreement prior to approval. **After some review and discussion, the motion of Mrs. Mutschler, seconded by Mr. Morrone to approve the Beaver County Emergency Services Unit Mutual Aid Agreement was unanimously carried.**

**SOLICITOR'S REPORT:** The Borough Solicitor presented Council with updates regarding the following issue(s).

1. Skonieczny Lawsuit – An update will be given in executive session.
2. Ambridge Water Authority Fire Hydrant Agreement (AWA) – An update will be given in executive session.

**ENGINEER'S REPORT** – The Borough Engineer presented Council with updates regarding the following issue(s):

1. Dunlap Hill Traffic Signal Change – Duquesne Light was contacted to connect electrical service to the traffic signals but they have not returned the phone call as of yet. Bronder Technical Services was working on the trenching and affirmed that they are waiting on Duquesne Light for power. Once this is obtained, the traffic lights will operate as a flashing light for seventy-two hours (72 hrs.) before being fully activated.
2. 2017 Roadway Improvement Project – A Memorandum dated May 8, 2017, was distributed to Council regarding the proposed roadway improvements for this year which includes approximately \$550,000.00 for contracted paving and approximately \$50,000.00 for in-house paving. The Borough Engineer stated that he has recently learned that PennEnergy is looking to place a well off Amsler Ridge Road adjacent to the mobile home park. The Borough Engineer recommended that he and the Borough Manager meet with PennEnergy to discuss this due to the fact that we would not want to pave a road that is going to be used as an access for this type of work. The Borough Engineer did review the proposed list of roads for in-house paving and seal coating. The Borough Engineer stated that he would like to re-address this matter with Council after receiving necessary updates. Members of Council discussed the water run-off issue on Lyndon Lane and the Borough Engineer stated that a sketch plan will be distributed to the committee for review.

Mr. Burns asked the Borough Engineer to review Cooney Hollow Road for a possible crown to be added so that the water channels to the brim.

**OLD BUSINESS:**

1. Non-organized Employee Resolution No. 457 – This matter will be discussed in executive session as a personnel matter with a vote.
2. Bonding for Borough/Employee Dishonesty Rider – The Borough Manager stated that he has received three (3) quotes, one from CNA Surety who will go up to one million dollars, one from PIRMA who will go up to two million and one from Hartford who will limit the Borough Secretary to \$100,000.00. Members of Council discussed the fees being astronomical, the Borough Tax Collector being bonded by the school district, who should be bonded, that the bonds would be per person per year and how the process would work if there was monies missing over a multiple year period. The Borough Manager stated he would look into who the school district uses.
3. Public Works Department Position – The Committee is not prepared to make a recommendation at this time due to ongoing interviews.
4. Assistant Code Enforcement Services – The Committee is not prepared to make a recommendation at this time.
5. Reducing the Number of Bank Accounts – No update at this time.

6. Petty Cash Policy – This was forwarded to the Finance Committee for review, no update at this time.
7. Fee Resolution – This matter is still on hold due to input from the Planning Commission has not yet been received, no update at this time.

#### NEW BUSINESS:

1. Sewage Enforcement Officer (SEO) Re-appointment – The Borough Manager presented Council with the background of SEO services. Mr. Michael Groves was re-appointed at the 2016 Reorganization meeting while employed with another company who no longer handles sewage enforcement services. Mr. Groves is now employed with AG-Squared Services, LLC, who are now requesting a S.E.O. Master Service Agreement with the Borough. The Borough Solicitor has questions regarding some of the vague language in the agreement that needs to be discussed prior to approving the agreement.
2. Liquor License Transfer – Giant Eagle, located at Northern Lights Shopping Center, is requesting a Liquor License transfer to enable them to open a restaurant that will sell beer and wine. Chapter 46, article II of our Borough Code outlines the process for a liquor license transfer, most of which the Borough Solicitor has reviewed. The Borough Manager is recommending a public hearing which is part of this process. The Borough Solicitor is recommending a motion to authorize a public hearing to begin at 6 p.m. the evening of a regular scheduled meeting. **After some review and discussion, the motion of Mr. Googins, seconded by Mr. Morrone to authorize advertising a public hearing at 6 p.m. on June 13, 2017 for the purpose of an Intermunicipal Transfer of a Restaurant Liquor License No. R-17043 into Economy Borough from Potter Township was unanimously carried.**
3. 2016 - 2017 Pennsylvania Intergovernmental Risk Management Association (PIRMA) Agreement Renewal – The Borough Manager noted that the PIRMA Agreement is coming up for renewal which is necessary due to current litigation.
4. 2016 - 2017 Municipal Risk Management Worker's Compensation Pooled Trust (MRM) Agreement Renewal – The Borough Manager noted that the MRM Worker's Compensation Pooled Trust Agreement is up for renewal which is in the best financial interest for the Borough.
5. 2017 Spring/Summer Beaver County Regional COG (BCRCOG) Commodities – The Borough Manager presented Council with a list of low bidders for the 2017 Spring/Summer BCRCOG Commodities. The Borough Manager stated that he would discuss the items that were not bid on with the Public Works Supervisor and depending on the volume needed of these items the Borough may need to bid out itself. The Borough Manager recommends accepting the low bids and authorizing the execution of the agreements. **After some review and discussion, the motion of Mr. Googins, seconded by Mr. Burns to accept the 2017 Spring/Summer BCRCOG Commodities Contracts was unanimously carried.**
6. Traffic Calming Study (Harmony Road) – The residents of Harmony Road contacted the Borough in the year 2016 regarding high amount of speeding traffic on their road. The Borough Manager reviewed the process of Traffic Calming, the steps currently completed and the next steps in the process which will involve the Traffic Calming Committee. Members of Council discussed the possibility of this interfering with emergency vehicles and discussion of the price of a traffic study, which the Borough Manager will have more information on for the next meeting.

#### OTHER BUSINESS:

1. Zoning Hearing Board Resignation/Appointment – Mr. Gerald States has submitted a resignation letter for his position on the Zoning Hearing Board effective May 01, 2017. The Borough Manager recommends appointing Ms. Carole Schomaker from an Alternate to a full member of the Zoning Hearing Board. The Borough Manager stated that there is a variance request for June 2017. **After some review and**

**discussion, the motion of Mr. Googins, seconded by Mr. Burns to appoint Ms. Carole Schomaker to fill the remaining term of Mr. Gerald States was unanimously carried.** Mrs. Mutschler requested a notice for vacancies on the Zoning Hearing Board be posted on the website.

**EXECUTIVE SESSION:** Mr. Burns requested Council go into Executive Session regarding a litigation matter, an arbitration matter and a personnel matter with a vote at 8:48 p.m., as per the motion of Mr. Morrone, seconded by Mr. Googins.

On the motion of Mr. Googins, seconded by Mr. Morrone to reconvene at 9:23 p.m. was unanimously carried.

Upon re-entering the public meeting the following item was reviewed:

1. **Non-organized Employee Resolution No. 457** – A Resolution of the Borough of Economy amending Resolution No. 430, the employee benefits policy for Non-Bargaining Unit Borough Employment positions was presented to Council for review. **After some review and discussion, the motion of Mr. Googins, seconded by Mr. Burns to approve Resolution No. 457 was unanimously carried.**
2. **Memorandum for Non-Bargaining Unit Employee Pay Rates for 2017** – A memorandum of the Borough of Economy outlining the Non-Bargaining Unit Employee Pay Rates for 2017 was presented to Council for review. **After some review and discussion, the motion of Mr. Googins, seconded by Mr. Morrone to approve the memorandum of understanding regarding the wages for the Borough Manager at \$72,500.00 per year, the Borough Secretary at \$20.00 per hour and the Office Assistant at \$15.00 per hour was unanimously carried.**

On the motion of Mr. Morrone, seconded by Mr. Burns to re-enter Executive Session at 9:27 p.m. was unanimously carried.

On the motion of Mr. Morrone, seconded by Mr. Burns to reconvene at 9:29 p.m. was unanimously carried.

There being no further business, the motion of Mrs. Mutschler, seconded by Mr. Burns to adjourn the meeting at 9:30 p.m. was unanimously carried.

Margie L. Nelko  
Borough Secretary

Randy Kunkle  
Borough Manager

Motion(s) made and/or Council consensus decision(s):

1. Approve the Minutes of April 25, 2017 as presented.
2. Approve Bills Payable for May 2017.
3. Accept the best prices in each category for the Public Works Department updates.
4. Approve the Beaver County Emergency Services Unit Mutual Aid Agreement.
5. Approve advertising for a public hearing for the purpose of a Liquor License Transfer.
6. Approval of the 2017 Spring/Summer Beaver County Regional COG Commodities.
7. Appointed Ms. Carole Shoemaker to a full member of the Zoning Hearing Board.
8. Approve Resolution No. 457 – Non-Bargaining Unit Employee Benefits.
9. Approval of a memorandum of understanding for Non-Bargaining Unit Employee 2017 Pay Rates.