

Economy Borough Council  
Council Minutes  
June 13, 2017

---

**MEETING** was called to order at 6:00 p.m. with Mr. R.J. Burns presiding and the following members of Council and officials of the Borough present: Mr. R.J. Burns, Mr. Gary Bucuren, Mr. Tom Fetkovich, Mr. Larry Googins, Mr. Frank Morrone, Mrs. Audrey Mutschler, Mrs. Pat Skonieczny, Mayor Jo Ann Borato, Borough Manager Randy Kunkle, Borough Secretary Margie Nelko and representing the Borough Solicitor Mr. Joshua Kail, Esq., and Borough Engineer Mr. Scott Shoup.

**MOMENT OF SILENCE**

**PLEDGE OF ALLEGIANCE**

**EXECUTIVE SESSION:** Mr. Burns requested Council go into Executive Session regarding a litigation matter at 7:03 p.m., as per the motion of Mr. Morrone, seconded by Mrs. Mutschler.

On the motion of Mr. Morrone, seconded by Mr. Bucuren to reconvene and proceed with the agenda at 7:45 p.m. was unanimously carried.

**RECOGNITION OF VISITORS:** Mr. Burns welcomed everyone to the meeting and requested the discussion(s) regarding Borough business be kept to 3 – 5 minutes in length.

**HEAR THE PUBLIC:**

The following visitors were present:

James Werner of 126 Howard Road, Sewickley

James Werner was present to inform Council that revisions have been made to driveway/cul-de-sac of the Werner Plan of Lots.

**MINUTES** of the Regular Meeting held on May 23, 2017, were presented to Council. **After some review, the motion of Mrs. Mutschler, seconded by Mr. Morrone to approve the Regular Meeting Minutes of May 23, 2017 as presented was unanimously carried with the exception Mrs. Skonieczny due to she was not at the meeting.**

**FINANCE COMMITTEE:** Mr. Bucuren, a member of the Finance Committee, presented Council with updates regarding the following issue(s):

1. **Budget Report** for the month of May 2017, was presented to Council. After some review and discussion this report was ordered received and filed.
2. **Treasurer's Report** for the month of May 2016 was presented to Council. After some review, this report was ordered received and filed.
3. **Bills Payable** for the period of May 10, 2017 through June 13, 2017, in the amount of \$294,907.17 from the General Fund and a voucher in the amount of \$1,183.12 from the Highway Aid (Liquid Fuels) Fund were presented to Council for review. Members of Council reviewed check no. 25753

payable to Terry Smith and check no. 25780 payable to Cummins Bridgeway, LLC. Mayor Borato presented Council with information regarding check no. 25791 payable to Galls LLC involving the purchase of a safe by an officer to keep a service weapon secure at their residence. Mayor Borato wanted to make Council aware of this purchase which was applied to their uniform allowance. Mayor Borato discussed concerns regarding this leading to a potential “past practice” claim by other officers, and how could this non-clothing purchase benefit the Borough. Members of Council discussed this and stated that the practice of uniform allowance spending has been liberal as long as the purchases do not exceed the allowance amount. **After some review, the motion of Mr. Bucuren, seconded by Mrs. Mutschler to approve the List of Bills Payable was unanimously carried.**

#### General Fund

05/11/2017	25751	Knepper Press	2017 Spring/Summer Newsletter Printing	1,400.00
05/11/2017	25752	U.S. Postmaster	2017 Postage Permit Renewal Fee	1,590.54
05/25/2017	25753	Terry Smith	2017 Spring/Summer Newsletter Consultant Svc	2,955.00
06/01/2017	25754	IBIS Tek Specialized Vehicles	2017 Ford Explorer Accessory Installations	9,362.40
06/01/2017	25755	Koch 33 Auto	2017 Ford Explorer	28,540.00
06/02/2017	25756	Brkich Design Group	2017 Spring/Summer Newsletter Designing	815.00
06/02/2017	25757	W. PA Teamsters Emp Welfare Fund	Monthly Health Insurance	19,541.40
06/13/2017	25758	ADT Security Services	Monthly Security Service	89.16
06/13/2017	25759	Advance Auto Parts	Vehicle Repair Parts	5.49
06/13/2017	25760	Aflac	Employee ACC Insurance	214.11
06/13/2017	25761	Amcom Office Systems, Inc.	Monthly Copier Maintenance/Overage	19.39
06/13/2017	25762	Animal Control Services	Animal Control Service Fee	550.00
06/13/2017	25763	Approved Toilet Rentals, Inc.	(3) Standard Units w/Hand Sanitizer-Parks	300.00
06/13/2017	25764	Bauman Office Plus	Misc. Officer Supplies/Printer (Admin)	947.99
06/13/2017	25765	Beaver Agway	Grass Seed	99.99
06/13/2017	25766	Beaver County Central Printing	2017 Per Capita Tax Bills	2,023.48
06/13/2017	25767	Beaver Cty Dept. of Waste Management	2017 Recycling Brush-Grass-Leaves	213.50
06/13/2017	25768	Beaver County Times-4-7246240702	Veteran's Memorial Day Ad	179.00
06/13/2017	25769	Bob Sumerel Tire Co., Inc.	Tire Repair Services	1,826.75
06/13/2017	25770	Bronder Technical Services	ConwayWallroseRd/Dunlap Hill Traffic Signal Proj.	77,246.50
06/13/2017	25771	Building Insp. Underwriters of PA	Building Permit Inspections	3,120.00
06/13/2017	25772	Butler Gas Products Co, Inc.	Monthly Cylinder Rental	22.10
06/13/2017	25773	Cintas	Misc. Medical Supplies	99.24
06/13/2017	25774	Columbia Gas	Monthly Gas Service	1,176.56
06/13/2017	25775	Comcast 0029740	Monthly Internet/Phone Service	467.41
06/13/2017	25776	Comcast 0029955	Monthly Internet/Phone Service	105.75
06/13/2017	25777	Costco	Misc. Cleaning Supplies/Trash Liners	418.79
06/13/2017	25778	Costco Membership	2017 Membership Renewal	240.00
06/13/2017	25779	Coverall North America, Inc.	Monthly Cleaning Services	739.00
06/13/2017	25780	Cummins Bridgeway, LLC	2017 Generator Maintenance Agreement	711.85

06/13/2017	25781	DCED Loan Acct-Commonwealth of PA	2017 2nd Qtr. DCED Loan-Salt Shed	2,750.94
06/13/2017	25782	Detroit Salt Company	Salt	3,926.14
06/13/2017	25783	Dunn, Richard	2017 Boot Allowance	100.00
06/13/2017	25784	Duquesne Light Company	Monthly Electric Service	1,316.51
06/13/2017	25785	E. Reid Powell Refuse, LLC	Roll-off Box Swaps	1,480.00
06/13/2017	25786	Economy Electric Supply Co.	Misc. Bulbs	1.85
06/13/2017	25787	Economy Plumbing & Heating Co.	Handicap Rail/Electrical Supplies	18.54
06/13/2017	25788	Economy Volunteer Fire Department	2017 2nd Qtr. EVFD Fire Allocation	58,250.00
06/13/2017	25789	Fastenal Company	Flammable Liquids Cabinet	719.35
06/13/2017	25790	FNB Commercial Credit Card	Misc. Purchases	993.92
06/13/2017	25791	Galls LLC	Uniform Expenses	118.80
06/13/2017	25792	General Code	2017 Ordinance Codification Expense	4,068.74
06/13/2017	25793	Global Equip. Co. (Industrial)	Misc. Operating Supplies	90.04
06/13/2017	25794	Grainger	Misc. Operating Supplies/Eye Wash Station	265.02
06/13/2017	25795	Guth Laboratories, Inc.	Certified Premix Solution	38.29
06/13/2017	25796	H. A. Thomson Co.	Insurance Adjustment-Pol	195.91
06/13/2017	25797	Hunter Truck Sales & Service, Inc.	Vehicle Repair Parts	315.83
06/13/2017	25798	Incom Supply of Pittsburgh	Oil Drum Accumulation Center	430.38
06/13/2017	25799	Iron City Workplace Services	Uniform/Rug Services	470.34
06/13/2017	25800	JC Ehrlich Co., Inc.	Pest Control Services	377.98
06/13/2017	25801	Joseph A. Askar Law Offices	2017 Solicitor Services & Retainer	2,231.25
06/13/2017	25802	LCA-Lease Corporation of America	Telephone Leasing	209.81
06/13/2017	25803	M & M Uniforms, Inc.	Uniform Expenses	1,179.30
06/13/2017	25804	MDIA	Building Permit Inspections	1,089.24
06/13/2017	25805	MGSof-Net, Inc.	Yrly Maintenance/Install Printer	440.00
06/13/2017	25806	Mitel Cloud Services	Monthly Telephone Service	279.12
06/13/2017	25807	MRM Workers' Comp Fund	2017 Worker's Comp Policies-CEO, Admin, Pol, PW	25,752.75
06/13/2017	25808	Murphy Tractor-Powerplan	Equipment Repair Parts	125.67
06/13/2017	25809	Napa-Station Auto Parts	Misc. Operating Supplies/Veh Repair Parts	266.03
06/13/2017	25810	Nationwide Employee Benefits	Group Life Insurance Coverage	376.66
06/13/2017	25811	Occidental Life Insurance Co of NC	Employee Paid Life Insurance	79.14
06/13/2017	25812	PA One Call System, Inc.	PA One Call Services	76.20
06/13/2017	25813	PGH Networks	Telephone Maintenance	99.00
06/13/2017	25814	Pitney Bowes Global Financial Svcs	2017 2nd Qtr. Postage Meter Lease	168.30
06/13/2017	25815	Power Up Batteries, Inc.	Misc. Office Supplies	117.12
06/13/2017	25816	Reed Oil Company	Diesel Fuel	652.81
06/13/2017	25817	Reliance Standard Life Insurance	Group Life Insurance Coverage	501.60
06/13/2017	25818	Russell Standard Corp.	Cold Patch	868.00
06/13/2017	25819	S & D Calibration Services, Inc.	Acutrak, Enrad-Vascar Certs.	1,048.00
06/13/2017	25820	Safety-Kleen	Misc. Operating Supplies	261.50
06/13/2017	25821	Sewickley Construction Products Inc.	Storm Drain/Pipe Repair Parts	40.00

06/13/2017	25822	Shoup Engineering Inc.	Engineering Services	1,124.25
06/13/2017	25823	SIG Sauer Inc.	Service Weapon Purchases	7,650.20
06/13/2017	25824	Soil Screeners Inc.	Screened Top Soil	1,032.50
06/13/2017	25825	Sprint Communications	Mthly Cellphone Service	421.44
06/13/2017	25826	SSC Tool & Supply, Inc.	Misc. Operating Supplies	119.00
06/13/2017	25827	Staley Communication-BearCom-	2017 Radio Contract/External Speaker Assembly	283.50
06/13/2017	25828	Stanley's Economy Auto Supply Inc.	Vehicle Repair Service	305.40
06/13/2017	25829	SunSetz Lawncare	2017 Contracted Lawn Maint. Service	120.00
06/13/2017	25830	SWIF-State Worker's Insurance Fund	Wrkrs Comp Ins Payment	1,516.00
06/13/2017	25831	Teamsters Local Union 250	Union Dues	431.00
06/13/2017	25832	Thomson Reuters-West	2017 Purdue Codes Subscription	220.00
06/13/2017	25833	Tomaszewski, Raymond	Mileage Reimbursement-CEO	18.94
06/13/2017	25834	Verizon S0007576-Business	Monthly Telephone Service	71.66
06/13/2017	25835	Vi-HAUS	2017 Monthly Hosting Agreement Fees	875.50
06/13/2017	25836	W. PA Teamsters Emp Welfare Fund	Monthly Health Insurance	10,422.08
06/13/2017	25837	Walsh Equipment	Equipment Repair Parts	31.57
06/13/2017	25838	Wex Bank-Sunoco	Monthly Gasoline Usage	2,848.66
06/13/2017	25839	Wine Concrete Products, Inc.	Catch Basin Risers	369.00
06/13/2017	25840	Witmer Public Safety Group	Ammunition	235.99
				294,907.17

Highway Aid Fund

06/06/2017	130	Duquesne Light Company	Mthly Electric Service-Celestial Dr. Satellite Dr.	1,183.12
				1,183.12

**ORDINANCE COMMITTEE:** This portion of the minutes was requested verbatim.

Mrs. Skonieczny—I also have an item too, Josh, I don't know whether its public or executive session either?

Borough Solicitor—Ok

Mrs. Skonieczny—Um, it's um I would like to propose an amendment to Ordinance 325, um, which would be part of also litigation so I don't know?

Borough Solicitor—What's the ordinance doing?

Mrs. Skonieczny—it's the Managers duties which has that section 21-14 that you can't direct the subordinate of the Manager to do anything. I propose that there is no penalties provided for it and we are required, under Title 8, to have penalties that it also involves litigation so I don't know?

Borough Solicitor—Well it wouldn't involve any current litigation.

Mrs. Skonieczny-Well yea.

Borough Solicitor-Its, ah, ex post facto, right?

Mrs. Skonieczny-No. Maybe I should explain it to you.

Borough Solicitor-Yea, why don't we go ahead and do that, where we are coming at here and do you want to do that after a meeting or in the meeting in executive session.

Mrs. Skonieczny-I don't know, I don't know if it's, I don't know.

Borough Solicitor-Why don't we talk after the meeting and propose it at the next meeting, unless (*Mrs. Skonieczny-No*) you want it addressed now.

Mrs. Skonieczny-Yea, yea if you could give me like.

Borough Solicitor-No go, I, from what I gather now I don't see how this is an executive session matter but your telling me it could be cause.

Mrs. Skonieczny-It could be, yea.

Borough Solicitor-You're not talking about anything current though?

Mrs. Skonieczny-Yea, that's why I just need a minute to talk to you personally, privately cause I don't know if that's, I don't want, (*Mrs. Mutschler-blurt it out*) I don't want to do it improper. (*Mr. Fetkovich-side bar*) Yea.

Mr. Googins-I think you should talk about it cause I don't know what you're talking about (*multiple people speaking*) cause you can't explain it.

Borough Solicitor-I understand what, give me a sec on that, (there was a pause) can we raise that again as new business to give me a minute on that.

Mrs. Skonieczny-Mmm Hmmm

Borough Solicitor-I just don't understand how it can be part of current litigation. I understand it could be an effect of it and how it in future instances it could. But, with the current litigation I don't see how it could attach something that is not there at the time of the incident.

Mrs. Skonieczny -We already, we ah, it was already part of it.

Borough Solicitor-What I am saying is, you can't go back and (*Mrs. Skonieczny-No not for penalties or anything*) Yeah (*Mrs. Skonieczny -No*) Ok (*Mrs. Skonieczny -No, ok*)

Mrs. Skonieczny-I would like to propose then for Council to consider this Ordinance 325 is the duties of the Manager and particular Section 21-14, ah, prohibits anyone from directing a subordinate of the Manager to doing anything and we already have about 3 or 4 instances where that's been violated and there is not penalty for it and so, um, Title 8 of the Borough Code requires penalties for Ordinances. So I thought we could amend the Ordinance 325 to provide penalties under Section 21-14, I have three solutions or suggestions for it, um, which the first one being (*Mrs. Skonieczny read the following*) "Upon any violation of Section 21-14, the borough shall issue a citation to the violator, and upon conviction, a

fine of \$250.00 for the first violation including invalidation and reversal of the Directive if possible plus costs of prosecution, for each such offense.” Number 2 “Upon a second or subsequent violation and conviction, a fine of \$500.00 including invalidation and reversal of the Directive if possible, plus costs of prosecution, for each such offense.” and the last one “When expenditure of taxpayer dollars without the authority of council is involved, council shall require a surcharge action to be filed against the violator in addition to the required fine and or penalty, plus costs of prosecution, for each such violation or to undergo imprisonment for not more than 30 days for the nonpayment of such fine or penalty and costs.”

Mr. Burns-What’s this in reference to?

Mrs. Skonieczny-this is in reference to, ah, directing a subordinate of the Manager to, ah, to do something that (*Mr. Burns-could you*) none of us has a right to do, for example, for example the Concord Church Road. You told the Public Works Foreman to do something with it without the authority of Council and what happened was we had a \$15,000.00 - \$20,000.00 of expenditure of tax payer’s dollars without the authority of Council because you directed them to do that. This ordinance prohibits that (*portion was not clear*) a penalty prohibition of it. Therefore, you know and the same with um...

Mr. Burns-I totally disagree with this, why would people run for Council. I mean on (*Mrs. Skonieczny-Council*) Concord Church Road, I didn’t authorize anything, but you get a road out it, but we are involved in a lawsuit that is frivolous so.

Mrs. Skonieczny-Well that’s another thing you did, you directed the secretary, a subordinate of the Manager, to take it off.

Borough Solicitor-While, while the Manager (*Mrs. Skonieczny-can I*) while the Manager was out because he was sick.

Mrs. Skonieczny-She was not acting Manager though.

Borough Solicitor-He was out, so then nobody could talk to anybody in the office under that theory.

Mr. Burns-Can I (*multiple people talking*), excuse me for a second, excuse me, can I have this on the record per verbatim.

Borough Solicitor-Lets, if we are going to propose an ordinance like this then, I understand that if you’re going to have an ordinance that you got to have some sort of enforcement mechanism and I appreciate that. But, this is a pretty serious issue and I have not had an opportunity to review it. I definitely want an opportunity to review it being there is legal issues involved, as far as surcharges and how you go about that. There is a Borough Code that involves surcharges, there is auditors that are involved in surcharges and it’s an extensive process and I can’t just give legal statement okaying an ordinance for advertising without having the opportunity to review it and I think, honestly, everyone should have the opportunity to see what’s in it without (*portion not clear*) a vote on it.

Mrs. Skonieczny-yea, that’s fine.

Borough Solicitor-so if you could sent that and we can take a look at it and then we can discuss it at the next meeting.

Mr. Burns-Margie, if you put that all on verbatim, please.

Mrs. Skonieczny-Please do.

Mr. Googins-Mr. President, could I, could I (*Mr. Burns-Yes, please*) I, I understand what you're doing now that it you have explained it but what we should be doing here at Council when it comes up, there is nothing on the agenda about this. I don't know anything about Ordinance 325 so I would hope that in the future when these things are going to be brought up, it is best as we can and sometimes it can't, that before we start talking about everything you just said, that the other 6 members of Council have access to what you are talking about (*Mrs. Skonieczny-ok*) and also what your proposing (*Mrs. Skonieczny-ok*) So then we can discuss it (*Mrs. Skonieczny-ok*) and that goes for anytime, not just you, but anytime that we do that. What we do at this Council, that is what I think is a bad habit, is we bring up new things at this meeting that are not on the agenda. We also said, all of us said, we want an agenda on Thursday before the meeting these are the things. Now I didn't spend too much time today cause it wasn't a lot but I do spend a couple of hours on Tuesday afternoon going through the agenda that I received and trying to kinda bone up on some of the subject so, I am (*Mrs. Skonieczny-I agree with*) not bragging about that I have the time to do that, we do that. I think for all of us let's, before we start talking about things and spending 2-3 hours, I am not criticizing you, at night talking about something that we don't have any information on so if you could (*portion not clear*) it.

Mrs. Skonieczny-I agree with you, my bad.

Mr. Googins-I know you and I, you had said the same thing-thank you.

Mrs. Skonieczny-I will get this out to everyone on email.

**PARKS and RECREATION COMMITTEE:** Mr. Fetkovich, Chairperson of the Parks and Recreation Committee, presented Council with an update and stated that the 2017 Official Roster has been updated.

**PROPERTY and BUILDING COMMITTEE:** Mr. Morrone, Chairperson of the Property and Building Committee presented Council with the following issues:

1. Council Room Glass Door/Drapes Replacements - The following quotes were received for the replacement of the glass door/window and drapes for the Council Room in the total amount of \$5,235.00. Sukup Steel Structures quoted \$2,498.00 for purchase of the glass door. Ken Shiderly Construction, Inc. quoted \$875.00 for installation of the door. Lachina Drapery quoted \$2,135.00 for the extra-large drape and (2) valances with installation. Members of Council discussed the damage to the floor from the door leaking, the drapes being old and the thoughts of doing more revamping instead of piece milling items or maybe there is something that can be done to make it look a little better. The decision to postpone the drapes or other possibilities until a later date was discussed. **After some review and discussion, the motion Mrs. Mutschler, seconded by Mrs. Skonieczny to approve the purchase and installation of the glass door.**
2. Piano Disposal – The Borough Manager has looked into how the piano arrived at the Borough Building and has not found anyone who knows for sure. Members of Council discussed the possibility of the piano having any value and the disposal. The Borough Manager was asked to contact Piano Forte, Ambridge, to see if they would be interested in the piano or if they could give the Borough an estimated value.
3. TV Disposal – Members of Council discussed the disposal of the TV in the Council room.

**PUBLIC SAFETY COMMITTEE:** No Report.

**PUBLIC WORKS (PW) COMMITTEE:** Mrs. Mutschler, Chairperson of the Public Works Committee, requested an executive session to discuss a potential new hire (with a vote) and to update Council on the contract negotiations.

**MAYOR'S REPORT:** Mayor Borato stated that the 2017 Ford Explorer is in service and presented Council with updates regarding the following issue(s):

1. Mayor's Monthly Police Department Report for May 2017 – After some review, this report was ordered received and filed.
2. Civil Service Commission List of Applicable Candidates – A couple of officers are in the employment process with the state police. Mayor Borato requested approval to have the candidate eligibility list updated with the Civil Service Commission to help with any future hiring needs, should we lose an officer. **After some review and discussion, the motion of Mr. Morrone, seconded by Mr. Googins to authorize a letter to the Civil Service Commission to update the eligibility list was unanimously carried.**
3. Long Term Pensions – Mayor Borato stated that she has reached out to Mr. William Vescio, Pension Manager, to discuss the police long term pension obligations in future hiring should the need occur.

**SOLICITOR'S REPORT:** The Borough Solicitor presented Council with updates regarding the following issue(s):

1. Skonieczny Lawsuit – No update at this time.
2. Sewage Enforcement Officer (SEO) Re-appointment – The Borough Solicitor has reviewed the contract and presented Council with an update regarding this matter.
3. Ambridge Water Authority Agreements (AWA) – An update will be given in executive session.

**ENGINEER'S REPORT** – The Borough Engineer presented Council with updates regarding the following issue(s):

1. 2017 Roadway Improvement Project – The Borough Engineer presented Council with an update regarding this matter and stated that the bid opening has been scheduled for June 27, 2017.
2. Storm Sewer Pipe (Lyndon Lane) – The Borough Engineer presented Council with an update regarding the possibility of piping the water-run off from Lyndon Lane to Walnut Drive and Bock Lane, where the pipe is a 30" pipe which cannot handle a 25 – 100 year storm. After some consideration, the Borough Engineer stated that it is not wise at this time to add more water to the existing pipe.
3. Economy Way Pedestrian Crossing ADA Ramp – The Borough Engineer stated that he has been unsuccessful in getting a quote to do a concrete ADA Ramp for the Economy Way pedestrian crossings. Members of Council discussed having the public works department do the concrete ADA ramp with the specs that the Borough Engineer has. The Borough Engineer will contact the Public Works Foreman to discuss.
4. Dunlap Hill Traffic Signal – There has been a concern raised regarding the pedestrian poles that have been installed for the traffic signal. The Borough Engineer explained that they are required to be



handicap accessible which is why they are close to the curb so that a person in a wheelchair can reach it. This can be altered to enable a person in a wheelchair to wheel in and push the button away from the curb. Trans Associates Engineering Cons. Inc. reached out to Bronder Technical Services for a quote to do this and the quote is the amount of \$6,700.00. The Mayor and members of Council discussed the use of bollards to keep the trucks from jumping the curb and hitting the pedestrian poles. The Borough Engineer was asked to research bollards for this matter. Members of Council discussed the need for signage for traffic signal ahead especially on the side of the cemetery on the down side before Ridge Road Extension. The Borough Engineer stated that Trans Associates Engineering Cons. Inc. stated that the warrant for a sign must be met and it did not. The Borough Engineer would look into getting a simple sign for the location mentioned above. Mr. Fetkovich and Mr. Burns thanked the Borough Engineer for a job well done and all his work.

### **OLD BUSINESS:**

1. Bonding for Borough/Employee Dishonesty Rider – The Borough Manager stated that Council would need to decide how much the bonds should be and which company to use. Members of Council discussed what the normal standard practice is, what kind of property would be required as collateral and how monies could be taken including the thoughts of it being over any length of time. There was discussion regarding this being a cost risk ratio and that the Borough office is not a single employee manned office but rather a three (3) employee manned office which would make it harder to take money. Members of Council reviewed and discussed the varying prices for the different bond amounts and how many bonds are needed at what price levels. **Mrs. Skonieczny made a motion to approve three (3) \$250,000.00 bonds and one (1) 50,000.00 bond from PIRMA for \$1,962.00 a year.** Members of Council discussed the type of riders that would accompany the bonds which would make it harder to collect monies from the bonding company if needed. **Mrs. Skonieczny withdrew her motion.** Members of Council discussed what PSAB recommends and what is not mandated by code or law. **After some discussion, it was the consensus of Council to authorize the Borough Manager to take the next step in acquiring more information on the bonds discussed from PIRMA.**
2. Public Works Department Position – This matter will be discussed in executive session with a vote.
3. Assistant Code Enforcement Services – The applicant information was forwarded to the committee for review and ranking. There was discussion regarding how the committee members ranked/categorized them. The committee requested an executive session to decide which three (3) applicants to interview with no vote at this time.
4. Petty Cash Policy – This was forwarded to the Finance Committee for review, no update at this time
5. Traffic Calming Study (Harmony Road) – The Borough Manager presented Council with some of the results from the study which was distributed to the Traffic Calming Committee (Mr. Googins, Chairperson of the Public Safety Committee, Chief O'Brien, Public Works Foreman, the Borough Engineer and the Borough Manager) for review and input. The Borough Manager stated that the next step would be to invite a group of residents in to discuss the matter should the committee feel a traffic calming plan is required. Mr. Fetkovich asked the Borough Manager to forward the results to all of Council. The Borough Manager stated he would send the summary.
6. Fee Resolution – This matter is still on hold due to input from the Planning Commission has not yet been received, no update at this time.

7. Werner Plan of Lots Subdivision (Modification) – The Borough Manager presented Council with an update and copy of the revised plans for the lot subdivision. The initial private cart way will be widened to 20’ ending with a cul-de-sac then separating into two (2) driveways that will support the existing dwelling and a proposed dwelling. An amendment to the Subdivision Ordinance is needed for a home to be built on a private drive. The Planning Commission Consultant has recommended approving the subdivision. **After some review and discussion, the motion of Mr. Morrone, seconded by Mr. Fetkovich to approve the Werner Plan of Lots Subdivision (Modification) as recommended was unanimously carried.**

**NEW BUSINESS:**

1. Thompson Plant of Lots Subdivision – This subdivision, located at the corner of East Ridge Avenue and Highland Road, is dividing a 2.94 acre parcel into two (2) sections. Lot No. 1 will now become a .46 acre parcel with a dwelling. Lot No. 2 will become a vacant 1.48 acre parcel. The Borough Manager stated that both the Beaver County Planning Commission and the Borough Planning Commission has recommended approval. **After some review and discussion, the motion of Mrs. Skonieczny, seconded by Mr. Morrone to approve the Thompson Plan of Lots Subdivision was unanimously carried.**
2. E. Fitzgerald Retirement – This matter will be discussed in executive session.

**OTHER BUSINESS:** None.

**EXECUTIVE SESSION:** Mr. Burns requested Council go into Executive Session regarding personnel matters, a contractual matter and a potential litigation update at 8:55 p.m., as per the motion of Mr. Fetkovich, seconded by Mrs. Mutschler.

On the motion of Mrs. Skonieczny, seconded by Mr. Googins to reconvene at 9:50 p.m. was unanimously carried.

Upon re-entering the public meeting the following item was reviewed:

1. Public Works Department Position - Discussion regarding hiring a Public Works employee took place as to how many employees the borough needs and when. There are needs with the retirements of Mr. Maker and Mr. Fitzgerald; and another pending retirement, balanced against hiring new employees under a new contract in 2018 where savings can be gained. **Motion by Mrs. Mutschler to hire two Public Works employees, seconded by Mrs. Skonieczny with the following voice vote:**

Mr. Bucuren – No	Mr. Fetkovich – No	Mr. Googins – No	Mr. Burns - No
Mr. Morrone – No	Mrs. Mutschler – Yes	Mrs. Skonieczny – Yes	

Motion failed.

**Motion by Mrs. Mutschler to hire one Public Works employee and that it be Jesse Hernandez, seconded by Mrs. Skonieczny with the following voice vote:**

Mr. Bucuren – Yes	Mr. Fetkovich – No	Mr. Googins – No	Mr. Burns - No
Mr. Morrone – No	Mrs. Mutschler – Yes	Mrs. Skonieczny – Yes	

Motion failed.

**Motion by Mrs. Mutschler to hire Doug Hiltz, seconded by Mr. Bucuren with the following voice vote:**

Mr. Bucuren – Yes  
Mr. Morrone – Yes

Mr. Fetkovich – Yes  
Mrs. Mutschler – Yes

Mr. Googins – Yes  
Mrs. Skonieczny – Yes

Mr. Burns - Yes

Motion passed.

There being no further business, the motion of Mrs. Mutschler, seconded by Mr. Fetkovich to adjourn the meeting at 10:00 p.m. was unanimously carried.

Margie L. Nelko  
Borough Secretary

Randy Kunkle  
Borough Manager

Motion(s) made and/or Council consensus decision(s):

1. Approve the Minutes of May 23, 2017 as presented.
2. Approve Bills Payable for June 2017.
3. Approval to purchase/install Council Room glass door/window.
4. Approve authorization letter to Civil Service Commission to update the eligibility list.
5. Approval to acquire four (4) bonds through PIRMA.
6. A withdrawal of the motion to acquire four (4) bonds through PIRMA.
7. Consensus to authorize the Borough Manager to acquire more bond information.
8. Approve the Werner Plan of Lots Subdivision (Modification).
9. Approve the Thompson Plan of Lots Subdivision.
10. Failed motion to hire two (2) public works employees, included a roll call vote.
11. Failed motion to hire Jesse Hernandez, included a roll call vote.
12. Passed motion to hire Doug Hiltz, included a roll call vote.