Economy Borough Council Regular Meeting Minutes December 15, 2015

<u>MEETING</u> was called to order at 7:00 p.m. with Mr. R. J. Burns presiding and the following members of Council and officials of the Borough present: Mr. R.J. Burns, Mr. Gary Bucuren, Mr. Tom Fetkovich, Mr. Larry Googins, Mr. Frank Morrone, Mrs. Pat Skonieczny, Borough Manager Randy Kunkle, Borough Secretary Margie Nelko, representing the Borough Solicitor Mr. Joshua Kail, Esq., and Borough Engineer Mr. Scott Shoup.

ABSENT: Mrs. Courtney Barthelemy (Excused)

OPENING PRAYER

PLEDGE OF ALLEGIANCE

Mayor Poling entered the meeting at this time (7:04 p.m.)

FIRE REPORT: Fire Chief John Thomas presented Council with updates regarding the Economy Volunteer Fire Department (EVFD). The EVFD has purchased a Pierce Ladder Truck from Palm Beach, Florida in the amount of \$377,000.00 with an expected delivery date in January 2016.

Chief Thomas stated that the department was contacted by PennEnergy Resources, LLC with an invitation to participate with New Sewickley in classes for handling well pad emergencies.

POLICE REPORT: Chief O'Brien presented Council with updates regarding the Economy Borough Police Department. Police Chief O'Brien presented Council with updates regarding the following items:

- 1. <u>Scams</u> Residents are having problems with scams and personal packages disappearing after being delivered. The most common scam is a telephone call supposedly from the IRS. The Chief is reminding Residents not give out personal information.
- 2. <u>Crime Against Children's Task Force</u> The Economy Police Department has been asked by the FBI to cohead a Crime Against Children's Task Force. This program is still in the works and will probably be ran out of our department in 2016.
- 3. <u>Unidentified Human Remains</u> Information regarding the unidentified human head was released to the public in order to seek help with her identity.
- <u>PUBLIC WORKS (PW) REPORT</u>: Rich Dunn, PW Foreman, presented Council with an update report that is on file in the Borough Office for review. The PW Department has worked on repairs to the trucks/equipment, storm damage clean-up, back filled and repaired areas on various roads within the Borough, and fixed playground equipment in the parks.
- **RECOGNITION OF VISITORS**: Mr. Burns welcomed everyone to the meeting and requested the discussion(s) regarding Borough business be kept to 3 5 minutes in length.

The following visitors were present:

Ray McClellan of 196 Shaffer Road, Sewickley

HEAR THE PUBLIC:

Ray McClellan was present to request an update regarding the drainage issues along his property. Mr. Burns stated that the Borough Engineer has not addressed this issue as of yet. Mr. McClellan inquired if he will be able to speak at the time of the Borough Engineer's report. Mr. Burns stated no, that the public session would be over at that time. Mr. McClellan stated that the trench will need to be cleaned out again before spring.

- <u>MINUTES</u> of the Regular Meeting held on November 10, 2015, were presented to Council. <u>After some review, the motion of Mrs. Skonieczny, seconded by Mr. Morrone to approve the Regular Meeting Minutes of November 10, 2015, was unanimously carried.</u>
- <u>MINUTES</u> of the Work Session Meeting held on November 24, 2015, were presented to Council. <u>After some</u> review, the motion of Mrs. Skonieczny, seconded by Mr. Morrone to approve the Work Session Meeting Minutes of November 24, 2015, was unanimously carried.
- **FINANCE COMMITTEE**: Mr. Googins, Chairperson of the Finance Committee, presented Council with an update regarding the following items:
 - 1. <u>Treasurer's Report</u> for the month of November 2015, were presented to Council. After some review, this report was ordered received and filed.
 - 2. <u>Budget Report</u> for the month of November 2015, were presented to Council. After some review, this report was ordered received and filed.
 - 3. <u>Bills Payable</u> entered for the period of November 11, 2015 through December 15, 2015, in the amount of \$678,538.14 from the General Fund and in the amount of \$1,144.40 from the Highway Aid (Liquid Fuels) Fund were presented to Council for review. <u>After some review and discussion, the motion of Mr. Googins, seconded by Mr. Bucuren to approve the list of Bills Payable was unanimously carried, with the exception of Mrs. Skonieczny regarding the Public Safety bills, due to her son works in the department and the exception of Mr. Bucuren regarding the Public Works bills, due to his brother works in the department.</u>

General Fund

24279	Amber's Amazing Animal Balloons	2015 Breakfast w/Santa Animal Balloon Service	225.00
24280	Teresa Hajtol	2015 Breakfast w/Santa Face Painting Service	150.00
24281	Aflac	Employee ACC Insurance	87.88
24282	Albert's Heating/Air Conditioning, Inc.	Furnace/AC Installation-Community Bldg./PW	11,800.00
24283	Ambridge Lumber Company	Lumber-Salt Shed Repairs	56.10
24284	Ambridge Wholesale Tire Inc.	Snow Tires-Pol	820.32
24285	Amcom Office Systems, Inc.	Monthly Copier Maintenance-Pol	17.95
24286	American Express-COSTCO	Stamps/Bldg. Supplies/Refreshments-Pol	415.98
24287	Approved Toilet Rentals, Inc.	(3) Standard Units w/Hand Sanitizer-Parks	142.50
24288	Bauman Office Plus	Misc. Office Supplies-Pol	778.41
24289	Beaver County Dept. of Waste Management	Recycling-Leaves (330 cy.)	495.00
24290	Beaver County Times-Newspapers Inc.	Legal Ad-Council Dates/Zoning/Budget/Tax Ord	441.30
24291	Bob Sumerel Tire Co., Inc.	Tires-PW	675.04
24292	Butler Gas Products Co, Inc.	Monthly Cylinder Rental-PW	20.60
24293	Clean Care, Inc.	Monthly Floor Mat Service-Pol	176.86
24294	Columbia Gas	Monthly Gas Service	1,443.14
	24280 24281 24282 24283 24284 24285 24286 24287 24288 24289 24290 24291 24292 24293	24280 Teresa Hajtol 24281 Aflac 24282 Albert's Heating/Air Conditioning, Inc. 24283 Ambridge Lumber Company 24284 Ambridge Wholesale Tire Inc. 24285 Amcom Office Systems, Inc. 24286 American Express-COSTCO 24287 Approved Toilet Rentals, Inc. 24288 Bauman Office Plus 24289 Beaver County Dept. of Waste Management 24290 Beaver County Times-Newspapers Inc. 24291 Bob Sumerel Tire Co., Inc. 24292 Butler Gas Products Co, Inc. 24293 Clean Care, Inc.	Teresa Hajtol 2015 Breakfast w/Santa Face Painting Service Employee ACC Insurance Employee ACC Installation-Community Bldg./PW Lumber-Salt Shed Repairs Ambridge Lumber Company Lumber-Salt Shed Repairs Snow Tires-Pol Amcom Office Systems, Inc. Monthly Copier Maintenance-Pol Stamps/Bldg. Supplies/Refreshments-Pol Approved Toilet Rentals, Inc. Approved Toilet Rentals, Inc. Approved Toilet Rentals, Inc. Sanow Tires-Pol Monthly Copier Maintenance-Pol Stamps/Bldg. Supplies/Refreshments-Pol Copies Misc. Office Supplies-Pol Recycling-Leaves (330 cy.) Legal Ad-Council Dates/Zoning/Budget/Tax Ord Tires-PW Butler Gas Products Co, Inc. Monthly Cylinder Rental-PW Monthly Floor Mat Service-Pol

12/15/2015	24205	Compact 0020740	Monthly Internet Carvine Del	183.13
12/15/2015	24295 24296	Comcast 0029740 Comcast 0029955	Monthly Internet Service Admin CEO DW	103.63
12/15/2015 12/15/2015	24290	Coverall North America, Inc.	Monthly Claning Services Admin, CEO, PW	739.00
			Monthly Cleaning Services-Admin, Pol, PW	
12/15/2015	24298	Creese, Rick & Jill	2015 Breakfast w/Santa Expenses	180.79
12/15/2015	24299	Crivelli Ford, Inc.	Vehicle Repair Service-Pol	253.33
12/15/2015	24300	Damian, Amato & Start, P.C.	Legal Services-Mayor	515.70
12/15/2015	24301	DCED Loan Commonwealth of PA	2015 4th Qtr. DCED Loan (Salt Shed)	2,764.55
12/15/2015	24302	Duquesne Light Company	Monthly Electric Service	1,730.13
12/15/2015	24303	Economy Plumbing & Heating Co.	Misc. Shop Supplies/Equipment Parts-PW	188.23
12/15/2015	24304	Economy Volunteer Fire Department	2015 4th Qtr. EVFD Fire Allocation (Borough)	33,333.25
12/15/2015	24305	Fastenal Company	Misc. Playground Equipment Repair Parts	19.53
12/15/2015	24306	FNB Commercial Credit Card	Misc. Purchases/License-Admin	673.91
12/15/2015	24307	Grainger	Misc. Small Tools/Bldg. Supplies-PW	502.75
12/15/2015	24308	Hanson Aggregates BMC, Inc.	Asphalt-PW	2,368.02
12/15/2015	24309	Harrington, Thomas	Retirement Healthcare Costs	670.66
12/15/2015	24310	Holman Candies	2015 Breakfast w/Santa Treat Bags	42.00
12/15/2015	24311	Iron City Workplace Services	Uniform Services-PW	748.44
12/15/2015	24312	JC Ehrlich Co., Inc.	Pest Control Services-Boro, Pol	125.98
12/15/2015	24313	John Linkosky & Assoc.	Legal Services-Mayor	140.00
12/15/2015	24314	Joseph A. Askar Law Offices	2015 Solicitor Services & Retainer	9,896.25
12/15/2015	24315	M & M Uniforms, Inc.	Uniform Expenses-Pol	517.65
12/15/2015	24316	Marsilio Court Reporting Service	2015 Stenographer Services-Zoning Hearing	317.50
12/15/2015	24317	MDIA	Building Permit Inspections	3,565.00
12/15/2015	24318	MGSoft-Net, Inc.	Computer Maintenance Service-Admin/Council	450.00
12/15/2015	24319	Michael Baker Jr., Inc.	Planning Commission Consultant Fees	800.00
12/15/2015	24320	Mobile Radio Service, Inc.	2015 Radio Service Contract-Pol	171.00
12/15/2015	24321	Morton Salt, Inc.	Salt-PW	30,335.04
12/15/2015	24322	MRM Workers' Comp Fund	Workers Comp Premium-CEO, Admin, Pol, PW	21,493.62
12/15/2015	24323	Murphy Tractor-Powerplan	Equipment Repair Supplies-PW	278.40
12/15/2015	24324	Napa-Station Auto Parts	Equipment/Vehicle Repair Parts/Supplies-PW	456.31
12/15/2015	24325	Nationwide Employee Benefits	Group Life Insurance Coverage-Admin, PW	372.46
12/15/2015	24326	Occidental Life Insurance Co of NC	Employee Paid Life Insurance	79.14
12/15/2015	24327	Oriental Trading Company Inc.	2015 Breakfast w/Santa Treat Bags	138.81
12/15/2015	24328	PA Municipal League	2016 Membership Dues-Mgr.	65.00
12/15/2015	24329	PA One Call System, Inc.	Monthly PA One Call Services	64.77
12/15/2015	24330	PA State Association of Boroughs	2016 Borough News Subscription	120.00
12/15/2015	24331	PGH Networks	Monthly Telephone Maintenance-Pol	79.99
12/15/2015	24332	Pitt Chemical & Sanitary Supply Co.	Snapper Chem Ice Remover-PW	1,122.67
12/15/2015	24333	Reed Oil Company	Diesel Fuel-PW	1,661.93
12/15/2015	24334	Reliance Standard Life Insurance	Group Life Insurance Coverage-Pol	343.20
12/15/2015	24335	Russell Standard Corp.	Cold Patch-PW	767.36
12/15/2015	24336	S & D Calibration Services, Inc.	Acutrak, Enrad & Vascar Certifications-Pol	228.00
12/15/2015	24337	Sargent Internet Design Company	Website Updates	150.00
12/15/2015	24338	Shields Asphalt Paving, Inc.	2015 Roadway Improvement Project	471,460.15
12/15/2015	24339	Shoup Engineering Inc.	Engineering Services	27,598.00
12/15/2015	24340	Stanley's Economy Auto Supply	Vehicle Repair Parts/Services-Pol	107.85
12, 13, 2013	2.3.10	Zimiej s zeolionij riuo suppij	. emete repair i aras services i oi	107.03

12/15/2015	24341	Staples Advantage	Misc. Office Supplies-Admin/CEO	592.53
12/15/2015	24342	Steven Joy	Reconditioned Motorola Radios-PW	1,895.00
12/15/2015	24343	SunSetz Lawncare	2015 Contracted Lawn Maint. Service	240.00
12/15/2015	24344	SWIF-State Worker's Insurance Fund	Workers Comp Ins Payment-Fire	1,455.00
12/15/2015	24345	Teamsters Local Union 250	Union Dues-PW	549.00
12/15/2015	24346	The Keeper of the Stationery	5 x8 Nylon American Flags	96.00
12/15/2015	24347	Thomas V. Giel Garage Doors, Inc.	Garage Door Repairs-PW	127.00
12/15/2015	24348	Tomaszewski, Raymond	Mileage Reimbursement-CEO	16.62
12/15/2015	24349	Traffic Control Equip/Supplies Co. Inc.	Traffic Signal Repairs (Left)-Economy Way	292.50
12/15/2015	24350	Trans Assoc. Engineering Cons., Inc.	Traffic Signal -ConwayWallroseRd/Dunlap Hill	4,814.38
12/15/2015	24351	Trans Union LLC	2016 Membership Dues-Civil Service	300.00
12/15/2015	24352	Verizon 0207-Pol	Monthly Telephone Service-Pol	113.06
12/15/2015	24353	Verizon 7877-Pol	Monthly Telephone Service-Pol	601.87
12/15/2015	24354	Verizon 838283708-Admin (4779)	Monthly Telephone Service (Long Dist.)-Admin	57.10
12/15/2015	24355	Verizon S0007576-Business	Monthly Telephone Service-Admin	71.66
12/15/2015	24356	Verizon Wireless-220027085-Laptop	Monthly Telephone Service (Laptop)-Pol	729.35
12/15/2015	24357	Verizon Wireless-902786759-MainCell	Mthly Cellphone Service-Admin, PW, CEO, Fire	192.11
12/15/2015	24358	Vi-HAUS	2016 Monthly Hosting Agreement Fees-Pol	850.00
12/15/2015	24359	W. PA Teamsters Emp Welfare Fund	Monthly Health Insurance-Admin, PW, Pol	24,810.03
12/15/2015	24360	Walsh Equipment	Signs, Equipment Repair Parts-PW	853.50
12/15/2015	24361	Western PA Municipal Managers	2015 Luncheon-Admin	60.00
12/15/2015	24362	Wex Bank-Sunoco	Monthly Gasoline Usage-Pol	2,277.02
12/15/2015	24363	Witmer Public Safety Group	Tactical Training Supplies/Ammo-Pol	1,718.65
12/15/2015	24364	Zee Medical, Inc.	Misc. Medical Supplies-Pol	156.55
				678,538.14

Highway Aid Fund

12/11/2015	112	Duquesne Light Company	Mthly Electric Service-Celestial Dr., Satellite Dr.	1,144.40
				1 144 40

<u>PARKS and RECREATION COMMITTEE</u>: Mr. Fetkovich, Chairperson of the Parks and Recreation Committee, thanked the Recreation Board for their success with Breakfast with Santa program. There were forty-five (45) children and a total of seventy-two (72) people who attended. Mr. Burns thanked Mr. Fetkovich for his time and help with the Recreation Board.

PROPERTY and BUILDING COMMITTEE: No Report.

PUBLIC SAFETY COMMITTEE: No Report.

PUBLIC UTILITIES and ORDINANCE COMMITTEE: Mrs. Skonieczny, Chairperson of the Public Utilities and Ordinance Committee, recommended advertising an Ordinance regarding Distributed Antenna Systems (DAS) within the Borough. The DAS systems are placed on top of poles and they emit involuntary low levels of radiation which is harmful to the health and welfare of the community. Mr. Kail stated that he just recently had a chance to review it myself and Joe and that they are comfortable in saying that we won't be permitted as a Borough to flat out ban DAS's but he knows this is an issue that is important to you and this Borough. The Borough Solicitor is requesting more time to review this Ordinance. There was some discussion regarding language within the Ordinance in terms of the wording of directional vs. distributed. The Borough

Manager stated that he was quoting another source and that he believes the wording is interchangeable. <u>After some review and discussion</u>, the motion of Mrs. Skonieczny, seconded by Mr. Morrone to authorize advertising of an Ordinance regarding the Distributed Antenna Systems (DAS) subject to the Borough Solicitor review was unanimously carried.

PUBLIC WORKS (PW) COMMITTEE: No Report.

<u>MAYOR'S REPORT</u>: The Mayor's Monthly Police Department Report for November 2015 was presented to Council. After some review, this report was ordered received and filed.

Mayor Poling reviewed a letter that was received from Richard Creese, President of the Economy Borough Police Officers Association, regarding a formal request to purchase tactical vests that consist of a cummerbund style vest with groin, lower back and neck/throat protection, as well as, these vests being equipped with a minimum level IV Plates. These plates are inserted into the vest and designed to stop most of the common high powered rifle rounds that have been used in recent shoot outs with police officers. The police department is requesting a vest per vehicle which will help reduce the costs of purchasing one per officer. There was some discussion regarding whether there are grants available for this type of purchase.

MANAGER'S REPORT: The Borough Manager presented Council with updates regarding the following issues:

- 1. Community Building Furnace(s) Alberts Heating & Air Conditioning, Inc. has submitted a bid in the amount of \$11,800.00 for the installation of two (2) 95% AFUE Gas Furnaces and one (1) 13 tn 13 Seer Air Conditioning Unit in the Community Building. After some review, the motion of Mr. Bucuren, seconded by Mr. Morrone to accept Alberts Heating & Air Conditioning, Inc.'s bid in the amount of \$11,800.00 was unanimously carried.
- 2016 Reorganization Meeting and Council Meeting Dates There was some discussion regarding advertising for the Reorganization Meeting on January 4, 2016, and advertising the regular Council Meeting and Work Session Dates for the second and fourth Tuesday of each month. <u>After some discussion, the motion of Mrs. Skonieczny, seconded by Mr. Fetkovich to authorize advertising the above referenced Reorganization Meeting and Council Meeting dates was unanimously carried.</u>
- 3. Whispering Pines Winter Maintenance Agreement The Borough Manager presented Council with the background of the winter maintenance agreement between Whispering Pines and the Borough, which included phase I and II. The Borough Manager stated that now phase III is ready and should be included in the winter maintenance agreement. There was some discussion regarding the adoption of the roadways in the development. Whispering Pines is currently paying the Borough by occurrence and this should be the last year for the need of an agreement due to the development is coming to a close. After some review and discussion, the motion of Mr. Skonieczny, seconded by Mr. Bucuren to approve the Whispering Pines Winter Maintenance Agreement subject to the Borough Solicitor's review was unanimously carried.
- 4. <u>Selling/Disposal of Used Police Vehicle</u> The police department is requesting permission to dispose of a 2004 Ford Explorer with non-repairable floor boards, rusted frame, rocker panels and <u>87,000</u> miles on it. The Borough Manager stated that in the past the most efficient way to dispose of vehicles like this is to use Route 422 Auctions to sell the vehicle for a minimal fee, thus eliminating any problems of the Borough disposing of the vehicle. <u>After some review and discussion, the motion of Mr. Burns, seconded by Mr. Fetkovich to approve Route 422 Auctions selling the 2004 Ford Explorer on behalf of the Borough was unanimously carried.</u>

Lewis Plan of Lots – The Lot Consolidation is conveying 4.875 acres of the Lewis property to the 62.293 acres owned by the Woloshan's. The Planning Commission has reviewed the Lot Consolidation request and recommends Council's approval.
 After some review and discussion, the motion of Mrs.
 Skonieczny, seconded by Mr. Morrone to approve the Lewis Lot Consolidation Plan was unanimously carried.

SOLICITOR'S REPORT: No Report. The Borough Solicitor has an issue for executive session regarding a personnel matter.

ENGINEER'S REPORT – The Borough Engineer presented Council with updates regarding the following issue(s).

- 1. Zoning Map Update(s) The Planning Commission has reviewed the draft Zoning Map and recommended some changes. The draft Zoning Map is now ready to be forwarded to the Beaver County Planning Commission for review and comments. After the receiving feedback from the Beaver County Planning Commission, the map can then be advertised for a public meeting prior to Council adopting the Zoning Map. The Borough Engineer stated that most of the problem areas were able to be corrected by following the property lines. There was some discussion regarding the Borough Engineer forwarding to Council a copy with the changed areas for review before the map is forwarded to the Borough Manager to send to the Beaver County Planning Commission. The Borough Engineer recommended having Mrs. Sandra Nelko, Shoup Engineering, present at the next regular meeting of Council to give a presentation and answer any question that may arise.
- 2. <u>Economy Way and Route 65 Intersection</u> It has been brought to the Borough's attention by PennDot that the white pavement lines are missing when turning left from Economy Way onto Route 65 heading southbound. PennDot recommended repainting the lines with thermoplastic which lasts longer than paint.
- 3. Pedestrian Crossing (Economy Way and Beaver Road) –Trans Associates Engineering Const., Inc. has made the recommendation of removing the push button poles and installing a walking light with a delay in the traffic signal to permit pedestrian crossing. There was some discussion regarding the flow of pedestrian traffic from the park n ride area to the bus stop. The Borough Manager stated that he was able to contact the attorney Walmart was using for this project. This attorney still works for Walmart and agreed to be the contact person for any questions or concerns. The Borough Manager stated that since the Borough has not accepted ownership of Economy Way, Walmart is liable for the maintenance and this should spur them into completing any outstanding issues so that the Borough can accept the roadway.
- 4. <u>McClellan (Shaffer Road) Drainage Issue</u> Discussions will be conducted during executive session due to possible litigation matters.
- 5. <u>Fernwood Drainage</u> Drainage drawings will be distributed to Council for review and discussion at the next regular meeting of Council.

OLD BUSINESS:

- 1. Ambridge Water Authority (AWA) Hydrant Agreement A copy of the 2002 AWA Hydrant Agreement was distributed to Council as per requested for their review (with no action being required). There was discussion regarding the agreement needing looked at due to arising issues. Mr. Kail stated that a meeting with AWA should take place due to all the contract discrepancies that have derived from having conversations with the Fire Chief.
- 2. <u>2016 Final Borough Budget</u> The Borough Manager presented Council with an overview of the 2016 Budget. <u>After some review and discussion, the motion of Mr. Burns, seconded by Mr. Googins to approve the 2016 Final Borough Budget as presented was unanimously carried.</u>

- 3. <u>2016 Tax Ordinance No. 452</u> An Ordinance fixing the tax rate of 13.5 Mills for the fiscal year 2016 was presented to Council for review. <u>After some review and discussion, the motion of Mr. Googins, seconded by Mr. Bucuren to adopt Ordinance No. 452 fixing the tax rate of 13.5 Mills for the fiscal year 2016 was unanimously carried.</u>
- 4. Former Employee Life Insurance The Borough Manager presented Council with minutes from November 9, 1999, where the practice of non-uniform employees are provided with life insurance as described in the road contract (at that time), Article XIV, Item B and copies of letters currently on file for former employees. There was discussion regarding whether it is better to maintain this practice or to pay the amount to the employee at the time of retirement. There was discussion regarding if a Resolution is able to increase a life insurance policy without an enactment of an Ordinance. Mr. Kail explained that by distributing a check it changes the term life insurance, therefore, it should be cleared through with the department before any changes are made. There was some discussion regarding a life insurance policy may be less expensive than a check. Mr. Googins stated that all of the information should be reviewed by the Borough Solicitor before action is taken. After some review and discussion, it was the consensus of Council to refer this issue to the Borough Solicitor for review.
- 5. Deferred Retirement Option Plan DROP Ordinance The Borough Manager presented Council with the background of the DROP Plan in regard with the 2013-2016 Uniform Contract. This Ordinance will change the plan from a one year (1 yr.) to a two (2 yr.) drop plan pursuant to new Plan Section 31-20 effective January 1, 2014, as per mediation of the 2013-2016 Uniform Contract. The Borough Manager recommends advertising the DROP Ordinance. Mr. Kail stated that this Ordinance will now be consistent with the current contract. After some review and discussion, the motion of Mr. Burns, seconded by Mr. Morrone to authorize advertising the DROP Ordinance was unanimously carried.
- 6. <u>DROP Plan Enrollment</u> The Borough Manager presented Council with Lt. Jerry Droz's request to enter into the DROP Plan effective December 31, 2015, which requires approval from Council. <u>After some review and discussion, the motion of Mr. Bucuren, seconded by Mr. Googins to authorize Lt. Jerry Droz to enter into the DROP Plan was unanimously carried.</u>

NEW BUSINESS:

Mrs. Skonieczny stated that the Mayor had forwarded two (2) letters regarding Jason Woods, School Resource Officer, from Ambridge Area Junior High School 8th Grade Teachers, Mr. Carl Baker and Brenna Wandel for his excellent service and participation with presentations for their classes. Mrs. Skonieczny publically thanked Officer Woods for his excellent service.

Mrs. Skonieczny stated that a letter was received from Mr. Donald Lang seeking re-appointment as the Assistant Emergency Management Coordinator. There was some discussion regarding whether this position was or needed to be advertised. After some review, the motion of Mrs. Skonieczny, seconded by Mr. Morrone to re-appoint Mr. Lang to the Assistant Emergency Management Agency position was unanimously carried.

Mr. Googins stated that there are two (2) openings on the Planning Commission Board. Mr. David Carlson has submitted a letter seeking re-appointment and Mr. Chad M. Pcsolyar has given a verbal interest in being re-appointed. There was some discussion on whether to make the re-appointment(s) or to postpone until the next regular meeting of Council. After some review, it was the consensus of Council to postpone the reappointment(s) to the Planning Commission until the next regular scheduled meeting of Council.

Mrs. Skonieczny recommended revisiting the Work Session Meetings, due to there have been two (2) of the three (3) meetings that have required motions/votes.

EXECUTIVE SESSION: Mr. Burns requested Council go into Executive Session in regard to personnel and potential litigation matters at 8:10 p.m., as per the motion of Mr. Burns, seconded by Mr. Fetkovich.

There being no further business, the motion of Mr. Morrone, seconded by Mr. Googins to return to adjourn the meeting at 8:58 p.m. was unanimously carried.

Margie L. Nelko Borough Secretary

Randy Kunkle Borough Manager

Motion(s) made and/or Council consensus decision(s):

- 1. Approval of Minutes for November 10 and November 24, 2015.
- 2. Approval of Bills Payable for December 2015.
- 3. Approval to advertise Distributed Antenna Systems (DAS) Ordinance
- 4. Approval to accept the Community Building Furnace/Air Conditioner Bid
- 5. Approval to advertise the 2016 Reorganization Meeting and Council Meeting Dates
- 6. Approval of Whispering Pines Winter Maintenance Agreement
- 7. Approval of 2004 Ford Explorer Disposal
- 8. Approval of Lewis Lot Consolidation Plans
- 9. Approval of 2016 Final Budget
- 10. Adoption of 2016 Tax Ordinance No. 452
- 11. Consensus to refer the Former Employee Life Insurance to the Borough Solicitor
- 12. Approval to advertise Deferred Retirement Option Plan (DROP) Ordinance
- 13. Authorize Lt. Jerry Droz to enter the DROP Plan
- 14. Appoint Mr. Donald Lang to the Assistant Emergency Management Agency position
- 15. Consensus to postpone the re-appointment(s) to Planning Commission Board