

Economy Borough Council
Regular Meeting Minutes
December 20, 2016

MEETING was called to order at 7:00 p.m. with Mr. Larry Googins presiding and the following members of Council and officials of the Borough present: Mr. Larry Googins, Mr. Tom Fetkovich, Mrs. Audrey Mutschler, Mrs. Pat Skonieczny, Mayor David Poling, Borough Manager Randy Kunkle, Borough Secretary Margie Nelko, representing the Borough Solicitor Mr. Joshua Kail, Esq.

ABSENT: Mr. R.J. Burns (Excused)

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

SPRINT (Cellphone/Air Card Contract): Mr. Robert Callen was present to review the contract from Sprint for cellphone and air card services for the Borough, which is ready for acceptance and signatures. Both the Borough Solicitor and the Borough Manager have reviewed the contract and both recommend approval. **After some review and discussion the motion of Mrs. Mutschler, seconded by Mrs. Skonieczny to approve and sign the Sprint contract was unanimously carried.**

RECOGNITION OF VISITORS: Mr. Googins welcomed everyone to the meeting and requested the discussion(s) regarding Borough business be kept to 3 – 5 minutes in length.

The following visitors were present:

Ray McClellan of 196 Shaffer Road, Sewickley

HEAR THE PUBLIC:

Roger Kowal (not signed in) was present to express his concerns regarding the paving of Concord Church Road. The Borough Manager reviewed his knowledge of what had transpired. There was some discussion regarding the invoice and payment to the asphalt company. There was discussion regarding document(s) dated 1840 found at the courthouse proving that Concord Church Road is a Borough Road. There was some discussion regarding Council's need to research this issue further and the possible need for a loudermill hearing, which will be discussed further in executive session. Mr. Kowal also expressed concerns regarding the recent snow fall and the lack of drivers for the plow trucks.

Ray McClellan was present and expressed concerns regarding the lack of information found from the last meeting and to say the road department did a beautiful job with Shaffer Road.

Butch Thompson (not signed in) was present to express his concerns regarding code enforcement services within the Borough. There was some discussion regarding the Code Enforcement Officer needing to keep the complainant up to date and whether the ordinance needs revised. There was some discussion regarding whether the Borough needed outside help with code enforcement and Council felt that this issue needs reviewed again. Mr. Googins suggested Ms. Dawna Pella come in and meet with Council to discuss what she does and how it works.

Regis Leindecker (not signed in) was present to express his concerns regarding the absence of the Fire Chief, Police Chief and the Public Works Foreman from the meetings. Mr. Leindecker also expressed concerns regarding a salt truck salting a business driveway within the Borough. Mr. Leindecker was asked to contact the Borough Manager with information regarding the salt truck so that it may be researched.

Mr. Frank Morrone entered the meeting at this time. (7:28 p.m.)

Mr. Gary Bucuren entered the meeting at this time. (7:30 p.m.)

MINUTES of the Regular Meeting held on October 25, 2016, were presented to Council. There was some discussion regarding the minutes presented not in compliance with the motion made at the November 29, 2016 meeting of Council, which was “to have the minutes reflect verbatim that portion of the meeting.” The entire portion of the prayer section, excluding the public session, was completed verbatim and determined to be more information than was needed. There was some discussion regarding the removal of the unnecessary verbatim section. **After some review and discussion, the motion of Mr. Morrone, seconded by Mr. Googins to approve the Regular Meeting Minutes of October 25, 2016, as presented was unanimously carried.**

FINANCE COMMITTEE: Mr. Bucuren, Chairperson of the Finance Committee, presented Council with an update regarding the following items:

1. **Treasurer’s Report** for the month of November 2016, was presented to Council. After some review, this report was ordered received and filed.
2. **Budget Report** for the month of November 2016, was presented to Council. After some review and the discussion below, this report was ordered received and filed.
3. **Bills Payable** entered for the period of November 16, 2016 through December 20, 2016, in the amount of **\$159,469.04** from the General Fund and in the amount of **\$1,166.35** from the Highway Aid (Liquid Fuels) Fund were presented to Council for review. **After some review and discussion, the motion of Mr. Bucuren, seconded by Mrs. Mutschler to approve the list of Bills Payable was unanimously carried.**

General Fund

12/13/2016	25301	ADT Security Services	Monthly Security Service-Boro, PW	84.36
12/13/2016	25302	Aflac	Employee ACC Insurance	175.11
12/13/2016	25303	Allegheny Cty Medical Examiner Office	Crime Lab User Fees-Pol	1,160.00
12/13/2016	25304	Amcom Office Systems, Inc.	Monthly Copier Maintenance-Pol	19.39
12/13/2016	25305	Animal Control Services	Animal Control Service Fee	550.00
12/13/2016	25306	Approved Toilet Rentals, Inc.	(3) Standard Units w/Hand Sanitizer-Parks	102.39
12/13/2016	25307	Bauman Office Plus	Lateral Filing Cabinet Installation-Admin	45.00
12/13/2016	25308	Beaver County Recorder of Deeds	Easement Recording	58.00
12/13/2016	25309	Beaver County Times-Newspapers Inc.	Legal Ad-Council Meeting Date Change/Ordin	242.90
12/13/2016	25310	Building Inspection Underwriters of PA	Building Permit Inspections	405.60
12/13/2016	25311	Clean Care, Inc.	Floor Mat Service-Pol	95.57
12/13/2016	25312	Columbia Gas	Monthly Gas Service	662.11
12/13/2016	25313	Coverall North America, Inc.	Monthly Cleaning Services-Admin, Pol, PW	739.00
12/13/2016	25314	Duquesne Light Company	Monthly Electric Service	127.80
12/13/2016	25315	Economy Plumbing & Heating Co.	Misc. Shop Supplies-PW	104.54
12/13/2016	25316	Economy Volunteer Fire Department	2016 4thd Qtr. EVFD Fire Allocation (Borough)	58,250.00
12/13/2016	25317	FNB Commercial Credit Card	Misc. Purchases-Admin/Pol	2,105.63
12/13/2016	25318	Global Equipment Company Inc.	Lateral Filing Cabinets-Admin	1,009.00
12/13/2016	25319	Hanson Aggregates BMC, Inc.	Asphalt Binder/Top-PW	722.96
12/13/2016	25320	Iron City Workplace Services	Uniform/Rug Services-PW	356.45

12/13/2016	25321	JC Ehrlich Co., Inc.	Pest Control Services-Admin, Pol	130.98
12/13/2016	25322	Kotouch, Les E. Judith	Property Damage Reimbursement	1,000.00
12/13/2016	25323	LCA-Lease Corporation of America	Telephone Maintenance-Pol	209.81
12/13/2016	25324	MDIA	Building Permit Inspections	3,359.60
12/13/2016	25325	Mitel Cloud Services	Telephone Services-Admin, CEO, PW	276.42
12/13/2016	25326	MRM Workers' Comp Fund	2016-2017 Worker's Comp Policies-CEO, Admin, Pol, PW	25,752.75
12/13/2016	25327	Munroe Auto Body	Vehicle Repair Service-Pol	250.00
12/13/2016	25328	Napa-Station Auto Parts	Misc. Operating Supplies-PW	186.77
12/13/2016	25329	Nationwide Employee Benefits	Group Life Insurance Coverage-Admin, PW	679.42
12/13/2016	25330	Occidental Life Insurance Co of NC	Employee Paid Life Insurance	79.14
12/13/2016	25331	PENN Power Group	Vehicle Repair Parts-PW	403.72
12/13/2016	25332	Petty Cash	Replenish Petty Cash-Admin	179.02
12/13/2016	25333	Point Spring Company	Equipment Repair Parts-PW	11.03
12/13/2016	25334	Precision Laser & Instrument, Inc.	PA One Call Marking Paint-PW	75.00
12/13/2016	25335	R.E. Yates Electric, Inc.	Troubleshoot/Repair-Economy Way Street Lights	174.00
12/13/2016	25336	Reed Oil Company	Diesel Fuel-PW	992.42
12/13/2016	25337	Reliance Standard Life Insurance	Group Life Insurance Coverage-Pol	343.20
12/13/2016	25338	Safety-Kleen	Misc. Operating Supplies-PW	271.68
12/13/2016	25339	Shoup Engineering Inc.	Engineering Services	367.50
12/13/2016	25340	Stanley's Economy Auto Supply	Vehicle Repair Parts/Services-Pol	65.90
12/13/2016	25341	Staples Advantage	Misc. Office Supplies-Admin	14.87
12/13/2016	25342	SWIF-State Worker's Insurance Fund	Wrkrs Comp Ins Payment-Fire	1,516.00
12/13/2016	25343	Teamsters Local Union 250	Union Dues-PW	488.00
12/13/2016	25344	Tomaszewski, Raymond	Mileage Reimbursement-CEO	27.43
12/13/2016	25345	Trans Associates Engineering Cons., Inc.	2016 Traffic Signal Srvcs-ConwayWallroseRd/Dunlap Hill	646.26
12/13/2016	25346	Verizon Wireless-220027085-Laptop	Monthly Telephone Service (Laptop)-Pol	44.33
12/13/2016	25347	Verizon Wireless-902786759-MainCell	Mthly Cellphone Service-Admin, PW, CEO, Fire	192.19
12/13/2016	25348	Vi-HAUS	2016 Monthly Hosting Agreement Fees-Pol	878.50
12/13/2016	25349	W. PA Teamsters Emp Welfare Fund	Monthly Health Insurance-Admin, PW, Pol	26,084.10
12/13/2016	25350	Walsh Equipment	Vehicle Repair Parts-PW	1,251.41
12/13/2016	25351	Wentling, John & Kristen	2016 Real Estate Tax Refund	883.82
12/13/2016	25352	Wex Bank-Sunoco	Monthly Gasoline Usage-Pol	2,020.37
12/13/2016	25353	Beaver Cty Dept. of Waste Management	2016 Recycling Brush(60 cy) Grass(30 cy) Leaves(330 yd)	810.00
12/13/2016	25354	Butler Gas Products Co, Inc.	Cylinder Rental-PW	21.50
12/13/2016	25355	Costco	Misc. Cleaning Supplies/Trash Bags-Pol	290.23
12/13/2016	25356	Duquesne Light Company	Monthly Electric Service	816.50
12/13/2016	25357	Herzog Truck Service, Inc.	Vehicle State Inspections-PW	120.00
12/13/2016	25358	Incom Supply of Pittsburgh	Misc. Operating Supplies-PW	122.97
12/13/2016	25359	Iron City Workplace Services	Uniform/Rug Services-PW	144.61
12/13/2016	25360	Joseph A. Askar Law Offices	2016 Solicitor Services & Retainer	5,703.00
12/13/2016	25361	PA Municipal League	2017 Membership Dues-Mgr.	65.00
12/13/2016	25362	PA One Call System, Inc.	PA One Call Services	88.90
12/13/2016	25363	PA State Association of Boroughs	2016 Website Updates	30.00
12/13/2016	25364	PGH Networks	Telephone Maintenance-Pol	99.00
12/13/2016	25365	Russell Standard Corp.	Cold Patch-PW	851.00

12/13/2016	25366	S & D Calibration Services, Inc.	Acutrak, Enrad-Vascar Certs/Speedometers-Pol	228.00
12/13/2016	25367	Shoup Engineering Inc.	Engineering Services	550.00
12/13/2016	25368	SunSetz Lawn care	2016 Contracted Lawn Maint. Service	320.00
12/13/2016	25369	SWIF-State Worker's Insurance Fund	Wrkrs Comp Ins Payment-Fire	1,516.00
12/13/2016	25370	Trans Union LLC	2016 Membership Dues-Civil Service	300.00
12/20/2016	25371	Beaver County Times-Newspapers Inc.	Legal Ad-2017 Budget	103.65
12/20/2016	25372	Blumling, Jim	2016 Planning Commission Chair Service	720.00
12/20/2016	25373	Carlson, David	2016 Planning Commission Secretary Service	600.00
12/20/2016	25374	Comcast 0029955	Monthly Internet Service-Admin, CEO, PW	105.75
12/20/2016	25375	Duquesne Light Company	Monthly Electric Service	468.38
12/20/2016	25376	Economy Plumbing & Heating Co.	Urinal Service-Pol	194.99
12/20/2016	25377	Economy Volunteer Fire Department	2016 Fire Prevention Child Activity Reimbursement	1,000.00
12/20/2016	25378	Galls LLC	Uniform Expenses-Pol	23.40
12/20/2016	25379	Goodyear Commercial Tire	Vehicle Tire Purchase/Service-PW	1,050.10
12/20/2016	25380	Herzog Truck Service, Inc.	Vehicle State Inspections-PW	120.00
12/20/2016	25381	JC Ehrlich Co., Inc.	Pest Control Services-Admin, Pol	46.00
12/20/2016	25382	Kowal, Rodger	2016 Planning Commission Service	540.00
12/20/2016	25383	Kowalski, Myron	2016 Planning Commission Service	540.00
12/20/2016	25384	Lang, Don	2016 PC & Emergency Mgmt. Asst. Services	840.00
12/20/2016	25385	Loedding, Richard	2016 Planning Commission Vice-Chair Service	600.00
12/20/2016	25386	M & M Uniforms, Inc.	Uniform Expenses-Pol	269.15
12/20/2016	25387	Meegan, Robert	2016 Planning Commission Service	540.00
12/20/2016	25388	MGSoft-Net, Inc.	2016-2017 MozyPro Online Backup Service-Admin	180.00
12/20/2016	25389	Michael Baker International, Inc.	Planning Commission Consultant Fees	425.00
12/20/2016	25390	Mutschler, Audrey	2016 Planning Commission Service	540.00
12/20/2016	25391	Pcsolyar, Chad	2016 Planning Commission Service	540.00
12/20/2016	25392	Shomaker, Carole A.	2016 Zoning Hearing Board Service	40.00
12/20/2016	25393	Staley Communication, Inc.	2016 Radio Service Contract-Pol	200.00
12/20/2016	25394	Stanley's Economy Auto Supply	Vehicle Repair Parts/Services-Pol	34.96
12/20/2016	25395	States, Gerry	2016 Zoning Hearing Board Chair Service	100.00
12/20/2016	25396	Stewart, George	2016 Zoning Hearing Board Service	80.00
12/20/2016	25397	Thomas V. Giel Garage Doors, Inc.	Garage Door Repairs-PW	137.00
12/20/2016	25398	Thomas, John C.	2016 Fire Marshall & Emergency Mgmt. Services	1,200.00
12/20/2016	25399	Trans Associates Engineering Cons., Inc.	2016 Traffic Signal Srvcs-ConwayWallroseRd/Dunlap Hill	160.00
12/20/2016	25400	Travis, Karla N.	2016 Zoning Hearing Board Service	40.00
12/20/2016	25401	UST Indemnification Fund	2016 Diesel Tank License-PW	82.50
				159,469.04

Highway Aid Fund

12/13/2016	124	Duquesne Light Company	Mthly Electric Service-Celestial Dr., Satellite Dr.	1,166.35
				1,166.35

ORDINANCE COMMITTEE: Mrs. Mutschler, Chairperson of the Ordinance Committee, stated that there are items on the agenda and they will be discussed at that time.

PARKS and RECREATION COMMITTEE: No Report.

PROPERTY and BUILDING COMMITTEE: Mr. Morrone, Chairperson of the Property and Building Committee, presented Council with an update regarding the Northern Lights Shopping Center (NLSC) issues. The NLSC is making some progress by fixing the parking lot and erecting a sign. The NLSC informed the Borough, at the meeting a few weeks ago, that they intend to tear down some areas and that they have some things in the works.

PUBLIC SAFETY COMMITTEE: Mr. Googins, Chairperson of the Public Safety Committee, presented Council with an update regarding the police contract. Mr. Googins stated that a motion is needed to approve the signing of the contract that was distributed to Council for review. **After some review and discussion, the motion of Mr. Morrone, seconded by Mr. Fetkovich to approve the signing of the 2017-2020 Police Contract was unanimously carried.**

PUBLIC WORKS (PW) COMMITTEE: Mr. Fetkovich, Chairperson of the Public Works Committee, stated that there were only two (2) items to discuss, one being code enforcement (already discussed) and that the public works department is two (2) men short which is on the agenda and will be discussed at that time.

MAYOR'S REPORT: Mayor Poling took a moment to recognize the fire department for their hard work with Santa and reviewed the following issues with Council:

1. 345 Springer Road – The roof is now caving in on this building.
2. Police Handgun Buy Back – The Mayor stated that he was approached by the Economy Borough Police Association requesting the opportunity for police officers (who are interested) to purchase back their glock handguns at the same price as the trade-in value of \$375.00. There was some discussion regarding whether this would affect the agreement price from Sig Sauer. It was determined that it would not as long as Sig Sauer receive the purchase amount agreed upon. There was some discussion regarding the reason the officers want to purchase the handguns which is for sentimental reasons. Mr. Googins expressed his opposition to this. **After some review and discussion, the motion of Mrs. Skonieczny, seconded by Mr. Mutschler to approve giving the officers the opportunity to buy back their glock handguns at a price of \$375.00 (which is the trade-in value) and anyone who doesn't participate will turn-in their handgun for trade-in subject to legal review was unanimously carried with the exception of Mr. Googins, who opposed the motion.**
3. 1953 History Book of Economy Township – The Mayor presented Council with a history book that he had received from Ms. Rose Livingston which provides the background of Economy. The Mayor stated that the book would be on file in the Borough Office for anyone who would like to read it.

SOLICITOR'S REPORT: The Borough Solicitor stated that the only item to discuss is the Skonieczny law suit updates in executive session.

ENGINEER'S REPORT – The Borough Engineer presented Council with an update regarding the traffic signal installation at the location of Conway Wallrose Road and Dunlap Hill. The Borough Engineer stated that a quote was received from Bronder Technical Services for adding preemption emergency devices to the traffic signals in the amount of \$7,800.00 and there would be a fee of \$1,000.00 payable to Trans Associates Engineering Cons. Inc.'s for additional engineering services. A change order must be approved by Council in order to move forward with the addition to the traffic signals. After some review and discussion, the motion of Mr. Morrone, seconded by Mr. Fetkovich to approve a change order adding preemption emergency devices to the traffic signals for a total amount payable of \$8,800.00 was unanimously carried.

Mr. Morrone inquired if there was any updates regarding the pedestrian crossing bush button poles located at Economy Way. The Borough Engineer stated that it is still being worked on.

Mr. Googins at this time asked Mrs. Skonieczny to discuss her question that she had regarding the October 25, 2016 minutes. Mrs. Skonieczny asked when a motion was made to change a portion of the minutes to verbatim and it went beyond that, how does that work? The Borough Solicitor replied stating a motion is an expression of the will of Council. A motion made, seconded and approved can be changed if Council so chooses to change it by making another motion.

OLD BUSINESS:

1. Vehicle Damage – The Borough Manager presented Council with an update regarding this matter. The insurance appraiser is still working on a final dollar amount then the Borough can make a decision.
2. 2014 Ford Explorer Damage – The Borough Manager presented Council with an estimate from R & S Auto Body & Custom Cars in the amount of \$2,500.00 to repair the damage done by hitting a deer. Chief O'Brien recommends repairing the vehicle. Hearing no opposition from Council, the repairs in the amount stated above less the deductible will be made.
3. Fee Resolution – This matter is still on hold due to input from the Planning Commission has not yet been received.
4. IRS Premium Only Plan (POP) – This matter is still on hold until feedback from ADP and the Borough Auditor is received. It is still thought that this may not apply to the Borough.
5. 2017 Final Budget – The Borough Manager presented Council with an overview of the 2017 Budget that was adequately advertised as required. There was some discussion regarding the tax millage which will remain the same as in 2016. **After some review and discussion, the motion of Mr. Morrone, seconded by Mr. Bucuren to approve the 2017 Final Borough Budget as presented and advertised was unanimously carried.** Mrs. Mutschler requested that the next budget be received in ample time to review to determine if a tax decrease could be made.
6. 2017 Tax Ordinance - A proposed Ordinance establishing a tax rate of 13.5 mills for the year 2017 was presented to Council. The Borough Manager recommended advertising the proposed 2017 Tax Ordinance. There was some discussion regarding the time frame of adopting this Ordinance. **After some review and discussion, the motion of Mrs. Mutschler, seconded by Mr. Morrone to authorize the advertising of the 2017 Tax Ordinance was unanimously carried.**
7. Ordinance No. 458 - An Ordinance accepting Economy Way as a Borough road was presented to Council. The Borough Manager verified that Ordinance No. 458 was adequately advertised as required. Mayor Poling stated that he was considering vetoing this Ordinance and requested the following email be submitted for the record. An email dated June 27, 2012, from the Borough Manager to Cheryl Moon-Sirianni and Rick Celender stating “Hi Cheryl and Rick, I have been instructed to insist that all references to Poling Blvd be at least removed, and/or replaced with Economy Way, on all documents relating to the new borough road leading to Walmart. Can you please help to see that happens? Thanks, Randy” was read during the meeting by Mayor Poling. There was some discussion regarding how this project could have been delayed/ruined by politics. **After some review and discussion, the motion of Mr. Bucuren, seconded by Mr. Fetkovich to adopt Ordinance No. 458 accepting Economy Way as a Borough road was unanimously carried.**
8. Vehicle Insurance Deductibles – The Borough Manager presented Council with an update regarding insurance deductibles. PIRMA has informed the Borough Manager that policy changes must be done at the time of renewal and that it will not be changed during a contract period. Mr. Googins requested a copy of the insurance policies for review.

9. Borough Building Window Replacements – The Borough Manager presented Council with a quote in the amount of \$2,346.00 received from Thermo Twin to replace the windows in his office, the Code Enforcement office and the window next to the glass door in Council Chambers which would be deducted from the 2017 budget. Thermo Twin is not able to replace the door, therefore, the Borough would need to find another company for that portion of work. The Borough Manager stated that in order to proceed with the window replacements a down payment of \$575.00 is due to lock in the quoted price. This matter will be placed on the next agenda.

NEW BUSINESS:

1. Public Work Employees – The Borough Manager reported that there are two (2) public works employees off with injuries and that the part-time seasonal grounds maintenance employee has inquired if he can continue employment on a part-time basis. There was some discussion regarding how the department has done with the recent snow fall being shorthanded. Mr. Fetkovich recommended the need for a protocol as to how we handle this type of situation, moving forward. There was some discussion regarding how the union could be affected by part-time help. There was some review regarding the hourly limitations for seasonal help and temporary help. Temporary help is able to average under thirty-two (32) hours a week within any ninety (90) day period barring an emergency. **After some review and discussion, the motion of Mr. Morrone, seconded by Mr. Fetkovich to approve the continuation of part-time work by Mr. W. Hummel subject to no more than thirty (30) hours a week barring an emergency situation was unanimously carried.** Mr. Googins stated that the public works department did a great job with the icy roads the other evening.
2. 2017 Council Meeting Dates – There was some discussion regarding advertising the regular Council Meeting for the second and fourth Tuesday of each month. **After some discussion, it was the consensus of Council to approve advertising the 2017 Regular Council Meeting dates as discussed.**
3. Non-organized Employee Resolution – This matter was postponed.
4. Proposed Bee Ordinance – A proposed Ordinance amending Chapter 180 of the Code of the Borough of Economy entitled “Zoning” to establish regulations regarding bee keeping was presented to Council for review. There was some discussion regarding where the regulations derived from. The Planning Commission has reviewed this issue and recommends adopting the amendment. **After some review and discussion the motion of Mr. Fetkovich, seconded by Mr. Bucuren to approve advertising of an Ordinance establishing regulations regarding bee keeping was unanimously carried.**
5. Proposed Solar Panel Ordinance Amendment – A proposed Ordinance amending Chapter 180 of the Code of the Borough of Economy entitled “Zoning” to establish regulations regarding solar photovoltaic systems was presented to Council for review. This amendment will alleviate the over restricting language in Section 180-78.2.B.2 of Ordinance No. 456, adopted on May 24, 2016, to make it more user friendly. The Planning Commission has reviewed this issue and recommends adopting the amendment. **After some review and discussion the motion of Mrs. Mutschler, seconded by Mr. Morrone to approve advertising of an Ordinance establishing regulations regarding solar photovoltaic systems was unanimously carried.**
6. Proposed Mobile Home Parks Ordinance Amendment – A proposed Ordinance amending Ordinance No. 130 adopted on 12/10/1970 entitled “Mobile Home Parks” to: (1) revise the minimum contiguous size of a mobile home park from 5 acres to 10 acres which is consistent with Chapter 180-66.AA was presented to Council for review. The Planning Commission has reviewed this issue and recommends adopting the amendment. **After some review and discussion the motion of Mrs. Mutschler, seconded by Mr. Morrone to approve advertising an amendment to Ordinance No. 130 revising the minimum contiguous size of a mobile home park was unanimously carried.**

7. Annual MS4 Advertising Requirement – The Borough Manager presented Council with a background of the annual advertising requirements for the state required participation in the MS4 Program. In the past the Borough has participated in the joint MS4 Program advertising with the Beaver County Regional COG to help reduce costs. **After some review and discussion, it was the consensus of Council to approve participating in the joint MS4 Program advertising with the Beaver County Regional COG.**

OTHER BUSINESS:

Mrs. Skonieczny expressed concerns regarding the Code Enforcement Officer's report and the number of permits issued for MDIA (29) and BIU (0). Mrs. Skonieczny asked if residents are being given the opportunity to choose between the companies which is why BIU was hired. The Borough Manager explained that possible reasons could be that MDIA has been in the Borough the longest and that their application is easier to use. Residents are given both application packets and told they have a choice at the time an application is requested. Mr. Fetkovich requested the Code Enforcement Officer to provide a breakdown of how many permits were issued for each monthly.

The Borough Manager stated that Mr. Michael Truskowski has passed his tests and is able to start on January 2, 2017. Mrs. Mutschler requested the officer come in and introduce himself to Council.

EXECUTIVE SESSION: Mr. Googins requested Council go into Executive Session regarding a litigation matter and a personnel matter with a possible vote, at 8:43 p.m., as per the motion of Mrs. Mutschler, seconded by Mr. Fetkovich.

There being no further business, the motion of Mrs. Skonieczny, seconded by Mr. Bucuren to adjourn the meeting at 9:25 p.m. was unanimously carried.

Margie L. Nelko
Borough Secretary

Randy Kunkle
Borough Manager

Motion(s) made and/or Council consensus decision(s):

1. Approve and sign the Sprint contract.
2. Approve the Minutes of October 25, 2016.
3. Approval of Bills Payable for December 2016.
4. Approve the signing of the 2017-2020 Police Contract.
5. Approval for buy back of police handguns.
6. Approval of the 2017 Final Budget.
7. Approval to advertise the 2017 Tax Ordinance.
8. Approve the continuation of work for the part-time seasonal grounds maintenance employee.
9. Consensus to advertise the 2017 Regular Council Meeting Dates.
10. Approval to advertise a Bee Keeping Ordinance.
11. Approval to advertise a Solar Panel Ordinance.
12. Approval to advertise a Mobil Home Park Ordinance.
13. Consensus to participate in the MS4 Program Annual Advertising.