

Economy Borough Council
Council Minutes
May 08, 2018

MEETING was called to order at 7:00 p.m. with Mr. Brian Westrom presiding and the following members of Council and officials of the Borough present: Mr. Brian Westrom, Mr. Gary Bucuren, Mr. R.J Burns, Mrs. Audrey Mutschler, Mrs. Pat Skonieczny, Mayor Jo Ann Borato, Borough Manager Randy Kunkle, Borough Secretary Margie Nelko, representing the Borough Solicitor Mr. Joshua Kail, Esq., and Borough Engineer Mr. Scott Shoup.

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

Mr. Frank Morrone entered the meeting at this time (7:05 p.m.)

ECONOMY AMBULANCE REQUEST: Mr. Kevin Joy and Mr. Randy Dawson, of Economy Ambulance, were present to request Council's help in recruiting new EMT's and Paramedics. Mr. Joy discussed money shortages, manpower shortages, a proposed "Ride-A-Long Program" and the need for Worker's Compensation (WC) Insurance to cover the volunteers participating in the program. Members of Council discussed WC policies/procedures, possibility of increased WC rates for the Borough, if other have municipalities responded, whom the insurance will cover, the possibility of other organizations requesting coverage and funding for Economy Ambulance. Municipalities are the only organization that can acquire WC insurance for ambulance service volunteers, which is an exception of the law.

RECOGNITION OF VISITORS: Mr. Westrom welcomed everyone to the meeting and requested the discussion(s) regarding Borough business be kept to 3 – 5 minutes in length.

Kevin Joy of 1901 Concord Road, Ambridge
Randy Dawson of 219 Locust Street, Ambridge
Ben & Joanne Fenchak of 908 5th Avenue, Conway

HEAR THE PUBLIC:

Ben & Joanne Fenchak, owners of Joanne's Child Care in Conway, were present to discuss their interest in purchasing 2802 Conway Wallrose Road for the purpose of a day care business. There was discussion regarding the zoning for this property, the allowable usages and the steps to receive a special exception.

Mr. Tom Fetkovich entered the meeting at this time (7:41 p.m.)

MINUTES of the Regular Meeting held on April 10, 2018, were presented to Council. Mrs. Mutschler expressed concerns regarding the motion under the Finance Committee being incomplete and the motion under the Engineer Report, 2018 Paving Plan, is missing. **After some review, it was the consensus of Council to postpone the approval of the April 10, 2018, minutes until the corrections have been made.**

FINANCE COMMITTEE: Mrs. Mutschler, Chairperson of the Finance Committee, reviewed the following:

1. Bills Payable for the period of April 11, 2018 through May 08, 2018, in the amount of \$61,382.56 from the General Fund and in the amount of \$1,330.35 from the Highway Aid (Liquid Fuels) Fund were presented to Council for review. **After some review and discussion, the motion of Mrs. Mutschler, seconded by Mr. Morrone to approve the list of Bills Payable that have been reviewed and signed off by the department heads was unanimously carried, with the exception of Mr. Bucuren regarding the Public Works bills, due to his brother works in the department and the exception of Mrs. Skonieczny regarding charges (if applicable) submitted on the Borough Solicitor's bill regarding litigation matters for the Skonieczny lawsuit.**

General

04/30/2018	26614	Staples	Taxes on purchase	3.60
05/08/2018	26615	ADT Security Services	Monthly Security Service	93.96
05/08/2018	26616	Aflac	Employee ACC Insurance	253.50
05/08/2018	26617	AMBP-Mayors Assoc.	2018 Membership Dues	70.00
05/08/2018	26618	Amcom Office Systems, Inc.	Monthly Copier Maintenance/Overage	281.46
05/08/2018	26619	Animal Control Services	Animal Control Service Fee	550.00
05/08/2018	26620	Approved Toilet Rentals, Inc.	(3) Standard Units w/Hand Sanitizer-Parks	337.50
05/08/2018	26621	Aramark Uniform Service	Uniform Expenses	421.54
05/08/2018	26622	BearCom	Radio Service Contract	200.00
05/08/2018	26623	Beaver County Central Printing	2018 Real Estate Printing Services	25.00
05/08/2018	26624	Beaver Cty Times-Newspapers Inc.	Legal Ad-Ordinances, Audit	951.75
05/08/2018	26625	Beaver Valley Sheet Metal Co.	A/C Maint-Thermostat Rpr	260.00
05/08/2018	26626	Building Insp. Underwriters of PA	Building Permit Inspections	3,052.80
05/08/2018	26627	Burns, Daniel	Mileage Reimbursement-Asst. CEO	50.85
05/08/2018	26628	Butler Gas Products Co, Inc.	Monthly Cylinder Rental	42.70
05/08/2018	26629	Catrina Asterino Nous	2018 Newsletter Printing Fees	1,360.00
05/08/2018	26630	Clean Care, Inc.	Floor Mat Service	98.83
05/08/2018	26631	Columbia Gas	Monthly Gas Service	1,838.99
05/08/2018	26632	Comcast 0029740	Monthly Internet/Phone Service	625.02
05/08/2018	26633	Comcast 0029955	Monthly Internet/Phone Service	105.75
05/08/2018	26634	Coverall North America, Inc.	Monthly Cleaning Services	739.00
05/08/2018	26635	DCED UCC Fees	2018 1st Qtr. UCC Fees	4.50
05/08/2018	26636	Duquesne Light Company	Monthly Electric Service	37.12
05/08/2018	26637	FNB Commercial Credit Card	Misc. Purchases	1,322.44
05/08/2018	26638	Home Depot Credit Services	Elect. Portable Cement Mixer	302.10
05/08/2018	26639	Hovis Auto Supply	Equipment Repair Parts	133.93
05/08/2018	26640	Hunter Truck Sales & Service, Inc.	Vehicle Repair Parts	223.41
05/08/2018	26641	Incom Supply of Pittsburgh	Misc. Operating Supplies	817.72
05/08/2018	26642	JC Ehrlich Co., Inc.	Pest Control Services	135.98
05/08/2018	26643	LCA-Lease Corp. of America	Telephone Leasing	209.81
05/08/2018	26644	Markl Supply Company, Inc.	Uniform Expenses	47.75
05/08/2018	26645	MDIA	Building Permit Inspections	1,958.72
05/08/2018	26646	Mitel Cloud Services	Monthly Telephone Service	282.73

05/08/2018	26647	Napa-Station Auto Parts	Misc. Operating Supplies/Equip. Repair Parts	204.89
05/08/2018	26648	Nationwide Employee Benefits	Group Life Insurance Coverage	2,287.19
05/08/2018	26649	Nelko, Margie	Mileage Reimbursement-Sec.	9.10
05/08/2018	26650	Occidental Life Ins. Co of NC	Employee Paid Life Insurance	79.14
05/08/2018	26651	PA State Association of Boroughs	2018 Mgmt. Caucus Memberships	50.00
05/08/2018	26652	PENN Power Group	Vehicle Repair Parts	93.08
05/08/2018	26653	PGH Networks	Telephone Maintenance	99.00
05/08/2018	26654	Pittsburgh Public Safety Supply	Uniform Expenses	537.44
05/08/2018	26655	Point Spring Company	Vehicle Repair Parts	63.48
05/08/2018	26656	Reed Oil Company	Diesel Fuel	1,452.09
05/08/2018	26657	Reliance Standard Life Insurance	Group Life Insurance Coverage	330.00
05/08/2018	26658	S & D Calibration Services, Inc.	Acutrak, Enrad-Vascar Certs.	956.50
05/08/2018	26659	Safety-Kleen	Misc. Operating Supplies	261.50
05/08/2018	26660	Shoup Engineering Inc.	Engineering Services	537.00
05/08/2018	26661	Smitty's Service.	Vehicle Parts/Maint. Services	599.44
05/08/2018	26662	Sprint Communications	Mthly Cellphone Service	179.89
05/08/2018	26663	Stephenson Equipment, Inc.	Equipment Repair Parts/Safety Fencing	466.00
05/08/2018	26664	SWIF-State Worker's Ins. Fund	Workers Comp Ins. Payment	1,762.00
05/08/2018	26665	Teamsters Local Union 250	Union Dues	360.00
05/08/2018	26666	Tri-State Hose & Supply Company	Equipment Repair Parts	49.78
05/08/2018	26667	Triangle Gasoline Company, Inc.	Vehicle Maint. Supplies	493.60
05/08/2018	26668	Valley Waste Service, LLC	Dumpster Removal-Parks/Yard Waste	230.00
05/08/2018	26669	Verizon S0007576-Business	Monthly Telephone Service	18.67
05/08/2018	26670	Verizon Wireless-542192420	Monthly Wireless Telephone Service	565.31
05/08/2018	26671	Vi-HAUS	Monthly Hosting Agreement Fees	875.50
05/08/2018	26672	W. PA Teamsters - COBRA	Monthly COBRA Health Insurance	895.74
05/08/2018	26673	W. PA Teamsters Emp Welfare Fund	Monthly Health Insurance	25,247.58
05/08/2018	26674	West Central Equipment, LLC	Equipment Repair Parts	515.32
05/08/2018	26675	Wex Bank-Sunoco	Monthly Gasoline Usage	3,074.48
05/08/2018	26676	Wine Concrete Products, Inc.	Knockout Box Base	190.00
05/08/2018	26677	Witmer Public Safety Group	Ammunition	2,028.72
05/08/2018	26678	Woods, Jason M.	Training Reimbursement Expenses	31.66
				<u>61,382.56</u>

Highway Aid Fund

05/08/2018	143	Duquesne Light Company	Mthly Electric Service-Street Lights/Traffic Signals	<u>1,330.35</u>
				1,330.35

2. Budget Report for the month of April 2018, was presented to Council. After some review and discussion this report was ordered received and filed.
3. Treasurer's Report for the month of April 2018 was presented to Council. After some review, this report was ordered received and filed.

ORDINANCE COMMITTEE: No Report.

PARKS and RECREATION COMMITTEE: Mr. Fetkovich, Chairperson of the Parks and Recreation Committee, informed Council that the Pickleball Equipment is ready to be rented, the playground foundation work being done looks great and updates will be available after the next Recreation Board Meeting. Mr. Shoup stated that the stakes have been placed and the next step is drilling and drainage work.

PROPERTY and BUILDING COMMITTEE: Mr. Morrone, Chairperson of the Property and Building Committee, informed Council that there is a large hole in the roof of the public works building. The Borough Manager is waiting for a response from the companies that were contacted for a quote to repair the damage.

PUBLIC SAFETY COMMITTEE: No Report.

PUBLIC WORKS (PW) COMMITTEE: Mr. Burns, Chairperson of the Public Works Committee, presented Council with updates regarding the following issue(s):

1. Public Works Report – Mr. Burns presented Council with an overview of items that the Public Works Department has completed. After some review, this report was ordered received and filed.
2. 1999 Peterbilt 330 Truck – Mr. Burns presented Council an estimate in the amount of \$5,362.89 from Penn Power Group for repairs to the license plate light/base, transmission output yoke, bottom air tank, engine oil leaks, steering u-joints, lift cylinder, reverse lights, rocker box and state inspection.
3. 2004 Peterbilt Truck - Mr. Burns presented Council with an estimate in the amount of \$4,700.00, from TJW Industrial Welding, Fabrication & Repair, LLC (Wack Manufacturing) to rebuild the bed and an estimate in the amount of \$2,950.00 (approximate) for painting. **After some review and discussion, the motion of Mr. Bucuren, seconded by Mr. Burns to approve the bed repairs and painting by TJW Industrial Welding, Fabrication & Repair, LLC (Wack Manufacturing) was unanimously carried.** Members of Council discussed budgeting for a large truck in the 2019 Budget.
4. Ford F550 Truck – Mr. Burns presented Council with an update regarding repair issues for the Ford F550 Truck.
5. New Pickup Truck – The need for a pickup truck was presented to Council for consideration. Members of Council discussed the reasons and circumstances with a pickup truck was not purchased in 2017 as budgeted, the difference in bed types including cost differences, whether a walk around is conducted on the trucks at the end of a work day. Mr. Bucuren made a motion to purchase a pickup truck if the monies are there, no second was made or action taken on the motion. Members of Council discussed the current price range for a pickup and the budgeted amount for 2018. **After some review, it was the consensus of Council to direct Mr. Brickner to contact Mr. Bucuren to prepare specs and a cost estimate for a new pickup truck.**

Members of Council discussed the possibility of contacting the fracking companies for brine water, which is not recommended because the companies will not disclose all the chemicals in the brine water.

MAYOR'S REPORT: Mayor Borato presented Council with updates regarding the following issues:

1. Mayor's Monthly Police Department Report for April 2018 – After some review, this report was ordered received and filed.
2. Police Department Remodeling – Mayor Borato reviewed the revised quote from Mazzant Painting & Disaster Restoration, in the amount of \$15,746.55, for the remodeling of the police department. Members of Council discussed the bidding process. **After some review and discussion, the motion of Mr. Morrone, seconded by Mr. Fetkovich to approve the quote in the amount of \$15,746.55 for the police department renovations was unanimously carried.**
3. Northern Lights Shopping Center (NLSC) – Mayor Borato reported that there are issues with transients living in the vacant buildings and videos being posted of people in the vacant buildings. Members of Council discussed safety concerns for our police officers, having the Assistant Code Enforcement Officer look into the issues and that the Borough has not had any recent contact from the NLSC owner(s). The Borough Manager was instructed to contact the NLSC owner(s) regarding the above concerns.
4. Police Vehicles – Mayor Borato reported that Chief O'Brien would like to replace some of the vehicles in 2019. Mrs. Mutschler presented Council with information regarding a situation with stored police tires (new) located at Stanley's Economy Auto Supply which recently closed. The Mayor asked Mrs. Mutschler to keep her up to date with this issue.

SOLICITOR'S REPORT: The Borough Solicitor presented Council with updates regarding the following issue(s):

1. Skonieczny Lawsuit – No update at this time.
2. Heart and Lung Policy – On hold until there is a meeting with Chief O'Brien.
3. PennEnergy Lease Agreement – The Borough Solicitor has reviewed the agreement and asked the Borough Engineer to review the property descriptions (map) for accuracy.
4. Ambridge Water Authority Fire Hydrant Agreement – The Borough Solicitor stated that after meeting with the Fire Marshall and Borough Manager, some minor amendments are being proposed. These amendments will be presented to Council for review and then forwarded to the Ambridge Water Authority for their review.
5. Zambelli Fireworks Contract (Recreation Board) – After reviewing the contract, the Borough Solicitor found the contract to be acceptable. The Borough Solicitor advised that the person(s) managing this project should read and understand the contract before signing.

ENGINEER'S REPORT – The Borough Engineer presented Council with updates regarding the following issue(s):

1. Ridgewood Drive Drainage Issue – The pricing is still being attained.
2. 2018 Roadway Improvement Project - A Bid Tabulation Form was presented to Council by the Borough Engineer listing the following bid results:

ECONOMY BOROUGH
2018 Road Improvement Project (#9640)

Base Bid: Amsler Road and Mary Reed Road (northern portion)
 Alternate Bid 1: Nettle Creek Road
 Alternate Bid 2: Shady Spring Road
 Alternate Bid 3: Moon Ridge Road
 Alternate Bid 4: Gemini Drive
 Alternate Bid 5: Apollo Drive
 Alternate Bid 6: Nova Drive

Bidder	Base Bid	Alternate 1	Alternate 2	Alternate 3	Alternate 4	Alternate 5	Alternate 6
Shield Asphalt Paving	\$383,659.00	\$25,680.20	\$50,475.80	\$ 89,901.00	\$57,235.00	\$39,763.20	\$47,351.80
Youngblood Paving, Inc.	\$388,552.50	\$26,147.50	\$51,162.50	\$ 91,100.00	\$58,032.50	\$40,377.50	\$48,115.00
El Grande Industries, Inc.	\$425,255.00	\$28,456.90	\$55,777.60	\$100,744.50	\$64,042.50	\$44,151.40	\$52,754.10
Protech Asphalt Maint. Inc.	\$450,672.00	\$30,772.40	\$59,829.60	\$104,807.00	\$67,030.00	\$47,125.40	\$56,020.60

The Borough Engineer reviewed the four (4) bids received for the 2018 Road Improvement Project. The Borough Engineer recommended awarding the base bid along with alternates 1 & 2 to Shields Asphalt Paving as the low bidder and recommends approving the same. There was discussion regarding the remaining alternates being added to the 2019 Roadway Improvement Project. **After some review and discussion, the motion of Mr. Bucuren, seconded by Mr. Morrone to award the Base Bid, Alternate 1 and Alternate 2 Bids for the 2018 Road Improvement Project to Shields Asphalt Paving in the amount of \$459,815.00 was unanimously carried.**

3. Duquesne Light Poles – The Borough Engineer presented Council with information regarding Duquesne Light having issues providing electric to the West View Water Treatment Plant along Tevebaugh Road. Duquesne Light is proposing using the Borough right-of-way along Economy Way to extend the overhead power lines to the treatment plant. Members of Council discussed a monetary reimbursement for any right-of-way usage and the possibility of going through the woods at Anne Street, which is how the electric is supplied to Walmart. The Borough Engineer was instructed to approach Duquesne Light with Council’s desire for compensation and to calculate the amount of land that would be used and its value.

OLD BUSINESS:

1. Non-organized Employee Resolution – This matter will be discussed in executive session.
2. Assistant Code Enforcement Officer – This matter will be discussed in executive session.
3. Council Compensation Ordinance - A proposed ordinance fixing the amount of annual compensation to be received by the Mayor, President of Council and Council Members in an amount not to exceed that authorized by law was scheduled to be voted on at the April 24, 2018, Council Meeting which was canceled. This ordinance will need to be re-advertised before adoption. **After some review and discussion, the motion of Mrs. Skonieczny, seconded by Mrs. Mutschler to authorize re-advertising of the Council Compensation Ordinance was unanimously carried.**
4. 2002 Peterbilt Truck – This matter was discussed during the Public Works Committee Report.
5. Part-time Seasonal Help – This matter will be discussed in executive session.

6. Grading Ordinance No. 467 - An ordinance to create a new ordinance titled “Grading” and to establish regulations regarding grading of the terrain within the Borough was presented to Council. The Borough Manager verified that Ordinance No. 467 was adequately advertised as required. Members of Council discussed the recommendation of this ordinance by the Planning Commission and the prior advertising. **After some review and discussion, the motion of Mrs. Mutschler, seconded by Mr. Fetkovich to adopt Ordinance No. 467 was unanimously carried, with the exception of Mrs. Skonieczny who voted no because of regulatory business of dirt moving.**

NEW BUSINESS:

1. 2018 - 2019 Municipal Risk Management Worker’s Compensation Pooled Trust (MRM) Agreement Renewal – The Borough Manager noted that the MRM Worker’s Compensation Pooled Trust Agreement is up for renewal which is in the best financial interest for the Borough.
2. 2018 - 2019 Pennsylvania Intergovernmental Risk Management Association (PIRMA) Agreement Renewal – The Borough Manager noted that the PIRMA Agreement is coming up for renewal which is necessary due to an ongoing litigation matter.
3. 2018 Spring/Summer Beaver County Regional COG (BCRCOG) Commodities – The Borough Manager presented Council with a list of low bidders for the 2018 Spring/Summer BCRCOG Commodities. The Borough Manager recommends accepting the low bids and authorizing the execution of the agreements. **After some review and discussion, the motion of Mrs. Skonieczny, seconded by Mr. Fetkovich to accept the 2018 Spring/Summer BCRCOG Commodities Contracts was unanimously carried.**

OTHER BUSINESS: None.

EXECUTIVE SESSION: Mr. Westrom requested Council go into Executive Session regarding the Asst. Code Enforcement position, Part-time Summer Help, a proposed resolution for non-organized employees and a contractual matter at 9:00 p.m., as per the motion of Mr. Bucuren, seconded by Mr. Morrone.

On the motion of Mrs. Skonieczny, seconded by Mr. Morrone to reconvene at 10:15 p.m. was unanimously carried.

Upon re-entering the public meeting, the following item(s) were reviewed:

1. Part-time Seasonal Help – **After some discussion, the motion of Mrs. Mutschler, seconded by Mr. Morrone to hire Dru Stuebgen at \$12.00 per hour for part-time summer help was unanimously carried.**
2. Part-time Seasonal Help – **After some discussion, the motion of Mrs. Mutschler, seconded by Mr. Morrone to hire Mitchel Lazzaretti at \$12.00 per hour for part-time summer help was unanimously carried.**
3. Assistant Code Enforcement Officer – It was the consensus of Council to instruct the Borough Manager to contact John Thomas and Owen Pella to see if they can commit to working 28 hours a week as Assistant Code Enforcement Officer and if they are willing to work full-time.

There being no further business, the motion of Mrs. Skonieczny, seconded by Mr. Morrone to adjourn the meeting at 10:16 p.m. was unanimously carried.

Margie L. Nelko
Borough Secretary

Randy Kunkle
Borough Manager

Motion(s) made and/or Council consensus decision(s):

1. Consensus to postpone the Minutes of April 10, 2018.
2. Approve Bills Payable for May 2018.
3. Consensus to prepare specs for a new pickup truck.
4. Approve the police department renovation quote.
5. Award the 2018 Roadway Improvement Project to Shields Asphalt Paving.
6. Approval to re-advertise the Council Compensation Ordinance.
7. Adoption of Ordinance No. 467.
8. Approval of the 2018 Spring/Summer Beaver County Regional COG Commodities.