

Economy Borough Council
Council Minutes
November 13, 2018

MEETING was called to order at 7:00 p.m. with Mr. Brian Westrom presiding and the following members of Council and officials of the Borough present: Mr. Brian Westrom, Mr. Gary Bucuren, Mr. R.J. Burns, Mr. Tom Fetkovich, Mr. Frank Morrone, Mrs. Audrey Mutschler, Mrs. Skonieczny, Mayor Jo Ann Borato, Borough Manager Randy Kunkle, Borough Secretary Margie Nelko, and Borough Engineer Mr. Scott Shoup.

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

NON-UNIFORMED PENSION and POLICE PENSION REVIEWS: Mr. William Vescio, of Vescio Asset Management LLC., presented Council with an update and a market commentary of the Non-Uniformed Pension Fund and the Police Pension Fund for the Third Quarter of 2018.

RECOGNITION OF VISITORS: Mr. Westrom welcomed everyone to the meeting and requested the discussion(s) regarding Borough business be kept to 3 – 5 minutes in length.

Roger Kowal of 479 Amsler Ridge Road, Sewickley
Don Lang of 105 Grove Hill Road, Baden
Carole Schomaker of 105 Grove Hill Road, Baden
William Howard of 255 Marr Road, Freedom
Ray McClellan of 196 Shaffer Road, Sewickley

HEAR THE PUBLIC:

Carole Schomaker was present to request an update regarding the flooded foundation located at 371 Golden Grove. The Borough Manager stated that the owners are to move the structure further back, fill-in the current foundation and reshape the topography to reduce water drainage. The Borough Manager will contact the owner again and discuss the issue with the Code Enforcement Office for an expiration date of the Building Permit and possible violations.

Mrs. Skonieczny asked what the difference is between this and Northern Lights Shopping Center. The Borough Manager stated that there are updates on the back of the Asst. Code Enforcement Officer's report which are the most recent comments given by Northern Lights Shopping Center. The Asst. Code Enforcement Officer will do everything he can to cite them if these comments are not done.

Roger Kowal was present to ask for information regarding the Werner property, the Curtis property. Mr. Kowal asked if the roads were going to be safe because of the salt article in the Economy Connection. Mr. Westrom stated that the Borough will do its best, and the Beaver County Regional COG is re-bidding for salt on November 14, 2018. Members of Council discussed the other two (2) topics outlined below:

1. Werner Property – Mr. Kowal stated that he is part of the Planning Commission and that this was granted, and the road had to be up to specs before building the house. It has not occurred, and the house is being built. Mayor Borato, for the record, stated for both the Werner and Curtis properties that if we are going to discuss properties then the owners should be notified, for both properties. Mrs. Mutschler stated that two (2) residences on the same private road is not

permitted. Mayor Borato stated that this is private property with a simple subdivision, reviewed a copy of a Private Road Maintenance Agreement recorded with Beaver County Recorder of Deeds and stated that not too many people would upgrade a driveway before the home is built. Members of Council discussed the background of the driveway being required to be widened to twenty feet (20') with a cul-de-sac, the granting of a modification to subdivide and that no sequence was given as to when the road should be done. This matter was postponed until the Borough Solicitor could be present.

2. Curtis Property – Mr. Kowal asked if there is a plot plan made and stated that it looks like another house with a breezeway between the two (2), it looks horrible, they wanted a separate house number for it, asked how this permit was issued and was there a sewer tap done. Members of Council reviewed section 10A of the Ordinance, that there is a difference between storage and living quarters, and whether the structure is considered an accessory building or an addition. Mr. Ron Mulcahy of Building Inspection Underwriters of PA, Inc., was present to answer any questions Council may have. Mrs. Mutschler asked how the tap in was done and who did the inspection for the sewer lateral. Mr. Mulcahy stated that the residence went from a well to a water tap and that he inspected the sewer lateral. There was some discussion regarding who should have inspected the sewer lateral. Mr. Mulcahy stated that under state law the Building Inspector inspects the sewer lateral and the state law supersedes local. Mrs. Skonieczny asked if the breezeway wasn't there would it be two (2) dwellings. Mr. Mulcahy stated that the it would be an illegal use and that the breezeway makes it one (1) primary residence. This matter was postponed until the Borough Solicitor could be present. The Borough Manager was asked to add the Werner property, the Curtis property and the sewer trap matter (a letter was forwarded to Council's review by Mr. Westrom) to the Solicitor's Report for the next regular scheduled meeting.

Don Lang, a member of the Planning Commission, was present to ask if the permit was for an accessory structure or an addition and if it was for an addition then there is no structural integrity between the two (2) buildings. Mr. Lang expressed concerns regarding his belief that the Building Inspectors are not looking out for the best interest of the Borough because of these two (2) instances and the issue across the street with buildings being built in front of other buildings that was not on the plans. Members of Council discussed that if the building across the street does not follow the plans approved then there is an issue, the Building Inspectors purpose with the Borough, the history/background of why there are two (2) inspectors and past issues with selective enforcement. The Borough Manager was asked to review the plans for across the street to see if the building is following the plans submitted. Mr. Lang stated that he feels that the Building Inspectors issuing permits on our behalf are not looking at everything that needs looked at.

Regis Leindecker (not signed in) was present to ask if the police tires, a tailgate and bumper were sold. The bumper and tailgate have been sold. The Borough Manager stated that two (2) companies expressed interest but are no longer interested and recommends getting rid of them anyway the Borough can. Mr. Leindecker stated that he is interested in all eighteen (18) tires and made an offer of \$200.00. **After some review and discussion, the motion of Mr. Morrone, seconded by Mr. Burns to sell the tires for \$200.00 to Mr. Regis Leindecker, was unanimously carried.**

William Howard was present to request an update regarding Marr Road. The Borough Engineer reviewed his letter dated October 19, 2018, which was previously submitted for Council's review. The items reviewed were the road right-of-way being created in 1930, the gravel thirteen feet (13 ft.) cartway extends approximately two hundred-thirty feet (230 ft.) South of Third Avenue, no public maintenance has been performed on the roadway, the Borough does receive Liquid Fuels Tax monies for this portion

of the road and no Ordinance was found addressing any portion of Marr Road. Members of Council discussed how the state receives the information for Liquid Fuels and whether this matter should be rectified if paid by the state. This matter was postponed until the Borough Solicitor is present. The Borough Manager was asked to add this matter to the Solicitor's Report and provide any information needed for the other matters to enable the Solicitor to make decisions at the next regular scheduled meeting.

MINUTES of the Regular Meeting held on October 23, 2018, were presented to Council. **After some discussion, the motion of Mrs. Skonieczny, seconded by Mr. Morrone to approve the Regular Meeting Minutes of October 23, 2018, was unanimously carried.**

FINANCE COMMITTEE: Mrs. Mutschler, Chairperson of the Finance Committee, reviewed the following:

1. **Budget Report** for the month of October 2018, was presented to Council. After some review and discussion this report was ordered received and filed.
2. **Treasurer's Report** for the month of October 2018, was presented to Council. After some review, this report was ordered received and filed.
3. **Bills Payable** for the period of October 10, 2018, through November 13, 2018, in the amount of **\$903,747.03** from the General Fund and in the amount of **\$31,649.38** from the Highway Aid (Liquid Fuels) Fund were presented to Council for review. **After some review and discussion, the motion of Mrs. Mutschler, seconded by Mr. Bucuren to approve the list of Bills Payable that have been reviewed and signed off by the department heads was unanimously carried, with the exception of Mr. Bucuren regarding the Public Works bills, due to his brother works in the department.**

General

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|------------|-------|-------------------------------------|---|------------|
| 10/12/2018 | 27094 | Fidelity Investments-Non-Uniform | 2018 Pension MMO | 14,405.00 |
| 10/12/2018 | 27095 | Fidelity Investments-Police | 2018 Pension MMO | 128,264.79 |
| 10/12/2018 | 27096 | Fidelity Investments-State Aid | 2017 Pension State Aid Allocation | 159,269.21 |
| 10/12/2018 | 27097 | KCH Contracting Group | 2018 Garage Roof Replacement | 26,000.00 |
| 10/12/2018 | 27098 | SWIF-State Worker's Insurance Fund | Workers Comp. Ins. Payment | 1,881.00 |
| 10/12/2018 | 27099 | Vidovich, Dean | Tree Cutting Service | 1,800.00 |
| 10/24/2018 | 27100 | Knepper Press | 2018 Fall/Winter Newsletter Printing | 1,490.00 |
| 10/24/2018 | 27101 | U.S. Postmaster | 2018 Fall/Winter Newsletter Postage | 1,412.21 |
| 11/13/2018 | 27102 | 13th Hour Entertainment | Breakfast w/Santa Entertainment | 225.00 |
| 11/13/2018 | 27103 | ADT Security Services | Monthly Security Service | 93.96 |
| 11/13/2018 | 27104 | Aflac | Employee ACC Insurance | 253.50 |
| 11/13/2018 | 27105 | AMBP-Mayors Assoc | 2019 Assoc. of Mayors Dues | 70.00 |
| 11/13/2018 | 27106 | Amcom Office Systems, Inc. | Monthly Copier Maintenance/Overage | 241.50 |
| 11/13/2018 | 27107 | Animal Control Services | Animal Control Service Fee | 550.00 |
| 11/13/2018 | 27108 | Approved Toilet Rentals, Inc. | (3) Standard Units w/Hand Sanitizer-Parks | 247.50 |
| 11/13/2018 | 27109 | Aramark Uniform Service | Uniform Expenses | 547.44 |
| 11/13/2018 | 27110 | Bauman Office Plus | Misc. Office Supplies-Pol | 535.72 |
| 11/13/2018 | 27111 | BearCom | Radio Service Contract | 400.00 |
| 11/13/2018 | 27112 | Beaver Cty Dept of Waste Management | 2018 Recycling Brush/Grass | 360.00 |
| 11/13/2018 | 27113 | Beaver Valley Sheet Metal Co. | Misc. Department Repairs-Pol | 1,495.90 |
| 11/13/2018 | 27114 | Blumling, Jim | 2018 Boot Allowance | 100.00 |

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| 11/13/2018 | 27115 | Building Insp. Underwriters of PA | Building Permit Inspections | 1,635.60 |
| 11/13/2018 | 27116 | Butler Gas Products Co, Inc. | Monthly Cylinder Rental | 22.40 |
| 11/13/2018 | 27117 | Catrina Asterino Nous | 2018 Fall/Winter Newsletter Printing Fees | 1,185.00 |
| 11/13/2018 | 27118 | Cintas | Misc. Medical Supplies-Pol | 123.15 |
| 11/13/2018 | 27119 | Columbia Gas | Monthly Gas Service | 1,774.00 |
| 11/13/2018 | 27120 | Comcast 0029740 | Monthly Internet/Phone Service | 619.65 |
| 11/13/2018 | 27121 | Comcast 0029955 | Monthly Internet/Phone Service | 221.50 |
| 11/13/2018 | 27122 | Costco | Misc. Cleaning Supplies/Stamps-Pol | 65.74 |
| 11/13/2018 | 27123 | Duquesne Light Company | Monthly Electric Service | 1,306.82 |
| 11/13/2018 | 27124 | Economy Electric Supply Co. | Bulbs-Borough Sign | 11.90 |
| 11/13/2018 | 27125 | Economy Metals, Inc. | Vehicle Repair Parts | 75.00 |
| 11/13/2018 | 27126 | Economy Plumbing & Heating Co. | Misc. Supplies/Restroom Repairs | 361.32 |
| 11/13/2018 | 27127 | Economy Volunteer Fire Department | 2018 Fire Prevention Reimbursement | 1,000.00 |
| 11/13/2018 | 27128 | FNB Commercial Credit Card | Misc. Purchases | 1,114.55 |
| 11/13/2018 | 27129 | Hanson Aggregates BMC, Inc. | Asphalt | 599.50 |
| 11/13/2018 | 27130 | HDH Group, Inc. | SWIF Workers Comp. Ins. Commission | 1,227.00 |
| 11/13/2018 | 27131 | IBIS Tek Specialized Vehicles | Vehicle Repair Parts | 190.00 |
| 11/13/2018 | 27132 | Incom Supply of Pittsburgh | Misc. Operating Supplies | 256.45 |
| 11/13/2018 | 27133 | JC Ehrlich Co., Inc. | Pest Control Services | 137.98 |
| 11/13/2018 | 27134 | Jeffrey Associates | Playground Belt Swing Seat | 139.00 |
| 11/13/2018 | 27135 | Kunkle, Randy S. | Mileage Reimbursement-Mgr. | 61.04 |
| 11/13/2018 | 27136 | LCA-Lease Corporation of America | Telephone Leasing | 209.81 |
| 11/13/2018 | 27137 | MDIA | Building Permit Inspections | 2,775.00 |
| 11/13/2018 | 27138 | MGSoft-Net, Inc. | Computer Service | 170.00 |
| 11/13/2018 | 27139 | Mitel Cloud Services | Building Permit Inspections | 285.00 |
| 11/13/2018 | 27140 | MRM Workers' Comp Fund | 2017-2018 Payroll Audit Premium | 3,147.00 |
| 11/13/2018 | 27141 | Napa-Station Auto Parts | Misc. Operating Supplies | 66.27 |
| 11/13/2018 | 27142 | North Beaver Contracting, LLC | 2018 Pinehurst Dr. Storm Sewer Project | 34,600.00 |
| 11/13/2018 | 27143 | Occidental Life Insurance Co of NC | Employee Paid Life Insurance | 27.82 |
| 11/13/2018 | 27144 | Oesterling's Sandblasting & Painting | Sandblasting/Painting Service-Trk 4 | 3,200.00 |
| 11/13/2018 | 27145 | PA One Call System, Inc. | PA One Call Services | 117.66 |
| 11/13/2018 | 27146 | PA State Association of Boroughs | 2019 Membership Dues | 1,515.00 |
| 11/13/2018 | 27147 | PA Unemployment Comp. Fund | Reimbursable Benefit Charges | 583.52 |
| 11/13/2018 | 27148 | PGH Networks | Telephone Maintenance | 99.00 |
| 11/13/2018 | 27149 | Pittsburgh Public Safety Supply | Uniform Expenses | 187.97 |
| 11/13/2018 | 27150 | Reed Oil Company | Diesel Fuel/Shell Gadus Grease | 1,086.31 |
| 11/13/2018 | 27151 | Reliance Standard Life Insurance | Group Life Insurance Coverage | 330.00 |
| 11/13/2018 | 27152 | S & D Calibration Services, Inc. | Acutrak, Enrad-Vascar Certs. | 228.00 |
| 11/13/2018 | 27153 | S & S Fasteners, Inc | Misc. Operating Supplies | 10.02 |
| 11/13/2018 | 27154 | Sewickley Construction Products Inc. | Pipe Repair Parts | 138.04 |
| 11/13/2018 | 27155 | Sharp n Fix | Grass Cutting Supplies | 131.94 |
| 11/13/2018 | 27156 | Shields Asphalt Paving, Inc. | 2018 Roadway Improvement Project | 431,947.58 |
| 11/13/2018 | 27157 | Shoup Engineering Inc. | Engineering Services | 27,013.75 |
| 11/13/2018 | 27158 | Smitty's Service. | Vehicle Parts/Maint./Tire Services | 2,326.35 |
| 11/13/2018 | 27159 | Spectrum Medical Corp, LLC | Random Drug Testing Services | 70.00 |

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| 11/13/2018 | 27160 | Sprint Communications | Mthly Cellphone Service | 179.94 |
| 11/13/2018 | 27161 | Staples Advantage | Misc. Office Supplies | 54.40 |
| 11/13/2018 | 27162 | Stephenson Equipment, Inc. | Road Signs/No Littering Signs | 138.17 |
| 11/13/2018 | 27163 | SunSetz Lawncare | 2018 Contracted Lawn Maint. Service | 380.00 |
| 11/13/2018 | 27164 | SWIF-State Worker's Insurance Fund | Worker's Comp Insurance Payment | 1,257.00 |
| 11/13/2018 | 27165 | Teamsters Local Union 250 | Union Dues | 292.00 |
| 11/13/2018 | 27166 | Terry Smith | 2018 Fall/Winter Newsletter Consultant Svce | 2,385.00 |
| 11/13/2018 | 27167 | Thomas, John C. | Mileage Reimbursement-CEO | 79.57 |
| 11/13/2018 | 27168 | Trans Union LLC | Civil Service Background Checks | 30.00 |
| 11/13/2018 | 27169 | Tri-State Hose & Supply Company | Vehicle Repair Parts | 200.70 |
| 11/13/2018 | 27170 | Valley Waste Service, LLC | Dumpster Removal-Parks | 555.00 |
| 11/13/2018 | 27171 | Verizon S0007576-Business | Monthly Telephone Service | 18.67 |
| 11/13/2018 | 27172 | Verizon Wireless-542192420 | Monthly Wireless Telephone Service | 577.40 |
| 11/13/2018 | 27173 | Vi-HAUS | Monthly Hosting Agreement Fees | 875.50 |
| 11/13/2018 | 27174 | W. PA Teamsters - COBRA | Monthly COBRA Health Insurance | 895.74 |
| 11/13/2018 | 27175 | W. PA Teamsters Emp Welfare Fund | Monthly Health Insurance | 23,618.70 |
| 11/13/2018 | 27176 | West Central Equipment, LLC | Equipment Repair Parts | 46.80 |
| 11/13/2018 | 27177 | Wex Bank-Sunoco | Monthly Gasoline Usage | 2,474.07 |
| 11/13/2018 | 27178 | Wine Concrete Products, Inc. | Knockout Box Base/Inlet Riser | 392.00 |
| 11/13/2018 | 27179 | Yates-R.E. Yates Electric, Inc. | Pedestal Rep-Econ. Way Street Light Box | 7,260.00 |
| | | | | 903,747.03 |

Highway Aid Fund

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| 11/13/2018 | 150 | Duquesne Light Company | Electric Service-Street Lights/Traffic Signals | 1,332.10 |
| 11/13/2018 | 151 | Cargill, Inc. | Salt Purchases | 30,317.28 |
| | | | | 31,649.38 |

ORDINANCE COMMITTEE: Mrs. Skonieczny, Chairperson of the Ordinance Committee, stated that the only item was to pull the Ordinances relevant to the properties discussed during the Hear the Public portion of the meeting.

PARKS and RECREATION COMMITTEE: Mr. Fetkovich, Chairperson of the Parks and Recreation Committee, stated that Breakfast with Santa will be held on December 8, 2018, from 9 a.m. to 11 a.m., with a magician for entertainment, raffle basket(s) and prizes for the children. Mr. Fetkovich also stated that there are three (3) tentative dates in the summer being discussed for movie nights, because this year was such a success.

PERSONNEL COMMITTEE: Mr. Westrom, Chairperson of the Personnel Committee, stated that interviews have been conducted for the Public Works Department and this will be discussed in executive session with a possible vote.

PROPERTY and BUILDING COMMITTEE: Mr. Morrone, Chairperson of the Property and Building Committee, stated that prices are being requested for two (2) man doors for the Public Works Department. Members of Council discussed piecemealing the buildings, getting rid of the old filing cabinets and computers (which was authorized) and that the outside doors need done before any work inside the building(s).

PUBLIC SAFETY COMMITTEE: No Report.

PUBLIC WORKS (PW) COMMITTEE: Mr. Burns, Chairperson of the Public Works Committee, presented Council with an overview of items that the Public Works Department has completed. After some review, this report was ordered received and filed. There was discussion regarding the safety generator, the agreement and the need to contact the company for an inspection.

MAYOR'S REPORT: Mayor Borato presented Council with updates regarding the following issues:

1. Mayor's Monthly Police Department Report for October 2018 – After some review, this report was ordered received and filed.
2. Police Department Remodeling –The remodeling project is moving along. Mayor Borato reviewed the background of the flooring that was not included in this project for this year and the possibility of having this flooring and the cubicles replaced within approximately two (2) years.

Mrs. Mutschler asked if action was needed for the request letter regarding selling back unused vacation time due to a Heart & Lung Claim. Mayor Borato stated no, that it is within their contract and a continuation of the same Heart & Lung Claim.

SOLICITOR'S REPORT: No Report, due to the Solicitor was absent.

ENGINEER'S REPORT – The Borough Manager presented Council with updates regarding the following issue(s):

1. Ridgewood Plan Drainage Issue – The property owners were present at the October 23, 2018, meeting to express safety concerns regarding the section of their property after the work was completed. The Borough Engineer reviewed options to install a fence, provide funds for the easement given and/or plant trees to help with the steep slope that resulted from the work done. The Borough Engineer recommended installing an aluminum fence for the price of \$1,800.00. **After some review and discussion, the motion of Mr. Fetkovich, seconded by Mrs. Skonieczny to approve the hiring of a company to install a fence for \$1,800.00 was unanimously carried.**
2. PennEnergy Access Road – PennEnergy has been informed that they have consent for core drilling, on Amsler Ridge Road, for the purpose of gathering information but that the road access was not being granted. Members of Council discussed the results of other access options.
3. Cooney Hollow Slide – A Geotech quote for test/core borings and an analysis of findings from Garvin Boward Beitko Engineering, Inc. in the amount of \$14,403.00 was reviewed. Members of Council discussed whether there are any grants available to help with road slides and if this price is comparable to other companies. The Borough Engineer was asked to get another quote.
4. Green Forest Culvert Issue – The other two (2) bidders have been contacted and neither can do the project for the lowest bided price. The Borough Engineer has contacted the owner and the owner still wants the project done. Members of Council discussed an overview of the project, the road must be passable for emergency vehicles, the Borough Solicitor's ruling on this matter, the possibility of rebidding the project, whether a wet winter will do more harm and that directional drilling will be costly. This matter would need to be reviewed again and the Ordinance may need updated.

OLD BUSINESS:

1. Borough Building and Public Works Department Video Cameras – No updates at this time. Mrs. Mutschler inquired about the cameras recording the leaf drop off box because of the overflow mess being left that our Public Works Department is cleaning up. The Borough Manager stated that he had contacted Chief O’Brien twice regarding this matter. Mrs. Mutschler also suggested that there should be a camera or signage for the ballfield area for pet owners regarding dog droppings.
2. Police Department Excess Tires – This matter was discussed under the Hear the Public portion of the meeting.
3. Cortright Condemnation (345 Springer Road) – The Borough Manager stated that this matter is still being worked on and that the U.S. Army Corps of Engineers only work in floodplain areas.
4. Fee Resolution - No updates or discussion on this matter.

Mrs. Mutschler asked if the new custodian has started and how is it working out. The Borough Manager stated that he has started and that we are working out some small issues.

Mrs. Mutschler asked if the time clock was going to be ever addressed. Mr. Westrom stated that this matter is being referred to the Personnel Committee.

NEW BUSINESS:

1. 2018-2019 Salt Contract(s) - The opening of the re-bid is scheduled for November 14, 2018. The Borough Manager was asked to forward the results to Council.

EXECUTIVE SESSION: Mr. Westrom requested Council go into Executive Session regarding a personnel matter at 8:39 p.m., as per the motion of Mrs. Skonieczny, seconded by Mrs. Mutschler.

The meeting reconvened at 8:58 p.m.

Upon re-entering the public meeting, the following item(s) were reviewed:

1. Public Works Department Full-time and/or Part-time Positions – **A motion by Mrs. Mutschler, seconded by Mr. Bucuren to make an offer to hire the top two (2) candidates to the Public Works Department contingent upon passing all of our conditions was unanimously carried.** The Borough Manager was asked to make a verbal non-binding offer to each candidate on November 14, 2018 and prepare an offer letter to be reviewed by the Borough Solicitor before they are given.

There being no further business, the motion of Mrs. Mutschler, seconded by Mr. Morrone to adjourn the meeting at 9:02 p.m. was unanimously carried.

Margie L. Nelko
Borough Secretary

Randy Kunkle
Borough Manager

Motion(s) made and/or Council consensus decision(s):

1. Approve the selling of (18) police tires for \$200.00 to Regis Leindecker.
2. Approve the Minutes of October 23, 2018.
3. Approve Bills Payable for November 2018.
4. Approval to hire a company to install a fence for \$1,800.00 for the Ridgewood Plan Drainage Project.
5. Motion to make an offer to hire the top 2 candidates for the Public Works Department.