

Economy Borough Council
Regular Meeting Minutes
October 13, 2015

MEETING was called to order at 7:00 p.m. with Mr. R. J. Burns presiding and the following members of Council and officials of the Borough present: Mr. R.J. Burns, Mrs. Courtney Barthelemy, Mr. Gary Bucuren, Mr. Tom Fetkovich, Mr. Larry Googins, Mr. Frank Morrone, Borough Manager Randy Kunkle, Borough Secretary Margie Nelko, Borough Solicitor Mr. Joseph Askar, Joshua Kail, Esq., and Borough Engineer Mr. Scott Shoup.

ABSENT: Mrs. Pat Skonieczny (Excused)
Mayor David Poling (Excused)

OPENING PRAYER

PLEDGE OF ALLEGIANCE

FIRE REPORT: Fire Chief John Thomas presented Council with updates regarding the Economy Volunteer Fire Department (EVFD). Chief Thomas reviewed the following issues:

1. **Proposed Ordinance** – Chief Thomas stated that he is forwarding an Ordinance for lock boxes on commercial buildings to the Borough Solicitor for review.
2. **Funding Increase Request for an Aerial Truck** – Chief Thomas and Mr. Steven Joy were present to discuss the EVFD's request for an increase in the funding from 1 mil to 1 ¾ mil from the Borough to purchase an aerial truck. The increase would give the EVFD approximately \$100,000.00 more in funding to work with. There was discussion regarding the need for mutual aid when an emergency exists with the larger/taller buildings within the Borough and the concerns of rescuing lives from the same type of buildings. Mutual aid could come from Ambridge, Baden, Rochester and New Sewickley Fire Departments, as well as occasionally Cranberry Township Fire Department. There was discussion regarding the estimated time frames it would take for the mutual aid to arrive. Mr. Fetkovich inquired if there was a fee for using mutual aid. Chief Thomas stated there was not that there is an agreement that Council authorized with the other municipalities on file. Mr. Bucuren inquired if the EVFD would be doing heavy fund raising. Chief Thomas stated that the EVFD already does heavy fund raisers throughout the year. Mrs. Barthelemy inquired about the turnaround for delivery after the purchase. Mr. Joy stated that it could be a month or longer depending on whether the used aerial was purchased from a fire department or a broker and financing will still be needed. There was some discussion regarding the increase of funding in reference to the proposed draft 2016 Budget. The Borough Solicitor asked if the monies would be ear marked for the aerial truck. Chief Thomas stated yes. **After some review and discussion, the motion of Mr. Burns, seconded by Mr. Bucuren to approve an additional ¾ mill increase to the EVFD was unanimously carried.**

Chief Thomas expressed his gratitude to Council for their generosity and support.

POLICE REPORT: Chief O'Brien presented Council with updates regarding the Economy Borough Police Department. Chief O'Brien reviewed the following issues:

1. Active Shooter Training – The police department has conducted the 1st multi-jurisdictional training for Active Shooters at the Ridge Road Elementary School. In attendance were twenty-five (25) officers from the Ambridge, Baden, Harmony and Economy Police Departments. The Ambridge Junior High and High School Teachers participated in an Active Shooter Presentation that was also offered.
2. Commended Officers – Chief O’Brien commended Sgt. Farah and Officer Skonieczny on a quick resolution to a weekend long harassment/threatening situation at Walmart.
3. Part-time Officer Application Advertisement – Chief O’Brien requested approval from Council to place an ad for a part-time police officer. There was some discussion regarding Council’s approval in the past authorizing the Chief of Police to hire up to a certain number of part-time officers. **After some review and discussion, the motion of Mr. Morrone, seconded by Mr. Fetkovich to approve the advertisement for a part-time police officer position and to authorize the Chief of Police to hire up to six (6) part-time police officer positions.**
4. Vi-Haus Contract Renewal – The current computer and cloud support contract will expire on October 24, 2015. Chief O’Brien stated that the company has gone above and beyond the call of duty and that he is very pleased with their work. The renewal contract proposes a three year (3 yr.) agreement with a three percent (3%) increase for the second and third years. **After some review and discussion, the motion of Mr. Burns, seconded by Mr. Fetkovich to approve a three year (3 yr.) contract renewal with Vi-Haus subject to the Borough Solicitor’s review was unanimously carried.**

PUBLIC WORKS (PW) REPORT: Rich Dunn, PW Foreman, presented Council with an update report that is on file in the Borough Office for review. The PW Department has worked on repairs to the trucks/equipment, brush chipping, tar/chipped the EVFD parking lot, storm damage clean-up, back filled washouts, double sealed and paved various roads within the Borough.

RECOGNITION OF VISITORS: Mr. Burns welcomed everyone to the meeting and requested the discussion(s) regarding Borough business be kept to 3 – 5 minutes in length.

The following visitors were present:

Steven Joy of 2077 Ridge Road Ext., Baden
 Audrey Mutschler of 2820 Ridge Road Ext., Baden
 Ray McClellan of 196 Shaffer Road, Sewickley

HEAR THE PUBLIC:

Audrey Mutschler was present to request an update regarding a proposed Beaver County Transit Authority (BCTA) bus route to Walmart. The Borough Manager stated that the BCTA Manager made an appointment to meet on Friday, October 16, 2015, and that they would be contacting other municipalities.

Ray McClellan was present to update Council on the storm drainage issues on his property, which is now a trench. Mr. Burns stated that this was discussed at the last meeting and that the Borough Engineer will be looking into the damage issues. Mr. McClellan stated that the damage is dangerous and someone could get hurt and requested the property be restored. Mr. McClellan also expressed his displeasure in the slop that was left on his property after the Public Works Department dug a hole. Mr. McClellan requested his property be cleaned up and that no other debris or equipment be placed on his property without permission.

MINUTES of the Regular Meeting held on September 08, 2015, were presented to Council. **After some review, the motion of Mr. Morrone, seconded by Mr. Bucuren to approve the Regular Meeting Minutes of September 08, 2015, was unanimously carried with the exception of Mrs. Barthelemy who abstained due to she was not present at the meeting.**

MINUTES of the Work Session Meeting held on September 22, 2015, were presented to Council. **After some review, the motion of Mr. Morrone, seconded by Mr. Bucuren to approve the Work Session Meeting Minutes of September 22, 2015, was unanimously carried with the exception of Mrs. Barthelemy who abstained due to she was not present at the meeting.**

FINANCE COMMITTEE: Mr. Googins, Chairperson of the Finance Committee, presented Council with an update regarding the following items:

1. Treasurer's Reports for the months of August and September 2015, were presented to Council. After some review, these reports were ordered received and filed.
2. Budget Reports for the month of August and September 2015, were presented to Council. After some review, these reports were ordered received and filed.
3. Bills Payable entered for the period of September 09, 2015 through October 13, 2015, in the amount of \$615,165.13 from the General Fund and in the amount of \$1,140.40 from the Highway Aid (Liquid Fuels) Fund were presented to Council for review. **After some review and discussion, the motion of Mr. Googins, seconded by Mr. Burns to approve the list of Bills Payable was unanimously carried, with the exception of Mr. Bucuren regarding the Public Works bills, due to his brother works in the department.**

General Fund

09/29/2015	24115	DCED Loan Acct-Commonwealth PA	2015 3rd Qtr. DCED Loan (Salt Shed)	2,764.55
10/13/2015	24116	ADT Security Services	Monthly Security Service-Boro, PW	79.98
10/13/2015	24117	Aflac	Employee ACC Insurance	87.88
10/13/2015	24118	Ambridge Water Authority	2015 2nd Qtr. Water/Hydrant Service	9,306.13
10/13/2015	24119	Amcom Office Systems, Inc.	Monthly Copier Maintenance-Pol	17.95
10/13/2015	24120	American Express-COSTCO	Interest-Pol	6.98
10/13/2015	24121	Approved Toilet Rentals, Inc.	(3) Standard Units w/Hand Sanitizer-Parks	285.00
10/13/2015	24122	Beaver County Dept. of Waste Management	Recycling-Brush (60 cy.)-Grass (30 yd.)	270.00
10/13/2015	24123	Beaver County Times-Newspapers Inc.	Legal Ad-Floodplain Ord/Council Workshop Meeting	407.55
10/13/2015	24124	Beaver Valley FOP Lodge #4-Creese	2015 3rd Qtr. Empl. FOP Dues-Pol	307.50
10/13/2015	24125	Beaver Valley Sheet Metal Co.	Furnace Maint/Filters-Boro, PW	360.00
10/13/2015	24126	Blumling, Jim	2015 Boot Allowance	144.98
10/13/2015	24127	Bob Sumerel Tire Co., Inc.	Tire Repair Services (Trk/Equip)-PW	1,667.00
10/13/2015	24128	Building Inspection Underwriters of PA	Building Permit Inspections	60.00
10/13/2015	24129	C & K Wholesale, Inc.	Batteries (Equip)-PW	273.90
10/13/2015	24130	Clean Care, Inc.	Floor Mat Service-Pol	170.80
10/13/2015	24131	Columbia Gas	Monthly Gas Service	1,396.32
10/13/2015	24132	Comcast 0029740	Monthly Internet Service-Pol	183.13
10/13/2015	24133	Comcast 0029955	Monthly Internet Service-Admin, CEO, PW	103.63
10/13/2015	24134	DCED UCC Fees	2015 2nd Qtr. UCC Fees (29 permits)	116.00
10/13/2015	24135	Duquesne Light Company	Monthly Electric Service	1,453.39
10/13/2015	24136	Economy Borough Pol Assoc-Viscuso	2015 3rd Qtr. Empl. Assoc. Dues-Pol	750.00
10/13/2015	24137	Economy Plumbing & Heating Co.	Misc. Plumbing Supplies-Boro, PW, Veterans Mem.	115.00
10/13/2015	24138	Economy Volunteer Fire Department	2015 3rd Qtr. EVFD Fire Allocation (Borough)	33,333.25
10/13/2015	24139	Economy Volunteer Firemen's Relief Assoc.	2015 Vol. Fireman's Relief Allocation	56,344.37

10/13/2015	24140	Fidelity Investments-Non-Uniform	2015 Pension MMO	80,392.00
10/13/2015	24141	Fidelity Investments-Police	2015 Pension MMO	70,447.49
10/13/2015	24142	Fidelity Investments-State Aid	2015 Pension State Aid Allocation	137,229.21
10/13/2015	24143	FNB Commercial Credit Card	Misc. Purchases/Postage/Training-Admin, Pol	2,211.86
10/13/2015	24144	FNB Equipment Finance	Yearly Leases (Interceptors)-Pol	17,539.84
10/13/2015	24145	Galls Inc.	Uniform Expenses-Pol	231.93
10/13/2015	24146	Glat Auto Detailing	2015-2016 Auto Detailing Agreement	3,000.00
10/13/2015	24147	Hanson Aggregates BMC, Inc.	Asphalt-PW	13,212.60
10/13/2015	24148	HDH Group, Inc.	2015-2016 Worker's Comp Renewal-Fire	969.00
10/13/2015	24149	Herzog Truck Service, Inc.	Vehicle State Inspections-PW	60.00
10/13/2015	24150	Hunter Truck Sales & Service, Inc.	Vehicle Repair Services-PW	1,167.91
10/13/2015	24151	Iron City Workplace Services	Uniform Services-PW, Custodian	693.32
10/13/2015	24152	JC Ehrlich Co., Inc.	Pest Control Services-Boro, Pol	415.56
10/13/2015	24153	Joseph A. Askar Law Offices	2015 Solicitor Services/Retainer	3,491.25
10/13/2015	24154	K & B Outfitters, Inc.	Uniform Expenses-Pol	19.00
10/13/2015	24155	M & M Uniforms, Inc.	Uniform Expenses-Pol	559.45
10/13/2015	24156	McClymonds Supply & Transit Co. Inc.	1B Limestone-PW	6,976.31
10/13/2015	24157	MDIA	Building Permit Inspections	4,142.00
10/13/2015	24158	MGSoft-Net, Inc.	MozyPro Online Backup-Admin	377.50
10/13/2015	24159	Michael Baker Jr., Inc.	Planning Commission Consultant Fees	912.50
10/13/2015	24160	Mobile Radio Service, Inc.	2015 Radio Service Contract-Pol	342.00
10/13/2015	24161	Napa-Station Auto Parts	Misc. Shop Supplies/Vehicle Repair Parts-PW	368.62
10/13/2015	24162	Nationwide Employee Benefits	Group Life Insurance Coverage-Admin, PW	372.46
10/13/2015	24163	North Eastern Uniforms & Equip., Inc.	Uniform Expenses-Pol	120.75
10/13/2015	24164	Occidental Life Insurance Co of NC	Employee Paid Life Insurance	79.14
10/13/2015	24165	PA One Call System, Inc.	Monthly PA One Call Services	168.91
10/13/2015	24166	PGH Networks	Monthly Telephone Maintenance-Pol	79.99
10/13/2015	24167	PIRMA	Insurance Services-Boro, Pol, PW	82,359.00
10/13/2015	24168	Pitney Bowes Global Financial Svcs, LLC	2015 3rd Qtr. Lease Rental-Admin	168.30
10/13/2015	24169	Reed Oil Company	Diesel Fuel-PW	1,834.94
10/13/2015	24170	Reliance Standard Life Insurance	Group Life Insurance Coverage-Pol	343.20
10/13/2015	24171	Reserve Account-Pitney Bowes	Replenish Postage Meter	500.00
10/13/2015	24172	Russell Standard Corp.	Cold Patch/Liquid Asphalt-PW	35,099.78
10/13/2015	24173	S & D Calibration Services, Inc.	Acutrak, Enrad & Vascar Certifications-Pol	228.00
10/13/2015	24174	Sewickley Construction Products Inc.	Misc. Pipe/Storm Drain Repair Parts-PW	124.70
10/13/2015	24175	Shoup Engineering Inc.	Engineering Services	1,321.50
10/13/2015	24176	Staples Advantage	Misc. Office Supplies-Admin	52.56
10/13/2015	24177	SunSetz Lawncare	2015 Contracted Lawn Maint. Service	240.00
10/13/2015	24178	SWIF-State Worker's Insurance Fund	Wrkrs Comp Ins Payment-Fire	1,455.00
10/13/2015	24179	Teamsters Local Union 250	Union Dues-PW	549.00
10/13/2015	24180	Tomaszewski, Raymond	CEO Mileage Reimbursement	42.95
10/13/2015	24181	Trans Associates Engineering Cons., Inc.	2015 Traffic Signal -ConwayWallroseRd/Dunlap Hill	2,171.38
10/13/2015	24182	Tri-State Hose & Supply Company	Equipment Repair Parts-PW	142.35
10/13/2015	24183	Triangle Gasoline Company, Inc.	Hydraulic Oil/Grease (Shop)-PW	741.80
10/13/2015	24184	Verizon 0207-Pol	Monthly Telephone Service-Pol	230.65
10/13/2015	24185	Verizon 7877-Pol	Monthly Telephone Service-Pol	1,205.48

10/13/2015	24186	Verizon 838283708-Admin (4779)	Monthly Telephone Service (Long Dist.)-Admin	54.13
10/13/2015	24187	Verizon S0007576-Business	Monthly Telephone Service-Admin	74.46
10/13/2015	24188	Verizon Wireless-220027085-Laptop	Monthly Telephone Service (Laptop)-Pol	502.08
10/13/2015	24189	Verizon Wireless-902786759-MainCell	Mthly Cellphone Service-Admin, PW, CEO, Fire	192.23
10/13/2015	24190	Veterans Service Center	2015 Veterans Center Allocation	500.00
10/13/2015	24191	Vi-HAUS	2015 Monthly Hosting Agreement Fees-Pol	850.00
10/13/2015	24192	W. PA Teamsters - COBRA	Monthly COBRA Health Ins. Pmt	774.16
10/13/2015	24193	W. PA Teamsters Emp Welfare Fund	Monthly Health Insurance-Admin, PW, Pol	24,810.03
10/13/2015	24194	Walsh Equipment	Equipment Repair Parts-PW	112.44
10/13/2015	24195	Wex Bank-Sunoco	Monthly Gasoline Usage-Pol, PW	2,221.98
10/13/2015	24196	Wine Concrete Products, Inc.	Misc. Pipe/Storm Drain Repair Parts-PW	356.15
10/13/2015	24197	Witmer Public Safety Group	Ammunition-Pol	320.99
				615,165.13

Highway Aid Fund

10/13/2015	110	Duquesne Light Company	Mthly Electric Service-Celestial Dr., Satellite Dr.	1,140.40
				1,140.40

PARKS and RECREATION COMMITTEE: No Report.

PROPERTY and BUILDING COMMITTEE: No Report.

PUBLIC SAFETY COMMITTEE: No Report.

PUBLIC UTILITIES and ORDINANCE COMMITTEE: No Report.

PUBLIC WORKS (PW) COMMITTEE: Mr. Bucuren, Chairperson of the Public Works Committee, stated that he spoke with the Borough Engineer regarding the possibility of doing work on Roberts Lane if there is funding left from the Roadway Improvement Project.

MAYOR'S REPORT: No Report.

MANAGER'S REPORT: The Borough Manager presented Council with updates regarding the following issues:

1. **Flood Plain Ordinance No. 450** – There were some minor amendments to Ordinance No. 449 by FEMA. Ordinance No. 450, which amends Section 4.02 C of Ordinance No. 449, was approved for advertising at the Council Meeting of August 25, 2015. The Borough Manager recommends adopting Ordinance No. 450. **After some review and discussion, the motion of Mr. Googins, seconded by Mr. Morrone to adopt Ordinance No. 450 was unanimously carried.**
2. **Fernwood Drainage Issue(s)** – The Borough Engineer has met with the three (3) property owners to review the potential project plans. The property owners had questions that the Borough Engineer has answered. The Borough Engineer would like to see the property owners in agreement with the potential project prior to making a recommendation to Council.

3. Pennsylvania Intergovernmental Risk Management Association (PIRMA) Agreement Renewal – This agreement is for the Borough's Liability and Auto/Property Insurance. PIRMA is currently defending the Borough in law suits. Mr. Burns stated that there was discussion at the last meeting to renew this agreement. The PIRMA Agreement Renewal has been completed.
4. Municipal Risk Management Workers' Compensation Pooled Trust (MRM) Agreement Renewal – This agreement has renewed for the time period of October 2015 through September 2016. The agreement has a ninety (90) day cancellation policy which would have had to be completed by July 1, 2015. The Borough Solicitor stated that the Borough would lose the built up dividends if the agreement was not followed and an intent to cancel is not submitted within the proper time frame. The Borough Manager stated that he has researched the time frame needed to adequately acquire bids for this service. The Borough Manager recommends starting the process in February to allow enough time to request Loss Runs to forward to potential bidders, receive the bids, and compare the received bids in order to make a decision.

SOLICITOR'S REPORT: The Borough Solicitor presented Council with updates regarding the disbanding of the Economy Borough Municipal Authority (EBMA). The Borough Solicitor has been working on the time line and putting together the documents that would be needed to dissolve the EBMA, which will include an Ordinance or Resolution. These documents would need to be forwarded to the state for review. The Borough would be assuming all debt and liabilities, should Council decide to dissolve the EBMA. There was some discussion regarding the 2014 EBMA Audit and if there is an estimate of the debt and liabilities.

ENGINEER'S REPORT – The Borough Engineer presented Council with updates regarding the following issue(s).

1. 2015 Road Improvement Project – The Borough Engineer stated that Shields Paving, Inc. has started working in the Borough with the possibility of paving being completed by the end of next week.
2. Zoning Map Update(s) – The updated Zoning Map has been completed and will include lot lines. There were approximately twelve (12) grey areas that will be forwarded to the Planning Commission for review before a recommendation of approval is made.
3. Dunlap Hill Traffic Light – The Borough Engineer is hoping to get the design to Council for review and forward it to PennDot for the same.
4. Pedestrian Crossing – The pedestrian push button crossing poles at the intersection of Beaver Road and Economy Way is continuously being damaged. The Borough Engineer stated that the recommendation to remove the push button poles and install a walking light has been made and that this information will be forwarded to Council for review.

Mr. Burns requested an update regarding the West View Treatment Plant. The Borough Engineer stated that he does not believe they have started working within the Borough.

OLD BUSINESS:

1. Office Assistant Position – Mr. Fetkovich presented Council with an update regarding the vacant office assistant position and requested further discussion be conducted in executive session.
2. Police Department Cleaning – The Borough Manager reviewed the three (3) bids received for cleaning the police department three (3) days a week due to the department is in operation 24 hours a day and 7 days a week. Mr. Bucuren inquired if the Borough and Public Works Buildings would also be three (3) days a week. The Borough Manager stated that only two (2) days a week would be needed for these buildings, if this service was being outsourced. Coverall is the low bidder with the best product/service

for all of the departments. Chief O'Brien and the Borough Manager recommend awarding the bid to Coverall. There was some discussion regarding if the Northern Lights Sub-station was included in the bid and what the cleaning hours would be. It was determined that the Northern Lights Sub-station is rarely used and that it could be an addendum to the contract after reviewing it with Chief O'Brien.

After some review and discussion, the motion of Mr. Fetkovich, seconded by Mrs. Barthelemy to award Coverall a one year (1 yr.) contract to clean the Police Department for the amount of \$428.00 a month and to clean the Borough and Public Works Buildings for the amount of \$311.00 a month was unanimously carried.

3. Borough Website – The Borough Manager presented Council with an overview of the discussions held at past meetings regarding the website. There was some discussion regarding the differences in the quotes received from PSAB and MGSofnet. The PSAB Website Program is used by municipalities throughout the state of Pennsylvania and was the lowest price between the two quotes. The Borough Manager recommended using the PSAB program as a trial basis for one year. There was some discussion regarding the update process with the PSAB program and the amount of time it takes to make the updates. The Borough Manager stated that he would be responsible for the web administration and that the Borough Secretary has already used the program. **After some review and discussion, the motion of Mr. Googins, seconded by Mr. Bucuren to approve the PSAB Website Program was unanimously carried.**

NEW BUSINESS:

1. Budget Review Consultant – Mr. Burns stated that this matter has been tabled.
2. Community Building Furnace(s) – The furnace for the lower level of the Community Building has been turned off after the maintenance inspection found a cracked heat exchanger. The Borough Manager stated that there are two (2) separate furnaces for this building and has confirmed that the duct work is separate for the upper and lower levels. In the past there was discussion regarding adding air conditioning on the upper level in the event that the furnace breaks. There was some discussion regarding whether to replace just one furnace, both furnaces and whether to add air conditioning to the upper level. The Borough Manager was asked to acquire quotes to replace the furnace(s) and an option for air conditioning with the quotes outlining the breakdown.
3. Salt Contract Bid - The Borough Manager reviewed the past practice of placing bids with both the Beaver County Regional Council of Governments (COG) and the state. The 2015/2016 Salt Bid results revealed that the COG low bidder is Morton Salt, Inc. at \$76.93 per ton and that the state low bidder is Cargill Inc. at \$68.95 per ton. The Borough Manager recommended purchasing the required sixty percent (60%) from Morton Salt, Inc. and then purchasing the remaining quantities from Cargill Inc. The Borough is locked into an agreement with the state at which time a bid request is submitted. The COG requires a written agreement acceptance by motion. **After some review and discussion, the motion of Mr. Burns, seconded by Mr. Bucuren to accept Morton Salt, Inc. for the 2015/2016 COG Salt Bid in the amount of \$76.93 per ton was unanimously carried**

Mr. Paul Thompson (not signed in) requested to speak about a topic that has been discussed during the meeting so that he does not have to wait until the November meeting to express his concerns. Mr. Burns stated that he would allow it this time. Mr. Thompson expressed concerns regarding the high price of salt and wanted to know if ashes could be used to help with the cost. Mr. Burns stated that this has been done before and the residents were not happy about the ashes and that there is more cleanup costs associated with the use of ashes.

EXECUTIVE SESSION: Mr. Burns requested Council go into Executive Session in regard to personnel and litigation matters at 8:40 p.m., as per the motion of Mr. Bucuren, seconded by Mr. Morrone.

There being no further business, the motion of Mr. Googins, seconded by Mr. Morrone to return to the regular session and adjourn the meeting at 9:52 p.m. was unanimously carried.

Margie L. Nelko
Borough Secretary

Randy Kunkle
Borough Manager

Motion(s) made and/or Council consensus decision(s):

1. Approval of ¾ Mil increase to the EVFD
2. Approval to advertising and hiring of up to six (6) part-time police officers
3. Approval of Vi-Haus Contract Renewal (3 yr.)
4. Approval of Minutes for September 08 and September 22, 2015.
5. Approval of Bills Payable for October 2015.
6. Adoption of Ordinance No. 450
7. Approval of 2015/2016 Salt Contract Bid
8. Approval of Coverall Contract (1 yr.)
9. Approval of PSAB Website Program (1 yr.)