

Economy Borough Council
Council Minutes
December 12, 2017

MEETING was called to order at 7:00 p.m. with Mr. Larry Googins presiding and the following members of Council and officials of the Borough present: Mr. Larry Googins, Mr. Tom Fetkovich, Mr. Frank Morrone, Mrs. Audrey Mutschler, Mrs. Pat Skonieczny, Mayor Jo Ann Borato, Borough Manager Randy Kunkle, Borough Secretary Margie Nelko, representing the Borough Solicitor Mr. Joshua Kail, Esq., and Borough Engineer Mr. Scott Shoup.

ABSENT: Mr. Gary Bucuren (Excused)
Mr. R.J. Burns (Excused)

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

RECOGNITION OF VISITORS: Mr. Googins welcomed everyone to the meeting and requested the discussion(s) regarding Borough business be kept to 3 – 5 minutes in length.

AWARDS: Mayor Borato presented Citizens Awards to Ms. Jamie Ponter and Mr. Sam Mortimer, a Columbia Gas employee, and Letters of Commendation to Economy Borough Officer Ferragonio and Economy Borough Sgt. Farah for their help in saving Dr. Francis Kush's life on October 27, 2017. Both Ms. Ponter and Mr. Mortimer stopped to help Dr. Kush after he had collapsed during a run near the Jeffery B. Meddock Recreation Park. Officer Ferragonio and Sgt. Farah responded and helped with the use of an AED machine donated by another resident before the ambulance arrived. This presentation was aired on the evening news by WPXI Channel 11 News.

HEAR THE PUBLIC: None.

MINUTES of the Regular Meeting held on November 28, 2017, were presented to Council. Members of Council discussed concerns regarding clarification of the last sentence of item 7 on page 451. **After some review, the motion of Mrs. Mutschler, seconded by Mr. Fetkovich to approve the Regular Meeting Minutes of November 28, 2017, as presented was unanimously carried.**

FINANCE COMMITTEE: Mr. Googins, a member of the Finance Committee, presented Council with updates regarding the following issue(s):

1. **Budget Report** for the month of November 2017, was presented to Council. After some review and discussion this report was ordered received and filed.
2. **Treasurer's Report** for the month of November 2017 was presented to Council. After some review, this report was ordered received and filed.

Mrs. Mutschler inquired if there was a recent Zoning Hearing Board Meeting. The Borough Manager stated yes, it was on November 20, 2017.

3. **Bills Payable** for the period of November 15, 2017 through December 12, 2017, in the amount of \$172,445.54 from the General Fund and in the amount of \$1,171.70 from the Highway Aid (Liquid Fuels) Fund were presented to Council for review. **After some review and discussion, the motion**

of Mr. Morrone, seconded by Mrs. Mutschler to approve the list of Bills Payable was unanimously carried, with the exception of Mrs. Skonieczny regarding charges (if applicable) submitted on the Borough Solicitor's bill regarding litigation matters for the Skonieczny lawsuit.

General Fund

12/12/2017	26223	ADT Security Services	Monthly Security Service	89.16
12/12/2017	26224	Aflac	Employee ACC Insurance	253.50
12/12/2017	26225	Amcom Office Systems, Inc.	Monthly Copier Maintenance/Overage	21.01
12/12/2017	26226	Animal Control Services	Animal Control Service Fee	550.00
12/12/2017	26227	Approved Toilet Rentals, Inc.	(3) Standard Units w/Hand Sanitizer-Parks	135.00
12/12/2017	26228	Aramark Uniform Service	Uniform Expenses	111.19
12/12/2017	26229	Beaver Cty Times-Newspapers Inc.	Legal Ad-Zoning Hearing/2 Ordin./Budget	605.95
12/12/2017	26230	Bob Sumerel Tire Co., Inc.	Tire Repair Services	185.00
12/12/2017	26231	Building Insp. Underwriters of PA	Building Permit Inspections	1,624.00
12/12/2017	26232	Burns, Daniel	Mileage Reimbursement-Asst. CEO	61.74
12/12/2017	26233	Butler Gas Products Co, Inc.	Monthly Cylinder Rental	21.50
12/12/2017	26234	Cintas	Misc. Medical Supplies	32.40
12/12/2017	26235	Clean Care, Inc.	Floor Mat Service	98.83
12/12/2017	26236	Columbia Gas	Monthly Gas Service	235.00
12/12/2017	26237	Comcast 0029740	Monthly Internet/Phone Service	207.61
12/12/2017	26238	Comcast 0029955	Monthly Internet/Phone Service	105.75
12/12/2017	26239	Costco	Membership Renewals	120.00
12/12/2017	26240	Coverall North America, Inc.	Monthly Cleaning Services	739.00
12/12/2017	26241	Duquesne Light Company	Monthly Electric Service	1,096.09
12/12/2017	26242	E. Reid Powell Refuse, LLC	Roll-off Box Swaps	3,885.00
12/12/2017	26243	Economy Welding/Industrial Supply	Propane Cylinder	38.00
12/12/2017	26244	FNB Commercial Credit Card	Misc. Purchases	1,372.27
12/12/2017	26245	Galls LLC	Uniform Expenses	9.23
12/12/2017	26246	Hanson Aggregates BMC, Inc.	Asphalt	1,076.92
12/12/2017	26247	Hovis Auto Supply	Vehicle Repair Parts	246.02
12/12/2017	26248	Hunter Truck Sales & Service, Inc.	Vehicle Repair Parts	6.11
12/12/2017	26249	Incom Supply of Pittsburgh	Misc. Operating Supplies	158.88
12/12/2017	26250	Iron City Workplace Services	Uniform/Rug Services	212.13
12/12/2017	26251	JC Ehrlich Co., Inc.	Pest Control Services	135.98
12/12/2017	26252	K & B Outfitters, Inc.	Uniform Expenses	999.50
12/12/2017	26253	LCA-Lease Corporation of America	Telephone Leasing	209.81
12/12/2017	26254	Local Government Academy	2017-2018 Newly Elected Officials Course	450.00
12/12/2017	26255	M & M Uniforms, Inc.	Uniform Expenses	1,601.50
12/12/2017	26256	Markl Supply Company, Inc.	Ballistic Vest	775.00
12/12/2017	26257	McClymonds Supply & Transit Co. Inc.	Limestone	3,575.20
12/12/2017	26258	MDIA	Building Permit Inspections	3,420.00
12/12/2017	26259	MGSoft-Net, Inc.	Trouble Shoot-Rpr./Sonic Wall Support/MozyPro Svce	790.00
12/12/2017	26260	Mitel Cloud Services	Monthly Telephone Service	287.61
12/12/2017	26261	Murphy Tractor-Powerplan	Equipment Repair Parts/Service	1,086.16

12/12/2017	26262	Napa-Station Auto Parts	Misc. Operating Supplies	270.86
12/12/2017	26263	Nationwide Employee Benefits	Group Life Insurance Coverage	64.22
12/12/2017	26264	Occidental Life Insurance Co of NC	Employee Paid Life Insurance	79.14
12/12/2017	26265	PA One Call System, Inc.	PA One Call Services	60.96
12/12/2017	26266	PA State Association of Boroughs	2018 Boro News/Who's Who/Website Renewals	549.00
12/12/2017	26267	PGH Networks	Telephone Maintenance	99.00
12/12/2017	26268	Pittsburgh Public Safety Supply	Uniform Expenses	144.97
12/12/2017	26269	Reed Oil Company	Diesel Fuel	945.96
12/12/2017	26270	Reliance Standard Life Insurance	Group Life Insurance Coverage	356.40
12/12/2017	26271	Russell Standard Corp.	Cold Patch	742.00
12/12/2017	26272	Shoup Engineering Inc.	Engineering Services	977.00
12/12/2017	26273	Smitty's Service	Vehicle Tire/Maint. Services	1,438.86
12/12/2017	26274	Sprint Communications	Mthly Cellphone Service	422.96
12/12/2017	26275	Staley Cmmtn-BearCom	2017 Radio Service Contract	200.00
12/12/2017	26276	Staples Advantage	Misc. Office Supplies	232.21
12/12/2017	26277	Susteen, Inc.	Secure View Maint/Support Renewal	995.00
12/12/2017	26278	Taylor & Alsko	Zoning Hearing Consultant Fees	618.75
12/12/2017	26279	Teamsters Local Union 250	Union Dues	720.00
12/12/2017	26280	Trans Union LLC	2018 Civil Service Membership Dues	300.00
12/12/2017	26281	TransAxle LLC	Vehicle Repair Parts	270.73
12/12/2017	26282	Tri-State Hose & Supply Company	Equipment Repair Parts	162.06
12/12/2017	26283	Vector Security, Inc.	Tribrid DVR/Installation	3,157.00
12/12/2017	26284	Vi-HAUS	2017 Monthly Hosting Agreement Fees	875.50
12/12/2017	26285	W. PA Teamsters Emp. Welfare Fund	Monthly Health Insurance	24,752.44
12/12/2017	26286	Walsh Equipment	Speed Hump Signs/Accessories	1,777.55
12/12/2017	26287	Wex Bank-Sunoco	Monthly Gasoline Usage	2,610.81
12/12/2017	26288	Witmer Public Safety Group	Ammunition	1,714.84
12/12/2017	26289	Aramark Uniform Service	Uniform Expenses	72.44
12/12/2017	26290	Blumling, Jim	2017 Chair Planning Commission Service	720.00
12/12/2017	26291	Carlson, David	2017 Planning Commission Services	600.00
12/12/2017	26292	Galeton	Misc. Operating Supplies	185.42
12/12/2017	26293	Hawkins, Elizabeth	2017 Zoning Hearing Board Services	40.00
12/12/2017	26294	Hunter Truck Sales & Service, Inc.	Vehicle Repair Parts	172.50
12/12/2017	26295	JC Ehrlich Co., Inc.	Pest Control Services	48.00
12/12/2017	26296	Kifer, Terry	2017 Boot Allowance	100.00
12/12/2017	26297	Kowal, Rodger	2017 Planning Commission Services	540.00
12/12/2017	26298	Kowalski, Myron	2017 Planning Commission Services	540.00
12/12/2017	26299	Lang, Don	2017 Emerg. Mgmt./Planning Commission Svcs	840.00
12/12/2017	26300	Loedding, Richard	2017 Vice Chair Planning Commission Service	600.00
12/12/2017	26301	Meehan, Robert	2017 Planning Commission Services	540.00
12/12/2017	26302	Michael Baker International, Inc.	Planning Commission Consultant Fees	800.00
12/12/2017	26303	Mutschler, Audrey	2017 Planning Commission Services	540.00
12/12/2017	26304	PA Municipal League	2018 L3P Membership Dues	65.00
12/12/2017	26305	Pcsolyar, Chad	2017 Planning Commission Services	540.00
12/12/2017	26306	Reed Oil Company	Diesel Fuel	581.59

12/12/2017	26307	Schomaker, Carole	2017 Zoning Hearing Board Services	200.00
12/12/2017	26308	Smitty's Service	Vehicle Tire/Maint. Services	37.50
12/12/2017	26309	Stewart, George	2017 Zoning Hearing Board Services	200.00
12/12/2017	26310	SunSetz Lawncare	2017 Contracted Lawn Maint. Service	300.00
12/12/2017	26311	SWIF-State Worker's Insurance Fund	SWIF Workers Comp Ins. Commission	1,762.00
12/12/2017	26312	Thomas, John C.	2017 Fire Marshall/Emerg Mgmt. Services	1,200.00
12/12/2017	26313	Three Rivers Marine & RV Center	Vehicle Repair Parts/Service	4,127.90
12/12/2017	26314	Trans Associates Engin. Cons., Inc.	Traffic Signal Srvcs-Dunlap Hill	300.00
12/12/2017	26315	Travis, Karla N.	2017 Chair Zoning Hearing Board Services	100.00
12/12/2017	26316	Economy Volunteer Fire Dept.	2017 4th Qtr. EVFD Fire Allocation	58,250.00
12/12/2017	26317	MRM Workers' Comp Fund	2017 Worker's Comp Policies-CEO, Admin, Pol, PW	24,704.42
12/12/2017	26318	Joseph A. Askar Law Offices	2017 Solicitor Services & Retainer	<u>2,572.50</u>
				172,445.54

Highway Aid Fund

12/12/2017	136	Duquesne Light Company	Mthly Electric Service-Street Lights/Traffic Signals	<u>1,171.70</u>
				1,171.70

ORDINANCE COMMITTEE: No Report.

PARKS and RECREATION COMMITTEE: Mr. Fetkovich, Chairperson of the Parks and Recreation Committee, asked if the dimensions of the playground equipment boxes had been received and the expected delivery date. The Borough Manager stated that the dimensions have not been received, the delivery date has not been set and that the equipment would temporarily be put in a garage bay. Members of Council discussed concerns regarding authorization for a storage trailer if needed and that the Borough Manager should be able to make that decision. The Borough Manager was authorized to handle the storage of the equipment, which needs to be kept indoors for warranty purposes.

PROPERTY and BUILDING COMMITTEE: No Report.

PUBLIC SAFETY COMMITTEE: No Report.

PUBLIC WORKS (PW) COMMITTEE: Mrs. Mutschler, Chairperson of the Public Works Committee, presented Council with updates regarding the following issue(s):

1. Public Works Report – Mrs. Mutschler presented Council with an overview of items that the Public Works Department has completed.
2. Ford F550 Truck Repairs – Mrs. Mutschler stated the repairs to the o-rings for the injectors cost approximately \$4,100.00 bringing the recent repair expenses to approximately \$8,000.00 and the truck still needs gasket work. Members of Council discussed reviewing this issue in 2018 and the issue of the other vehicles that will need repairs as well.
3. Public Works Contract – This matter will be discussed in executive session, along with a personnel matter.

4. Part-time Public Works Department Employees – Mrs. Mutschler presented Council with an update of how the two (2) part-time public works employees are doing and to express concerns regarding one (1) of them being absent after starting. The Borough Manager stated that this issue was discussed at the time of the interview/meeting with the employee. Mrs. Mutschler inquired if an Employment Offer Letter was presented to both employees. The Borough Manager stated that he was reaching out to the Borough Solicitor. After some review, it was the consensus of Council to have the Employment Offer Letters be done as soon as possible.
5. Salting Sidewalks – Mrs. Mutschler asked who is to salt the sidewalk leading to the EBMA office. Members of Council discussed that the custodian used to salt all the sidewalks, that the EBMA has been salting since the custodian has been gone, the Public Works Department being shorthanded, and it would be pulling a man from snow plowing to salt the sidewalks. Mayor Borato stated she would discuss the matter with the EBMA office.

Mrs. Skonieczny asked if the number of vehicles traveling Harmony Road has been checked. The Borough Manager stated that another traffic study will be conducted approximately a year after installation and this will demonstrate the effectiveness of the speed bumps. The Borough Manger stated that a thank you card has been received from one of the residents, on behalf of the Harmony Road residents, expressing their gratitude. Members of Council discussed concerns regarding people traveling into the abutting yards to go around the speed bumps on Harmony Road as they have done on Park Hill Road.

MAYOR’S REPORT: Mayor Borato presented Council with the Monthly Police Department Report for November 2017. After some review, this report was ordered received and filed.

Mrs. Mutschler asked if there is any more information regarding adding additional cameras to the DVR. Mayor Borato stated that Vector Security will be meeting with the Police Chief and the Borough Manger to discuss.

SOLICITOR’S REPORT: The Borough Solicitor presented Council with updates regarding the following issue(s):

1. Skonieczny Lawsuit – A hearing was conducted but no updates have been received except for a change of Judges in the matter.
2. Economy Borough Volunteer Fire Department Tax Exoneration Request (for Lot/Block No. 60-004-0302-000-1 – **After some review and discussion, the motion of Mr. Morrone to approve exoneration of the Economy Borough Volunteer Fire Department’s Borough taxes, failed due to a lack of second.**
3. Lot/Block No. 60-194-0150.998 Exoneration – The Borough Solicitor presented Council with information regarding an exoneration request he received for a trailer that has tax liens and is located on a parcel that a resident would like to sell. Beaver County is agreeable to the exoneration but is waiting to hear from the Borough and the Ambridge Area School District. Members of Council discussed the Repository Settlement Statement having been voted on at the November 14, 2017 meeting and that approving the exoneration would place it back on the active tax rolls. **After some discussion and review, the motion of Mr. Morrone, seconded by Mr. Fetkovich to approve the consent of the exoneration of taxes for tax parcel number 60-194-0150.998 was unanimously carried.**

ENGINEER’S REPORT – The Borough Engineer presented Council with updates regarding the following issue(s):

1. Green Forest Drive Flooding - A flooding complaint was received from a resident on Green Forest Drive stating that during heavy rainfall events stormwater floods across Green Forest Drive. The flooding is occurring at a low point where a twenty-four inch (24 in.) reinforced concrete pipe culvert conveys a stream from one side of the road to the other side. The Borough Engineer recommended putting the project of replacing the culvert with a thirty-six inch (36 in.) polyethylene pipe which will accommodate storms in excess of a fifty-year (50 yr.) storm event out for bid by an outside contractor for the project because of the existing utilities, depth of excavation and the need for an excavator in the Spring of 2018.
2. Nonconforming Lot Size Zoning Ordinance No. 465 – An Ordinance amending Chapter 180 of the Borough Code entitled “Zoning” to include regulations for nonconforming lot size(s) was presented to Council for review. The Borough Engineer reviewed the concerns from the last regular meeting of Council. This ordinance is regarding nonconforming lots, not nonconforming uses, and is solely for lot sizes for single family residential dwelling(s) in all zoning districts. The verbiage has been amended to state the above. **After some review and discussion, the motion of Mr. Fetkovich, seconded by Mr. Morrone to authorize advertising of the Nonconforming Lot Size Zoning Ordinance No. 465 was unanimously carried.**

OLD BUSINESS:

1. 2018 Final Budget – The Borough Manager presented Council with an overview of the 2018 Budget that was advertised as required. **After some review and discussion, the motion of Mrs. Mutschler, seconded by Mr. Morrone to approve the 2018 Final Borough Budget as presented and advertised was unanimously carried.**
2. 2018 Tax Ordinance No. 466 – An Ordinance establishing a tax rate of 13.5 mills for the year 2018 was presented to Council. **After some review and discussion, the motion of Mr. Fetkovich, seconded by Mrs. Mutschler to adopt Ordinance No. 466 fixing the tax rate of 13.5 Mills for the fiscal year 2018 was unanimously carried.**
3. Discretionary Trading Authorization (Vescio Asset Management, LLC) – This matter is on hold while waiting for new Trustees to be appointed.
4. Valley Waste Service, Inc. Resident Letters – Mrs. Mutschler requested an update regarding the information letters to residents from Valley Waste Service, Inc. The Borough Manager stated that they were to be mailed on December 8th or 11th and the residents should be getting them this week.
5. November 14, 2017 Council Minutes Amendment – Mrs. Mutschler presented Council with an amendment to the November 14, 2017 Council Meeting Minutes regarding Mr. Fetkovich leaving the meeting during the Executive Session and was not present for the motions. **After some review and discussion, the motion of Mrs. Mutschler, seconded by Mr. Fetkovich to amend the November 14, 2017 Council Minutes to state that Mr. Fetkovich left during Executive Session was unanimously carried.**
6. PZ Northern (Northern Lights Shopping Center) Citations - Mrs. Skonieczny requested an update regarding the PZ Northern citations. The Borough Manager explained that the citations were given to the District Magistrate who will schedule a hearing. Members of Council discussed the process of daily citations, if/when daily citations have been given, that PZ Northern is working to correct some of the issues that were cited, and that PZ Northern should be keeping the Borough up to date by contacting the Borough Manager.

NEW BUSINESS:

1. December 26, 2017 Council Meeting Date - Members of Council discussed cancelling the next regular scheduled meeting of Council due to the holiday. **After some review, a motion of Mrs. Mutschler, seconded by Mr. Fetkovich to cancel the December 26, 2017, meeting of Council was unanimously carried.** The next regularly scheduled meeting of Council will be on January 02, 2018.
2. Keller/Henschel Plan of Lots - The Borough Manager presented Council with the background of the plan of lots. The plan of lots proposes subdividing a vacant lot, located at Winterset Road and Grove Hill Road, and consolidating a portion to both abutting lots. The Zoning Hearing Board approved the variance and the Planning Commission recommends approval. **After some review and discussion, the motion of Mrs. Mutschler, seconded by Mr. Fetkovich to approve the Keller/Henschel Plan of Lots was unanimously carried.**

OTHER BUSINESS: None.

Mrs. Skonieczny and Mr. Fetkovich expressed their gratitude for Mr. Googins twelve years (12 yrs.) of service as a member of Council. Mr. Googins thanked everyone.

EXECUTIVE SESSION: Mr. Googins requested Council go into Executive Session regarding a contractual matter and two (2) personnel matters at 8:27 p.m., as per the motion of Mr. Fetkovich, seconded by Mr. Morrone.

On the motion of Mr. Fetkovich, seconded by Mr. Morrone to reconvene at 9:31 p.m. was unanimously carried.

There being no further business, the motion of Mrs. Skonieczny, seconded by Mr. Morrone to adjourn the meeting at 9:37 p.m. was unanimously carried.

Margie L. Nelko
Borough Secretary

Randy Kunkle
Borough Manager

Motion(s) made and/or Council consensus decision(s):

1. Approve the Minutes of November 28, 2017.
2. Approve Bills Payable for December 2017.
3. Consensus of Council to have Employment Offer Letters for the part-time public works employees.
4. Failed motion to approve the exoneration request from the Economy Borough Volunteer Fire Department.
5. Approve a tax exoneration for Lot/Block No. 60-194-0150-998.
6. Approval to advertise Nonconforming Lot Size Zoning Ordinance No. 465.
7. Approval of the 2018 Budget.
8. Approval of the 2018 Tax Ordinance No. 466.
9. Approval to amend the November 14, 2017 Council Meeting Minutes.
10. Approval to cancel the December 26, 2017 Council Meeting.
11. Approve the Keller/Henschel Plan of Lots.