

Economy Borough Council
Council Minutes
July 24, 2018

MEETING was called to order at 7:00 p.m. with Mr. R.J. Burns presiding and the following members of Council and officials of the Borough present: Mr. R.J. Burns, Mr. Gary Bucuren, Mr. Tom Fetkovich, Mr. Frank Morrone, Mrs. Audrey Mutschler, Mayor Jo Ann Borato, Borough Manager Randy Kunkle, Borough Secretary Margie Nelko, and Borough Solicitor Mr. Joseph Askar, Esq.

ABSENT: Mrs. Pat Skonieczny (Excused)
Mr. Brian Westrom (Excused)

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

RECOGNITION OF VISITORS: Mr. Burns welcomed everyone to the meeting and requested the discussion(s) regarding Borough business be kept to 3 – 5 minutes in length.

Ray McClellan of 196 Shaffer Road, Sewickley

HEAR THE PUBLIC:

Ron Fenio (not signed in) was present to express his concerns regarding the drain pipe replacement on Green Forest Drive and the Pachysandra being washed out because of the work. Mr. Burns explained that Council has approved replacing the pipe. Mr. Fenio suggested a catch basin being installed on his side of the road at his expense. The Borough Manager was asked to contact the Borough Engineer to discuss a catch basin paid for by the resident.

Leslie Haymond (not signed in) was present to ask if there were any plans to repair Park Hill Road and how to remove the speed bumps. Mr. Burns stated the 2018 Roadway Improvement Project has already been approved. The Borough Manager stated that there is a process to follow in order to remove speed bumps and that he would gladly forward the information to him.

MINUTES of the Regular Meeting held on July 10, 2018, were presented to Council. **After some review the motion of Mr. Morrone, seconded by Mr. Bucuren to approve the Regular Meeting Minutes of July 10, 2018, as presented, was unanimously carried.**

FINANCE COMMITTEE: No Report.

ORDINANCE COMMITTEE: No Report.

PARKS and RECREATION COMMITTEE: Mr. Fetkovich, Chairperson of the Parks and Recreation Committee, presented Council with updates regarding the following issue(s):

1. **Playground** – The porta potty has been moved closer to the playground. Two (2) permanently installed benches have been approved and Mr. Fetkovich thanked everyone involved.
2. **Soccer Nets** – ABE, owners of the soccer nets, will give back the nets if they are anchored properly.

3. Walk the Parks – A list of miscellaneous items that need addressed at the parks is being worked on.
4. Swing Set – The Borough Manger stated that the swing set is being worked on, the main part is up, and it should be done soon.
5. Pickleball Equipment Rental(s) – The pickleball equipment has been rented three (3) times so far.

Mr. Fetkovich stated that a letter, dated July 12, 2018, was received from Mr. & Mrs. Bill Owens acknowledging that the summer help needs congratulated for working hard and doing an excellent job this year.

PROPERTY and BUILDING COMMITTEE: Mr. Morrone, Chairperson of the Property and Building Committee, presented Council with information regarding the following issue(s):

1. Economy Way Pedestal Repair – The electrical pedestal on Economy Way was damaged in a vehicle accident. Members of Council discussed the ownership, whether it is covered by insurance and that it is a safety issue. The Borough Manager was asked to follow up with the insurance company. **After some review and discussion, the motion of Mr. Morrone, seconded by Mr. Bucuren, contingent upon it not being covered by our insurance company, to go ahead to move forward in hiring Yates Electric to perform the services in an amount not to exceed \$7,400.00 was unanimously carried.**
2. Public Works Department Roof – The Borough Manager has contacted several companies for quotes on replacing the roof but has found that most of the companies are booked. Members of Council discussed the bid requirements, possibly doing the main roof first then the over hangs and possibly including exterior updates/repairs to the building.

PUBLIC SAFETY COMMITTEE: No Report.

PUBLIC WORKS (PW) COMMITTEE: Mr. Burns, Chairperson of the Public Works Committee, presented Council with an overview of items that the Public Works Department has completed. After some review, this report was ordered received and filed.

Mrs. Mutschler questioned whether there is a policy/procedure for drug and alcohol testing for employees who are involved in an accident and/or for Worker’s Compensation. The Borough Manager stated that there is a federal law for drug testing and yes, there should be a drug and alcohol policy/procedure for employees.

MAYOR’S REPORT: Mayor Borato presented Council with updates regarding the following issues:

1. Disposal of Police Interceptor – The 2010 Crown Victoria is ready for disposal. **After some review and discussion, the motion of Mr. Morrone, seconded by Mrs. Mutschler to send the 2010 Crown Victoria to auction with 422 Sales was unanimously carried.**

Mr. Bucuren asked if the parts were ok’d to go with the truck when it is taken to 422 Sales for auction. The Borough Manager stated that he will have an answer for you by the next regular scheduled meeting.

2. Heart and Lung Policy – Before this matter is brought to Council for a vote, it needs to go before the bargaining unit.

3. Custodian Position – As a reminder, the new hire will have to undergo a background check from the police department and be finger printed in order to clean in the police department. The Borough Manager stated that the office has not received any applications as of yet.

SOLICITOR’S REPORT: The Borough Solicitor presented Council with updates regarding the following issue(s):

1. Public Works Contract – A proposed contract for the Public Works Department with the effective dates of January 01, 2018 through December 31, 2021 was presented to Council for their approval. The Borough Solicitor recommends executing the contract. **After some review and discussion, the motion of Mr. Morrone, seconded by Mr. Fetkovich to accept the Public Works contract was unanimously carried, with the exception of Mr. Bucuren who recused himself due to his brother works in the department.**

Mrs. Mutschler asked if Council is looking to hire a full-time employee to the Public Works Department. After some discussion, it was recommended that this matter be discussed under New Business.

2. Ambridge Water Authority (AWA) Fire Hydrant Agreement – No update at this time.
3. Heart and Lung Policy – This matter was discussed during the Mayor’s Report.
4. Time Clocks – No update at this time.

ENGINEER’S REPORT – No Report.

OLD BUSINESS:

1. Non-organized Employee Pay – This matter was not discussed.
2. Personnel Handbook Update – The Borough Solicitor stated that this is being worked on with ADP.
3. Personnel Committee Objectives – This matter was not discussed.
4. Borough Building and Public Works Department Video Cameras – The Borough Manager stated that another security company will be submitting a quote.
5. Police Department Excess Tires – The Borough Manager stated that he has received information on the tires and now he can attempt to sell them.
6. Custodian Position – The ad is scheduled for the July 18, 2018 and July 22, 2018, issues of the Beaver County Times.
7. Fee Resolution - This matter is on hold.

Mrs. Mutschler asked if the resolution to appoint an alternate to the Zoning Hearing Board is being done and under that same ordinance, the Zoning Hearing Board is supposed to submit a yearend report outlining the hearings for that year. The Borough Manager was asked to check into the report(s) and forward a copy to Council.

Mr. Burns stated that a letter, dated July 5, 2018, was received from the Senior Citizens of Economy Borough Group thanking Council for their generous donation.

Mr. Burns stated that the Ambridge Water Authority has not been maintaining the fire hydrants. The Borough Manager stated that a maintenance report has been received for the second (2nd) quarter of the year. Members of Council discussed what should be on the report, if maintenance is not being done then payment should not be made and that someone was supposed to watch the hydrant maintenance work being done. The Borough Manager stated that he forwarded an electronic copy of the report received to Council and that he will supply a hard copy to Council as well.

NEW BUSINESS:

1. Public Works Full-time Hiring – Members of Council discussed concerns regarding hiring a new employee prior to having an executed Public Works Contract and whether a current part-time employee being hired to full-time would require another drug/alcohol testing. **After some review and discussion, the motion of Mrs. Mutschler, seconded by Mr. Fetkovich to hire Alex Dietz to a full-time position with the Public Works Department effective July 30, 2018, was unanimously carried.**
2. Northern Lights Shopping Center (NLSC) Violations – Mrs. Mutschler asked if there were any updates regarding NLSC. The Borough Manager stated that the owners have not reached out directly but that he is aware that the sewer lines are being worked on for the buildings along Route 65. Members of Council discussed fencing concerns. Mrs. Mutschler asked if Council would be getting a monthly report from the Code Enforcement Office as was done in the past. The Borough Manager and Assistant Code Enforcement Officer stated that a report was not discussed but can certainly be provided. The Assistant Code Enforcement Officer stated that the Borough Manager and the Borough Secretary has really been helping him and that things are going well.
3. Heart and Lung Request – The Borough Manager stated that a request for Heart and Lung has been received. The Borough Manager approved the request and no appeal is expected.

The Borough Solicitor left the meeting at this time. (7:55)

4. Beaver County Waste Management (BCWM) Issue – The Borough Manager received a phone call from the BCWM regarding the contamination of recent dumpster loads from our yard waste site. The Borough Manager stated that a camera for this site has been approved but not ordered because of overall discussions regarding proposed security system(s). The Borough Manager was instructed to contact the Chief to discuss the installation of the camera.

OTHER BUSINESS: None

There being no further business, the motion of Mrs. Mutschler, seconded by Mr. Morrone to adjourn the meeting at 7:59 p.m. was unanimously carried.

Margie L. Nelko
Borough Secretary

Randy Kunkle
Borough Manager

Motion(s) made and/or Council consensus decision(s):

1. Approve the Minutes of July 10, 2018.
2. Motion to hire Yates Electric to perform services to the Economy Way Pedestal.
3. Motion to dispose of the 2010 Crown Victoria with 422 Sales.
4. Approve the Public Works Contract.
5. Motion to hire Alexander Dietz to a full-time status for the Public Works Department.