

Economy Borough Council
Council Minutes
October 9, 2018

MEETING was called to order at 7:00 p.m. with Mr. Brian Westrom presiding and the following members of Council and officials of the Borough present: Mr. Brian Westrom, Mr. Gary Bucuren, Mr. Tom Fetkovich, Mr. Frank Morrone, Mrs. Audrey Mutschler, Mrs. Pat Skonieczny, Borough Manager Randy Kunkle, Borough Secretary Margie Nelko, representing the Borough Solicitor Mr. Joshua Kail, Esq., and Borough Engineer Mr. Scott Shoup.

ABSENT: Mr. R.J. Burns (Excused)

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

Mayor Borato entered the meeting at this time (7:03 p.m.)

Mr. Frank Morrone entered the meeting at this time (7:05 p.m.)

RECOGNITION OF VISITORS: Mr. Westrom welcomed everyone to the meeting and requested the discussion(s) regarding Borough business be kept to 3 – 5 minutes in length.

Ray McClellan of 196 Shaffer Road, Sewickley

HEAR THE PUBLIC: None.

MINUTES of the Regular Meeting held on September 11, 2018, were postponed as per the consensus of Council.

MINUTES of the Regular Meeting held on September 25, 2018, were presented to Council. **After some discussion, the motion of Mrs. Mutschler, seconded by Mrs. Skonieczny to approve the Regular Meeting Minutes of September 25, 2018, was unanimously carried.**

FINANCE COMMITTEE: Mrs. Mutschler, Chairperson of the Finance Committee, reviewed the following:

1. **Budget Report** for the month of September 2018, was presented to Council. After some review and discussion this report was ordered received and filed.
2. **Treasurer's Report** for the month of September 2018, was presented to Council. After some review, this report was ordered received and filed.
3. **Bills Payable** for the period of September 12, 2018, through October 9, 2018, in the amount of \$209,077.03 from the General Fund and in the amount of \$41,508.11 from the Highway Aid (Liquid Fuels) Fund were presented to Council for review. **After some review and discussion, the motion of Mrs. Mutschler, seconded by Mr. Bucuren to approve the list of Bills Payable that have been reviewed and signed off by the department heads was unanimously carried, with the exception of Mr. Bucuren regarding the Public Works bills, due to his brother works in the department.**

General

10/09/2018	27023	A R Oliastro, Inc.	2A Limestone	5,981.61
10/09/2018	27024	ADT Security Services	Monthly Security Service	93.96
10/09/2018	27025	Aflac	Employee ACC Insurance	253.50
10/09/2018	27026	Allegheny Cty Medical Examiner Office	Crime Lab User Fees	590.00
10/09/2018	27027	Ambridge Connection	Legal Ad-Employment	80.00
10/09/2018	27028	Ambridge Water Authority	2018 3rd Qtr. Water Service	757.43
10/09/2018	27029	Amcom Office Systems, Inc.	Monthly Copier Maintenance/Overage	23.27
10/09/2018	27030	Animal Control Services	Animal Control Service Fee	550.00
10/09/2018	27031	Approved Toilet Rentals, Inc.	(3) Standard Units w/Hand Sanitizer-Parks	247.50
10/09/2018	27032	Aramark Uniform Service	Uniform Expenses	640.93
10/09/2018	27033	Baierl Ford	Vehicle Repair Parts	84.98
10/09/2018	27034	Bauman Office Plus	Misc. Office Supplies-Admin/Pol	486.26
10/09/2018	27035	Beaver Valley FOP Lodge #4-Creese	2018 3rd Qtr. Empl. FOP Dues	360.00
10/09/2018	27036	Bob Sumerel Tire Co., Inc.	Tire Repair Service Fee	1,811.20
10/09/2018	27037	Building Insp. Underwriters of PA	Building Permit Inspections	1,748.00
10/09/2018	27038	Butler Gas Products Co, Inc.	Monthly Cylinder Rental	23.03
10/09/2018	27039	Clean Care, Inc.	Floor Mat Service	100.31
10/09/2018	27040	Columbia Gas	Monthly Gas Service	1,851.00
10/09/2018	27041	Comcast 0029740	Monthly Internet/Phone Service	619.36
10/09/2018	27042	Coverall North America, Inc.	Monthly Cleaning Services	369.50
10/09/2018	27043	DCED UCC Fees	2018 3rd Qtr. UCC Fees	130.50
10/09/2018	27044	Duquesne Light Company	Monthly Electric Service	1,483.97
10/09/2018	27045	Economy Boro Pol Assoc-Ferragonio	2018 3rd Qtr. Empl. Assoc. Dues	780.00
10/09/2018	27046	Economy Metals, Inc.	Vehicle Repair Parts	1,122.00
10/09/2018	27047	Economy Vol. Firemen's Relief Assoc.	2018 Vol. Firemen's Relief Allocation	47,790.16
10/09/2018	27048	FNB Commercial Credit Card	Misc. Purchases	665.58
10/09/2018	27049	Guth Laboratories, Inc.	Certified Pre-mix Solutions	37.42
10/09/2018	27050	Hanson Aggregates BMC, Inc.	Asphalt	1,892.90
10/09/2018	27051	Hershberger, David	60th Anniversary Celebration Reimb.	63.60
10/09/2018	27052	Hovis Auto Supply	Vehicle Repair Parts/Service	257.14
10/09/2018	27053	Incom Supply of Pittsburgh	Misc. Operating Supplies	75.49
10/09/2018	27054	JC Ehrlich Co., Inc.	Pest Control Services	454.98
10/09/2018	27055	JD's Olde-Fashioned Popcorn	60th Anniversary Celebration Expenses	42.00
10/09/2018	27056	Jeffrey Associates	Swing Set w/seats	3,077.00
10/09/2018	27057	LCA-Lease Corporation of America	Telephone Leasing	209.81
10/09/2018	27058	M & R Power Equipment Group	Late Fees	10.00
10/09/2018	27059	MDIA	Building Permit Inspections	266.20
10/09/2018	27060	MGSoft-Net, Inc.	Computer Service/Equipment	650.00
10/09/2018	27061	Michael Baker International, Inc.	Planning Commission Consultant Fees	600.00
10/09/2018	27062	Mitel Cloud Services	Monthly Telephone Service	279.22
10/09/2018	27063	Mutschler, Shaylyn	Refund of Community Room Rental	25.00
10/09/2018	27064	Napa-Station Auto Parts	Vehicle Repair Parts	196.95
10/09/2018	27065	Occidental Life Insurance Co of NC	Employee Paid Life Insurance	27.82
10/09/2018	27066	PA Chiefs of Police Association	Livescan/Mobile ID Maintenance	197.32
10/09/2018	27067	PGH Networks	Telephone Maintenance	99.00

10/09/2018	27068	PIRMA	Insurance Services-Boro, Pol, PW	89,651.00
10/09/2018	27069	Pitney Bowes Global Fin. Svcs, LLC	2018 4th Qtr. Lease/Ink	168.30
10/09/2018	27070	Reed Oil Company	Diesel Fuel	1,648.41
10/09/2018	27071	Reliance Standard Life Insurance	Group Life Insurance Coverage	330.00
10/09/2018	27072	Safelite Auto Glass	Windshield Repair	59.95
10/09/2018	27073	Safety-Kleen	Misc. Operating Supplies	261.50
10/09/2018	27074	Sewickley Construction Products Inc.	Pipe Repair Parts	839.16
10/09/2018	27075	Shoup Engineering Inc.	Engineering Services	475.00
10/09/2018	27076	Smitty's Service.	Vehicle Parts/Maint. Services	335.04
10/09/2018	27077	Soil Screeners Inc.	Screened Top Soil	756.00
10/09/2018	27078	Sprint Communications	Mthly Cellphone Service	179.94
10/09/2018	27079	Staples Advantage	Misc. Office Supplies/Fingerprint Time Clock	467.87
10/09/2018	27080	Teamsters Local Union 250	Union Dues	292.00
10/09/2018	27081	Thomas, John C.	Mileage Reimbursement-CEO	111.18
10/09/2018	27082	Valley Waste Service, LLC	Dumpster Removal-Parks	230.00
10/09/2018	27083	Verizon S0007576-Business	Monthly Telephone Service	18.67
10/09/2018	27084	Verizon Wireless-542192420	Monthly Wireless Telephone Service	576.13
10/09/2018	27085	Vi-HAUS	Monthly Hosting Agreement Fees	875.50
10/09/2018	27086	W. PA Teamsters - COBRA	Monthly COBRA Health Insurance	895.74
10/09/2018	27087	W. PA Teamsters Emp Welfare Fund	Monthly Health Insurance	23,618.70
10/09/2018	27088	West Central Equipment, LLC	Equipment Repair Parts	4,122.43
10/09/2018	27089	Westrom, Laurel	60th Anniversary Celebration Reimb.	50.90
10/09/2018	27090	Wex Bank-Sunoco	Monthly Gasoline Usage	2,711.46
10/09/2018	27091	Wine Concrete Products, Inc.	Knockout Box Base/Inlet Riser	240.00
10/09/2018	27092	Zambelli Fireworks Manufacturing Co.	60th Anniversary Display Postponement Fee	1,350.00
10/09/2018	27093	Joseph A. Askar Law Offices	2018 Solicitor Services & Retainer	1,706.25
				209,077.03

Highway Aid Fund

10/09/2018	148	Duquesne Light Company	Electric Service-Street Lights/Traffic Signals	1,419.05
10/09/2018	149	Cargill, Inc.	Salt Purchases	40,089.06
				41,508.11

ORDINANCE COMMITTEE: No Report.

PARKS and RECREATION COMMITTEE: No Report.

PERSONNEL COMMITTEE: Mr. Westrom, Chairperson of the Personnel Committee, stated that the Committee will handle objectives as they arise and the finger print time clock matter.

Mrs. Mutschler requested an executive session for two (2) personnel matters, one with a vote and another without a vote.

PROPERTY and BUILDING COMMITTEE: Mr. Morrone, Chairperson of the Property and Building Committee, reported that the Public Works Department roof has been completed.

PUBLIC SAFETY COMMITTEE: No Report.

PUBLIC WORKS (PW) COMMITTEE: No Report.

MAYOR'S REPORT: Mayor Borato presented Council with updates regarding the following issues:

1. Mayor's Monthly Police Department Report for September 2018 – After some review, this report was ordered received and filed.
2. Cortright Condemnation (345 Springer Road) – Mayor Borato stated that she was contacted by Mr. Okey Matthews expressing concerns regarding the house bowing due to dampness and asking for an update for the demolition. The Borough Manager stated that he has contacted three (3) contractors who seem interested in demolishing this dwelling for the Borough before the end of 2018 and that he is still working on the specs. Mayor Borato stated that she recently saw on the news that the U.S. Army Corps of Engineers have demolished structures and that this maybe be a possible solution.
3. Walmart Donation – Mayor Borato presented a large novelty check payable to the police department in the amount of \$10,000.00 for the purpose of acquiring new computers and congratulated Chief O'Brien on the receipt of the donation. Walmart has expressed that our police department is one of the better relationships that Walmart has. The Mayor stated that the 2019 computer budgeted line item can be reduced.
4. Police Vehicle Purchase – A trade-in quote in the amount of \$6,000.00 was received from Wright Automotive and present to Council for review. Mayor Borato explained that the Wright Automotive 2019 Chevrolet Tahoe purchase quote for \$37,455.00, less the trade-in quote, leaves a balance of \$31,751.15. Mayor Borato also explained that this balance plus the necessary accessories expense will total less than the original purchase quote. Mayor Borato requested a motion to approve the purchase of a 2019 Chevrolet Tahoe. **After some review and discussion, the motion of Mr. Morrone, seconded by Mr. Fetkovich to approve the purchase of a 2019 Chevrolet Tahoe not to exceed \$38,000.00 was unanimously carried.**

Mayor Borato expressed her excitement and honor on officiating her first wedding as the Mayor of Economy Borough.

SOLICITOR'S REPORT: The Borough Solicitor presented Council with updates regarding the following issue(s):

1. Heart and Lung Policy – The Borough Solicitor stated that the policy was emailed to the Economy Borough Police Officers Association President for review by the bargaining unit.
2. PennEnergy Resources, LLC Oil & Gas Lease Agreement – The Borough Solicitor reviewed the concerns expressed by Council that he received and asked if there were any more before he does a full legal review by contacting PennEnergy to address the concerns. Members of Council discussed the possible differences between the proposed lease agreement vs. the prior approved lease agreement, post production costs, water contamination and drilling depth(s). The proposed lease agreement is for 9.75 acres of Borough owned land.

ENGINEER'S REPORT – The Borough Engineer presented Council with updates regarding the following issue(s):

1. Ridgewood Plan Drainage Issue – The Borough Engineer stated that the contractor was on site yesterday (10/08/2018) and is hoping to have the job completed by the end of the week.
2. Green Forest Culvert Issue – The Borough Engineer presented Council with the background of his communication with D. Lang Contracting regarding Council’s decision on the request to close the roadway for the work to be done. The Borough Engineer stated that the contractor could not do the work for the quoted price and believes the bid has been withdrawn. As per the consensus of Council, the Borough Engineer was instructed to contact the other bidders to discuss pricing and the roadway restrictions before it is determined whether a public bid is needed.
3. Stange Road Drainage Issue – The Borough Engineer presented Council with an update regarding the tree removal and the status of the project. The Borough Engineer stated that the easements have been acquired and will need to be signed by the Council President. Mayor Borato reviewed an email she received from Mr. Thomas Topolewski thanking the Borough for starting the project and to express concerns regarding the lack of sand/gravel around the laid pipe and the removal of the gaskets/O-rings around the pipe. The Borough Engineer responded to both concerns.
4. PennEnergy Access Road – The Borough Engineer presented Council with an update regarding an email he received from PennEnergy’s Engineer regarding the intent to core drill along Amsler Road for an analysis. Members of Council discussed the historical slide, whether a permit is needed, whether permission is needed, Council’s previous issue(s) to not use this road, and the possibility of a proposal from PennEnergy upgrading/significantly improving this road changing Council’s minds. The Borough Engineer stated, if there are no objections to the core drilling from Council, he would draft a letter stating that the core drilling is permitted but there are no guarantees that this road could be used and forward it to the Borough Solicitor for review.
5. 2018 Roadway Improvement Project – The Borough Engineer presented Council with updates regarding the completed paving portion of this project, the seal work still needs done, a few issues on Amsler Road that need addressed and the backfill work will be done by the Public Works Department preferably before Trick-or-Treating on October 31, 2018.
6. Marr Road Upgrade Request – The Borough Engineer explained that he did an analysis and has found conflicting information. The Borough Engineer will do more research using information from the Beaver County Court House before making a recommendation to Council.

OLD BUSINESS:

1. Non-organized Employee Pay – No updates or discussion on this matter.
2. Personnel Committee/Objectives – This matter was discussed under the Personnel Committee Report portion of the meeting.
3. Borough Building and Public Works Department Video Cameras – The cameras are scheduled for early November 2018 due to a backorder of the equipment.
4. Police Department Excess Tires – No response has been received.
5. Custodian Position – This matter will be discussed in executive session.
6. Time Clock – This matter was discussed under the Personnel Committee Report portion of the meeting.

7. Cortright Condemnation (345 Springer Road) – This matter was discussed under the Mayor Report portion of the meeting.
8. Fee Resolution - This matter is on hold.

Mr. Bucuren questioned the matter of Council receiving a report regarding Northern Lights Shopping Center from the Assistant Code Enforcement Officer. The Borough Manager stated that it is being worked on.

Mr. Bucuren asked if there were any updates regarding the 373 Golden Grove Road foundation flooding issue. The Borough Engineer stated that the owner has decided to build further back on the property and fill in the existing foundation.

NEW BUSINESS: None

OTHER BUSINESS:

Mr. Fetkovich stated that he observed two (2) individuals soliciting in the Borough and asked if a permit is required to do this. Mr. Fetkovich stated that when he questioned the individuals it was found that they did not have a permit and he recommended them contacting the Borough. Mayor Borato informed Council that a permit is required and issued by the Police Department. Residents are encouraged to call 911 to report this type of activity so the Police Department responds accordingly.

Mr. Fetkovich stated that this year's Trick or Treating will be held on October 31, 2018.

EXECUTIVE SESSION: Mr. Westrom requested Council go into Executive Session regarding two (2) personnel matters at 7:45 p.m., as per the motion of Mrs. Skonieczny, seconded by Mrs. Mutschler.

The meeting reconvened at 8:05 p.m.

Upon re-entering the public meeting, the following item(s) were reviewed:

1. Part-time Custodian Position – A motion by Mr. Fetkovich, seconded by Mrs. Mutschler to offer Mr. Frederick Welton the position of Part-time Custodian at the rate of \$16.00 per hour for up to 28 hours per week per the scope of work given to him and contingent upon acceptance of the offer letter and the conditions therein, all voted aye.

There being no further business, the motion of Mrs. Skonieczny, seconded by Mr. Bucuren to adjourn the meeting at 8:08 p.m. was unanimously carried.

Margie L. Nelko
Borough Secretary

Randy Kunkle
Borough Manager

Motion(s) made and/or Council consensus decision(s):

1. Consensus to postpone the Minutes of September 11, 2018.
2. Approve the Minutes of September 25, 2018.
3. Approve Bills Payable for October 2018.
4. Motion to approve the purchase of a 2019 Chevrolet Tahoe not to exceed \$38,000.00
5. Motion to hire Frederick Welton to the position of Part-time Custodian.